

To members of Knighton on Teme Parish Council

You are duly summoned to attend the meeting of Knighton on Teme Parish Council to be held at 7.30pm on Tuesday 2nd July, 2019 at Knighton on Teme Parish Room.

Agenda

1 **Apologies:** To consider the acceptance of apologies for absence from Councillors.

2 **Declarations of Interest:**

- a Register of Interests: Councillors are reminded of the need to update their register of interests.
- b To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- c To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(3) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

d To consider written requests from Councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.

Public Question Time (7.30pm – 8pm)

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a disclosable pecuniary interest in a particular issue may address the Council on the issue during public question time subject to the Councillor requesting prior dispensation from the Clerk.

3 **County/District Councillors Reports** – K Pollock/D Godwin

To request co-ordination of roadworks/service works

4 **Minutes:** To consider the adoption of the minutes of the last meeting (previously circulated).

5 **Planning**

- a Applications received
19/00823/LB /822/HP – Hop Kiln, Knighton on Teme – Erection of a gazebo.
- b Determinations received
- c Planning applications determined under delegated powers: none

- d Station House
 - update on application to request locally listing the buildings.
 - request to Landowner to repair downpipes and guttering

6 Finance

- a Clerks salary July £259.00.
- b Workplace pension scheme – re-enrolment 1-8-19.
- c Request to support application for Parish Rooms grant to improve thermal efficiency – request for plan/costings.
- d Remembrance bench – request for donation towards fixtures/fittings – cost estimated-£250.
- e Internal audit fees for approval - £312
- f Litter bins – banding and tool - £119.76. Paid
 - Litter bin near Tavern Lane – post repair / new post - £11/£28 + £35p&p

7 Highways

- a Lengthsman - June account - £240+£48 Vat – Total £288
- b Blocked drain outside Field Farm
- c Pothole outside Wrens Nest (Shropshire) – letter sent to CEO-Shropshire CC
- d Overgrown hedges at Woodgates Green - update
- e Sunken verge in Jewkes Lane – update
- f Blocked drains along A456 – update
- g Drain below Tavern Lane – reported

- 8 **Glass recycling in the parish** – update on siting a bin / locations.
 - Consideration of a litter bin in layby on A456

9 Vacancies for two Parish Councillors

10 Annual Police report

11 WCC – Community Solutions Funding – to discuss community funding ideas

12 Councillors’ reports and items for future agenda

For reporting minor matters of information and to raise items for future agendas.

13 Date of next meeting - To confirm the date of the next meeting – Tuesday 2nd August, 2019



Mrs Karen Yates,
Clerk to the Council, 26th June, 2019