

Meeting of Severn Stoke & Croome D'Abitot Parish Council

Wednesday **23rd November 2022,**
7.30pm
Croome National Trust Visitor Centre, SOQ room

Date of publication of this notice: Wednesday 16th November 2022

Councillors, Notice is hereby given that a Meeting of Severn Stoke and Croome d'Abitot Parish Council will be held on Wednesday **23rd November 2022 at 7.30pm** at the SOQ room at Croome National Trust Visitor Centre, High Green, Severn Stoke parish.

Lisa Stevens, Clerk & Resp. Financial Officer, 07950256363, severnstokeandcda@gmail.com

- The parish council reserves the right to close and reschedule the meeting if more residents attend than a sensible level of social distancing will permit within the premises and if circumstances do not allow moving the meeting outdoors. In these circumstances residents will be asked if their matter can be dealt with via written representation.
- The Parish Council also reserves the right to close and reschedule the meeting in the event of disruption. Standing Orders (available in advance, online and at the meeting) provides info on filming or recording parish council meetings. Participants are assumed to have read and understood those requirements therein.

	<p>Public Open Forum Standing orders suspended to allow residents of the parish to address the Parish Council. This item to be limited at the discretion of the Chair. Members of the public to confirm name and address please prior to speaking. The Council reserves the right not to allow questions from any person/s who do not confirm their residency in the parish or who is resident outside the parish. This forum does not constitute part of the parish council meeting although questions and responses may be minuted as a courtesy.</p>
1.	Apologies and reasons for absence.
2.	Declarations of Interest and points of order <ol style="list-style-type: none">Register of interests -To note any updates received.To declare any Disclosable Pecuniary Interests/Other Disclosable Interests relevant to the agenda.To declare any additions to the Register of Gifts & Hospitality.To consider and Motion to approve written requests from Councillors for the Parish Council to grant a Dispensation.To note four existing vacancies on the parish council all of which have been advertised and are now available or immediate co-option.
3.	Minutes – to receive and consider approval of <ol style="list-style-type: none">Meeting of Severn Stoke and Croome d'Abitot Parish Council, 28th September 2022.
4.	Councillors' Reports <ol style="list-style-type: none">CCllr AllenDCllr Michael / DCllr Harrison.
5.	Flood bund <ol style="list-style-type: none">Update on bund constructions or Environment Agency plans where available.Severn Stoke Flood Evacuation Plan.<ol style="list-style-type: none">To consider and Motion to approve simplified version of plan. Plans for consultation.Progress with new noticeboard in order to display plan. WCC ref: 1369465
6.	Parish Hall <ol style="list-style-type: none">To note Hall Committee AGM minutes, comments received back from MHDC for the Hall Committee pre-application M/22/01405/PA and also the outcomes from the meeting with Savills on behalf of Merchant Venturers and St. Monica Trust. To discuss and to approve next steps.
7.	Councillor recruitment, hybrid meetings, methods of communication and raising the profile of the parish - <i>Discuss and formulate Motions not requiring written notice.</i>

8. **Budget 2023/2024** - *Discuss and formulate Motions not requiring written notice*

- a. Motion to suspend standing orders if residents request input.
- b. To note MHDC correspondence and estimated taxbase for this parish is 303.97.
- c. To consider and Motion for budget 2023/2024. Scenarios for debate include:
 - i. No increase in precept. [Scenario that will not increase parishioner burden];
 - ii. 2.5% increase [resulting in approx. 98p p/a increase in parish household precept. Scenario that is in line with previous annual rises];
 - iii. 5% increase [resulting in approx. £1.75 p/a increase in parish household precept. Scenario that will not prevent the parish council from utilising savings of £15,000 in order to cover general annual costs].
 - iv. 19% increase [resulting in approx. £6.14 p/a increase in parish household precept. Scenario that covers increase in Clerk and Lengthsman wage, increase in insurance costs, cost of statutory May 2023 parish election and training of any new parish cllrs].
 - v. Increase that reflects options resolved upon in item 6 above relating to the parish hall.

9. **Planning and Enforcement**

- *to consider, comment and resolve to respond to the following applications or enforcement matters.*

- a. Notice of granted planning permission - 20/000009/CM & 20/000015/CM. Ryall North Quarry, Land off Ryall's Court Lane, Holly Green, Upton-upon-Severn. Proposed extraction of aggregates with restoration to agriculture and a lake suitable for watersports & progressive restoration scheme to agriculture and a lake suitable for watersports.
- b. Notice of approval and dedication of formal diversion of footpath SS-500 and Creation Agreement for Footpath SS-584 in the Parish of Severn Stoke Worcestershire.
- c. *Standing Item:* To consider and as required, arrange an extra ordinary parish council meeting for planning applications received after date of publication of this agenda.

10. **Highways and infrastructure** - *Discuss and formulate Motions not requiring written notice*

- a. Overgrown hedges in Severn Stoke village.
- b. Reoccurring flytipping at Knights Hill.
- c. Uneven and broken pavements at Knights Hill 13-26.
- d. Drain clearance and maintenance at Croome London Arch.
- e. To note with thanks the road sweeper and team that attended Severn Stoke/High Green.
- f. To note that Prysmian Group have been appointed to conduct electrical testing of the street lighting in Knights Hill and Stonnall Close – to take place end November/early Dec.

9. **Speed, parking & traffic concerns** *Discuss and formulate Motions not requiring written notice*

- a. To note letter to Police Crime Commissioner in response to recent traffic survey and request to continue enforcement.
- b. Vehicle Activated Speed Signs at High Green and Severn Stoke/Clifton.
- c. To consider request from Earls Croome parish council for a donation (not more than £300) towards new VAS equipment, to tackle speeding along back lanes from Earls Croome to Kinnersley and Defford.
- d. Request to explore community speed watch in Severn Stoke village.
- c. Road works in Severn Stoke village to tackle inadequate drainage outside No.39, along A38.
- d. To note Highways confirmation that 'No Parking' signage at London Croome Arch will not be installed, as such signage can only be used along clearways and so would not be enforceable in this location.

10. **Group/Committee/Other project updates** - *To discuss/formulate Motions not requiring written notice. Cllr/Clerk updates or written reports received from representatives prior to the meetings.*

- a. **Croome National Trust.**
 - i. To note letter of introduction from Gurdev Singh, Local Community Officer for West, Churches Conservation Trust and the forthcoming plan for the future of Croome church.
- b. **High Green phone box.**
 - i. Adoption complete and Completion notice 01905371211 received. To gratefully note District Cllr contribution to electrical safety tests.
 - ii. To discuss Motion to approve next steps concerning maintenance.

10. con	<p>c. High Green noticeboard working party.</p> <p>d. High Green milestone working party.</p> <p>e. Tarmac Liaison Group.</p> <p>f. St Denys' update.</p> <p>g. Police / PCSO.</p> <p>h. Lengthsman.</p> <p>i. Klinks update.</p> <p>j. Remembrance Day report.</p> <p>i. Including Motion to supplement Royal British Legion donation from the current wreath purchase price (£20) to £50.</p>
11.	<p>General Finance and Administration - <i>To discuss and formulate Motions not requiring written notice.</i></p> <p>a. Parish council policies update. (Defer to next meeting if time is short)</p> <p>b. To sign updated bank mandate in relation to agreed Clerk's payrise.</p> <p>c. To consider/motion to approve payment of accounts made in the previous month. App 1.</p> <p>d. To consider/ to approve payment of outstanding accounts November 2022. App 2.</p> <p>e. To receive the latest bank reconciliation.</p>
12.	<p>Correspondence, dates for diary, items for future agenda.</p> <p>Cllrs may use this opportunity to report minor matters of info not included elsewhere on the agenda</p> <p>a. To note request from Paul Jones (Partnerships Overview Advisor for the Environment Agency) that he and the public attend the parish council meeting in March 2023 (date to be confirmed) in order to receive an update on flood bund construction.</p>
13.	<p>Date of next meetings: 2023 dates forthcoming. Croome SOQ meeting room. Close of meeting.</p>

Appendix 1. Items already paid October 2022 since last PC meeting:

(Approved under previous agenda or required payment under contract monthly)

Mrs Lisa Stevens	Backdated payrise April 2022 to August 2022.	£106.08
PCC Severn Stoke	Initial £5 test for bank transfer. Parochial Church Council.	£500.00
Mr Simon Bott	Lengthsman invoice September 2022.	£287.40
Mr Simon Bott	Parish Hall Mowing Sept 2022	£85.00
Mrs Lisa Stevens	Royal British Legion poppy wreath reimbursement.	£20.00
Mrs Lisa Stevens	Reimbursement Flood bund update leaflets.	£38.00
Mrs Lisa Stevens	Clerk wage September 2022	£294.16
Mrs Lisa Stevens	Expenses Oct 2022 Printing Ink and printing for new cllr. Receipts present.	£25.98

Appendix 2. Items for payment November 2022 outstanding:

Worcestershire CALC	Cllr training. Recruitment. Invoice 8881	£12.00
Royal British Legion	Donation to be agreed at this meeting.	£30.00
Mr Simon Bott	Lengthsman invoice October 2022 plus mileage (£9.91 = 0.35p x 28.3 miles).	£289.91
Mr Simon Bott	Parish Hall Mowing October 2022	£0.00
Mrs Lisa Stevens	Expenses Nov 2022 paper and mileage	£16.97
Mrs Lisa Stevens	Backdated pay rise Sept and October 2022 (current payments are based on £10.16 per hour. Payrise is to £10.84 per hour.	£35.36
Mrs Lisa Stevens	Clerk wage October 2022	£294.16