

STOKE BLISS, KYRE & BOCKLETON PARISH COUNCIL

ANNUAL PARISH MEETING

**Meeting to be held on Monday 14th May 2018 at 7.00pm
in Stoke Bliss & Kyre Village Hall**

AGENDA

1. Apologies for absence
2. **Parish Charities:**

Dykes Trust
Kyre Hospital Trust
Henry Morris Charity
3. Any Other Business

Carole Hirst

Clerk to the Parish Council
7th May 2018

Stoke Bliss Kyre and Bockleton Parish Council
You are duly required to attend the Annual Meeting of the Parish Council to be held
on Tuesday 14th May 2018
in Stoke Bliss and Kyre Village Hall following the Annual Parish Meeting at 7pm.

AGENDA

4. Election of Chairman and signing of declaration of acceptance of office
5. Election of Vice-Chairman
6. To consider apologies for absence
7. Declarations of Interest:
 - a) Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c) To declare any Other Disclosable Interests in items on the agenda and their nature.

5. Parishioners' comments:

The meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman.

Members of the public may not take part in the Parish Council meeting itself.

6. To consider any requests for the Council to grant a dispensation
7. To note Standing Orders, Financial Regulations, Risk Assessment, Asset Register and to consider a schedule for their review
8. To approve the minutes of the previous Parish Council meeting held on Tuesday 12th February 2018
9. Matters arising from the Parish Council meeting of 12th February 2018
10. Finance
 - a) Current Balances
 - b) Cheques for signing
 - c) Budget Review: 31 March 2018
 - D) Audited accounts & Annual Return :31st March 2018
 - (i) Proposal to consider Section 1: Annual governance statement (attached)
 - (ii) Proposal to consider Section 2: Accounting statements (attached)
Accounts & Audit regulations 2015
 - (iii) Consider Internal Auditor's Report & Recommendations (attached)
11. Consider D.M. Payroll Services quotation for parish council office to carry out the data protection audit and assist with the completion of our Data Protection Impact Assessment includes training and support and advice for any new processes the council may take on, where personal data is recorded.

12. Planning

17/01648/HP The Leys, Stoke Bliss – Demolition of existing single storey extension and erection of two storey extension. – **APPROVED**

18/00170/FUL Newtown Farm, Romers Common, Bockleton – Retrospective application for 4 feed silos – Consultation – ended 28th March 2018 **APPROVED**

18/00169/FUL Newtown Farm, Romers Common, Bockleton -retrospective permission for liquid fertilizer storage tank - Consultation

18/00565/LB Horseshoe Cottage, Bank Street, Stoke Bliss-Amendment to internal staircase layout and window WO3 to fully glazed door. **Consultation**

18/00427/OL Overhead Power Lines At (os 6364 6221)Stoke Bliss - **Consultation**

18/00385/FUL Pensons Farm, Stoke Bliss- Conversion of Agricultural Barn into mixed commercial use. **APPROVED**

13. Correspondence

Email from Land Drainage Enforcement Officer introducing himself for any issues relating to local watercourses in the parish. – email jack.adams@wychavon.gov.uk asked that we make his contact accessible to the public for such issues.

14. Reports

- a) County Councillor
- b) District Councillors

15. EXCLUSION OF PUBLIC AND PRESS

The council is asked to RESOLVE that, under Section 100A of the Local Government Act, 1972, the public and press be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1, 2, 3 and 7 of Schedule 12A of the Act.

- (i) Proposal to approve new pay rate for Parish Clerk: National Salary award 2018

16. Set dates for the 2018/19 quarterly parish council meetings. Dates proposed are: August 13th 2018; November 12th 2018; February 11th 2019; May 13th 2019.

17. Any other business

18. Date of next meeting – Monday 13th August 2018

Carole Hirst,
Clerk to the Parish Council