

# Severn Stoke & Croome D'Abitot Parish Council

Wednesday **24<sup>th</sup> March 2021**, 7.30pm

**ONLINE MEETING - OPEN TO RESIDENTS OF SEVERN STOKE PARISH**

Councillors, notice is hereby given that a meeting of the above parish council will be held on Wednesday 24<sup>th</sup> March 2021, 7.30pm in order to consider the following business. Your attendance at the meeting is requested. This meeting will be open to the public and will take place via the online conferencing software 'Zoom'. You do not need to subscribe to Zoom in order to join the meeting. Lisa Stevens, Clerk & Responsible Financial Officer, 07950256363, [severnstokeandcda@gmail.com](mailto:severnstokeandcda@gmail.com)

*Date of publication of this notice: Thursday 18<sup>th</sup> March 2021*

Ref legislation for online meetings: Coronavirus Bill THE LOCAL AUTHORITIES AND POLICE AND CRIME PANELS (CORONAVIRUS) (FLEXIBILITY OF LOCAL AUTHORITY AND POLICE AND CRIME PANEL MEETINGS) (ENGLAND AND WALES) REGULATIONS 2020 <http://www.legislation.gov.uk/ukxi/2020/392/contents/made>

## Join Zoom Meeting

<https://us02web.zoom.us/j/84359764114?pwd=YVBBeUFsYldMQkRieWJWMDhJQVQ5Zz09>

**Meeting ID: 843 5976 4114**

**Passcode: P1nkP1nk**

- The **press and public** are cordially invited to attend this meeting to address the Parish Council on matters concerning the Parish.
- The list of participants will be inspected by the Clerk prior to meeting commencing. A 'waiting room' will be in operation prior to meeting commencement. The Parish Council reserves the right to close and reschedule the meeting in the event of disruption.

- 1. Public Open Forum** Standing orders to be suspended to allow the public present to address the Parish Council on any matters relating to Severn Stoke Parish or raise issues for future consideration. This item to be limited at the discretion of the Chair. **You may be asked to confirm name and address please prior to speaking.** Your name may be recorded in the minutes of the meeting, unless you ask for this not to occur. The Council reserves the right not to allow questions from any person/s who do not confirm their residency in the parish. This forum does not constitute part of the meeting itself.
- 2. Co-option - Vacancy for Parish Councillor - Croome Ward.**
  - a. Welcome/invitation to candidate to speak/question the Council and vice versa.
  - b. Motion to accept candidate and to co-opt with immediate effect.
  - c. Candidate to verbally accept position with SS&CDA Parish Council and confirm intention to complete an acceptance of office and a declaration of interests.  
  
(Formal welcome from Chair. Paperwork associated with new Parish Cllrs will be forwarded asap for completion due to COVID19 restrictions). For the remainder of this meeting the newly Co-opted Councillor may take part in debate but, since they have not signed a 'Declaration of Acceptance of Office' may not vote at this March meeting.
- 2. Apologies and to approve reasons for absence**  
Cllr Hadley (lack of IT equipment).
- 3. Declarations of Interest and points of order**
  - a. Register of interests -To note any updates received.
  - b. To declare any Disclosable Pecuniary Interests/Other Disclosable Interests relevant to the agenda.
  - c. To declare any additions to the Register of Gifts & Hospitality.
  - d. To consider and Motion to approve written requests from Councillors for the Parish Council to grant a Dispensation.
  - e. To note the resignation of Terry Breslin. The notice of vacancy has been displayed on parish noticeboards. Deadline for requests for the vacancy to be filled via election is 25<sup>th</sup> March 2021.

4. **Minutes** – to consider the approval of the minutes of the meeting held on 22<sup>nd</sup> Jan 2021
5. **Councillors' Reports**  
 a. CCllr Middlebrough  
 b. DCllr Harrison & DCllr Michael.
6. **Community speed & traffic concerns** - *To discuss and formulate Motions not requiring written notice*  
 a. Speeding general discussion and update. To welcome police/road safety reps.  
*Standing orders may be suspended as appropriate.*  
 b. New VAS for Severn Stoke and Clifton villages. To note receipt of VAS and update on Severn Stoke village speeding measure generally.  
 c. High Green VAS stats.  
 d. High Green broken white gates at village entrance – Repairs complete.  
 e. Kinnersley community speed watch training - on hold. To note new coordinator.

7. **Planning** - *to consider, comment and resolve to respond to the following applications*

a. Update on the following planning applications:

Application	Property	Detail	Update
20/01992/CU	Kerswell House, Kerswell Green WR5 3PF	Effectively swap the uses of the previous permissions.	Application withdrawn? Parish Cllrs had no objections.
21/00013/HP	9 High Green Severn Stoke Worcester WR8 9JS	Proposed two storey and single storey rear extensions.	Application Approved MHDC. Parish Cllrs had no comments.
20/02055/LB & 20/02054/HP	Bankside Madge Hill Severn Stoke Worcester WR8 9JN	Replacement of 2 conservatories to front of property.	Application Approved MHDC. Parish Cllrs had no comments.
20/01962/LB	Cedar Cottage, Kerswell Green, Worcester, WR5 3PF  Internal alterations to existing outbuilding, to include insulation	Application Approved.  Parish Cllrs were pleased to support care/maintenance of any building to prevent it falling into disrepair. No concerns about plans as specifically detailed in the application. Various matters of concern in relation to the outbuilding being used as a dog grooming room, including water supply, access across a shared drive and third-party land, parking, impact on neighbours. These matters not within confines of a Listed Building Consent application.	
20/01989/CM (MHDC)  20/000038/CM & 20/000037/CM (WCC)	Land At (Os 8958 4461), Defford. Croome Composting Ltd	Proposed change to business hours, waste wood recycling and expansion of existing composting facility.	Being determined by WCC.. WCC Planning & Regulatory Committee meeting 10am on Tuesday 23rd March online.
20/00668/FUL	Land At (Os 8554 4404), Church Lane, Severn Stoke, WR8 9JQ	Construction of permanent flood defence for the village of Severn Stoke with associated earthworks.	MHDC approved planning permission 6th Nov 2020. Next steps and snagging list.
20/01511/FUL	Cedar Lodge, Severn Stoke, Worcester, WR8 9JA	Change of use of Cedar Lodge and Coventry Barn (Part of old School House) to 2 residential dwellings ref: 16/00076/FUL. Variation to condition 2.	Being determined by MHDC.
20/000015/CM and 20/000009/CM	Ryall North Quarry, Land off Ryall's Court Lane, Holly Green, Upton-upon-Severn, WR8 0PF	Extraction (1.4 million ts sand gravel), temporary wharf, progressive lake restoration / Extraction of aggregates, restoration to agric and lake suitable for watersports	Being determined by WCC.
WCC 20/000032/REG3	New roundabout on A38, entrance to Upton.		PC received report regarding archaeological evaluation

8. **Highways, footpaths & community infrastructure**

- *To discuss and formulate Motions not requiring written notice*

- a. Broadband speeds parish wide.  
 b. Corner nr (Croome) London Arch – dangerous parking, damaged road surface and bin.  
 c. Milestone, High Green to Croome road. Mile plate missing. Stone requires maintenance.  
 d. Steep verge opp Stoke Gardens, A38 – overgrown and untidy. Noted not responsibility of Highways. Options if desired.  
 e. Poorly draining water opp Madge Hill – reported to WCC, requested site visit.  
 f. Missing Ham Lane and Church Lane signs – reported and awaiting replacement.

9.	<p><b>Group/Committee updates</b> - <i>To discuss and formulate Motions not requiring written notice</i></p> <ul style="list-style-type: none"> <li>a. Parish Hall committee - Community survey early indications?</li> <li>b. Severn Stoke Flood Action Group</li> <li>c. Tarmac Liaison Group A Clifton Quarry liaison Meeting is scheduled for 23<sup>rd</sup> March at 2pm until 3.30pm</li> <li>d. Croome Liaison Group – Awaiting date.</li> <li>e. Police monthly update reports.</li> <li>f. Lengthsman – WCC Lengthsman contract for 2021/2022 has been chased. To discuss option for an annual work schedule/list of priority jobs.</li> <li>g. Klinks Magazine – option for general Q &amp; A later in year. Opportunity to raise awareness of what a Parish Council does.</li> </ul>
10	<p><b>General Finance and Administration</b> - <i>To discuss and formulate Motions not requiring written notice</i></p> <ul style="list-style-type: none"> <li>a. To consider/motion to approve payment of accounts made in the previous month (February 2021. NB Parish Council meets every other month). Appendix 2</li> <li>b. To consider/motion to approve payment of outstanding accounts March 2021. Appendix 1</li> <li>c. To receive and motion to accept latest Bank Reconciliation Feb 2021 and Q4 report.</li> <li>d. To consider project for church clock and consider annual donation to both PCC and Friends of St Denys’.</li> <li>e. To accept quotation for mowing contract Parish Hall from Mr S.B. £30 per cut.</li> <li>f. To note opportunity for direct debit to MHDC ref Garden Waste Collection Service Renewal 2021/2022. Bill would reduce by £5.</li> <li>g. To consider quotation from Scribe for online accountancy tool.</li> <li>h. To note Clerk annual appraisal and items/objectives resulting from that.</li> </ul>
11	<p><b>Correspondence, dates for diary, items for future agenda.</b> Cllrs may use this opportunity to report minor matters of info not included elsewhere on the agenda</p> <ul style="list-style-type: none"> <li>a. South Worcestershire Playing Pitch Strategy Consultation. Clerk responded and used opportunity to raise issue of abandoned cricket pitch at Severn Stoke village.</li> <li>b. Severn Salmon and Sea Trout Protection Byelaws 2021. Clerk responded and noted that byelaws must be enforceable and therefore accompanied with appropriate budget.</li> <li>c. <b>Next Parish Council meeting:</b> Wednesday 19th May 2021 On this day: Annual Parish Meeting, 7pm start. Thereafter, approx. 7.45pm, Annual Meeting of SS&amp;CDA Parish Council. Thereafter, approx. 8.15pm, normal bimonthly meet of SS&amp;CDA Parish Council.</li> </ul>

#### Appendix 1. Item for payment March 2021:

Kempsey PCC	KLINKS annual subscription. Invoice 2009	£ 150.00	VAT nil.
Mr Simon Bott	Lengthsman March 2021. Invoice due for receipt 22/03/2021. Invoice limited by threshold of WCC grant remaining.		VAT nil.
Clerk Wages	Standing Order - Wages February 2021.	£ 294.16	VAT nil.
Clerk expenses	Zoom membership £14.39 per month. £3.40 postage.	£ 17.79	VAT £2.40

#### Appendix 2. Items already paid February 2021

*(Approved under previous agenda or required payment under contract monthly):*

Mr Simon Bott	Lengthsman February 2021. Cllrs approved via email. Paid 24/02/21	£ 286.00	VAT nil.
Mr Simon Bott	Lengthsman Jan 2021. Cllrs approved via email. Paid 15/02/21.	£ 208.00	VAT nil.
Mr Simon Bott	Parish Hall straw removal after floods	£ 110.00	VAT nil.
Clerk expenses	Expenses Feb 2021. Paid 17/03/21	£ 27.39	VAT under calculation
Clerk Wages	Standing Order – Wages. Paid 01/03/21	£294.16	VAT nil.

Signed: ...Parish Clerk, Severn Stoke & Croome D’Abitot Parish Council  
Mrs Lisa Stevens 01905 820956, 07950256363, severnstokeandcda@gmail.com