

# Annual Parishioner Meeting and AGM of Severn Stoke & Croome D'Abitot Parish Council

Wednesday **5<sup>th</sup> May 2021**, 7.00pm

**ONLINE MEETING**

**OPEN TO RESIDENTS OF SEVERN STOKE PARISH**

Join Zoom Meeting:

<https://us02web.zoom.us/j/81579097629?pwd=b3JwN1QzcUU5ellSWmZ4bmNvNINjZz09>

Meeting ID: 815 7909 7629

Passcode: R3dBall00n

*Date of publication of this notice: Thursday 29<sup>th</sup> April 2021*

Lisa Stevens, Clerk & Responsible Financial Officer, 07950256363, [severnstokeandcda@gmail.com](mailto:severnstokeandcda@gmail.com)

**Residents** – You are invited to the **Annual Parishioner Meeting** (online) on Wed 5th May 2021, 7.00pm via Zoom. Rescheduled from 19<sup>th</sup> May 2021. The Annual Parish Meeting is not a Parish Council meeting. It is a meeting of the parish electors (residents listed on the electoral roll for the parish), organised by the Parish Council. Residents can contribute to the agenda and in practice these meetings often celebrate local activities and debate current issues in the community. This meeting is being held online for sensible containment of coronavirus. Matters can be raised at the meeting without prior notice. Questions submitted in advance or via a representative will be accepted. You do not need to subscribe to Zoom in order to join the meeting. A 'waiting room' will be in operation prior to meeting commencement and the list of participants will be inspected by the Clerk. The Parish Council reserves the right to close and reschedule the meeting in the event of disruption. Standing Orders (available online) provides information on filming or recording parish council meetings. Participants are assumed to have read and understood those requirements therein.

**Councillors** - Notice is hereby given that the **Annual General Meeting** and also the monthly meeting of the above parish council will be held on Wed 5th May 2021, 7.30pm (approx.) in order to consider the following business. Your attendance at the meeting is requested. This meeting will be open to the public and will take place via the online conferencing software 'Zoom'. Legislation for online meetings: Coronavirus Bill THE LOCAL AUTHORITIES AND POLICE AND CRIME PANELS (CORONAVIRUS) (FLEXIBILITY OF LOCAL AUTHORITY AND POLICE/CRIME PANEL MEETINGS) (ENGLAND AND WALES) REGULATIONS 2020



## Agenda - Monthly Meeting of SS&CDA Parish Council – 8pm approx

1.	<b>Declarations of Interest and points of order</b> a. Register of interests -To note any updates received. b. To declare any Disclosable Pecuniary Interests/Other Disclosable Interests relevant to the agenda. c. To declare any additions to the Register of Gifts & Hospitality. d. To consider and Motion to approve written requests from Councillors for the Parish Council to grant a Dispensation.
2.	<b>Speed &amp; traffic concerns - To discuss and formulate Motions not requiring written notice</b> a. Update on site visit with Highways and progress since last meeting. b. High Green VAS stats.
3.	<b>Planning - to consider, comment and resolve to respond to the following applications</b> a. Update on existing planning applications as required.
4.	<b>General Finance and Administration - To discuss and formulate Motions not requiring written notice</b> a. To consider/motion to approve payment of accounts made in the previous month Appendix 1 b. To consider/motion to approve payment of outstanding accounts May 2021. Appendix 2 c. To reflect on existing financial practices as per audit requirements, receive and motion to accept in principle <b>annual audit paperwork</b> and to appoint internal auditor. d. To consider insurance policy and accept quotation.
5.	<b>Correspondence, dates for diary, items for future agenda.</b> Cllrs may use this opportunity to report minor matters of info not included elsewhere on the agenda Close of meeting.

### Appendix 1. Items already paid March/April 2021 since last PC meeting:

(Approved under previous agenda or required payment under contract monthly)

26/03/2021	KLINKS – annual sub	£150.00
31/03/2021	Simon Bott – Lengthsman March 2021	£247.00
31/03/2021	Simon Bott – Mowing parish hall. SB308.	£30.00
29/04/2021	Simon Bott – Mowing parish hall. SB311	£30.00
30/03/2021	PCC SEVERN STOKE annual donation	£125.00
30/03/2021	FRIENDS OF ST DENYS’ annual donation	£495.00
29/04/2021	EON electricity bill for street lighting.	£76.92
29/04/2021	CALC membership fee	£455.72
29/04/2021	Stinky Ink, printer cartridges – invoice split with Grimley PC. Clerk reimbursement.	£19.96
26/03/2021	Lisa Stevens Clerk expenses March, includes Zoom.	£17.79
28/04/2021	Lisa Stevens Clerk expenses April, includes Zoom (May will be last Zoom subscription)	£23.92
29/03/2021	Lisa Stevens – Clerk wages Feb 2021	£294.16
29/04/2021	Lisa Stevens – Clerk wages March 2021	£294.16

### Appendix 2. Item for payment May 2021:

Clerk Wages	Standing Order - Wages April 2021.	£ 294.16	VAT nil.
-------------	------------------------------------	----------	----------

Additional invoices expected in May:

- MHDC garden waste £140 approx.
- Insurance policy of choice invoice.

Signed: ...Parish Clerk, Severn Stoke & Croome D’Abitot Parish Council

Mrs Lisa Stevens 01905 820956, 07950256363, severnstokeandcda@gmail.com