

**To members of Knighton on Teme Parish Council**

You are duly summoned to attend the meeting of Knighton on Teme Parish Council to be held at 7.30pm on Tuesday 5<sup>th</sup> November, 2019 at Knighton on Teme Parish Room.

**Agenda**

1 **Apologies:** To consider the acceptance of apologies for absence from Councillors.

2 **Declarations of Interest:**

- a Register of Interests: Councillors are reminded of the need to update their register of interests.
- b To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- c To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(3) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

d To consider written requests from Councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.

**Public Question Time (7.30pm – 8pm)**

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a disclosable pecuniary interest in a particular issue may address the Council on the issue during public question time subject to the Councillor requesting prior dispensation from the Clerk.

3 **County/District Councillors Reports** – K Pollock/D Godwin

4 **Minutes:** To consider the adoption of the minutes of the last meeting (previously circulated).

**5 Planning**

- a Applications received  
19/01286 Knighton Lodge, Knighton on Teme. Conversion of 1 dwelling to 2 dwellings
- b Determinations received
- c Planning applications determined under delegated powers: none.
- d Station House  
- future of building, to discuss with current owners.
- e Newnham Farm hedge removal – complaint to enforcement.

**6 Finance**

- a Clerks salary November £258.54
- b HMRC Tax/NI payment - £1 (tax £0.50, Employee NI-£0.23, Employer NI-£0.27)
- c Remembrance bench – order update / installation date and plans
- d Request to support refurbishment of library and new books at Lindridge CE Primary School
- e Grants for 2020-2021 – (currently £150 each to Church, Lindridge Pre-School, Teme Span and CAB)
- f 3<sup>rd</sup> draft budget 2020-2021 for consideration
- g 2<sup>nd</sup> qtr accounts for approval.

**7 Highways**

- a Lengthsman - October account - £240+£48 Vat – Total £288
- b Blocked drain outside Field Farm - update
- c Pothole outside Wrens Nest (Shropshire) – update
- d Overgrown hedges at Woodgates Green - update
- e Drain below Tavern Lane – update
- f Request to close layby on A456 – WCC response on adopted highway
- g A456 white lines by Smithy – request to change to double white lines.
- h Litter pick – 3<sup>rd</sup> November, 2019
- i Overgrown hedges along A456 – reported to landowner
- j Potholes at Bickley – 3 reported.
- k Missing cover on A456 – reported
- l State of road between Little London and Jewkes Lane
- m Replacement bin bags for residents not using bins
- n Risk assessments on assets

**8 Glass recycling in the parish**

Feedback from MHDC, District and County Cllrs

**9 Vacancy for a Parish Councillor**

**10 Promotion / inclusion of Community ideas.**

- a S106 monies - replacement of noticeboards
- b S106 monies – traffic calming measures along A456

**11 Councillors' reports and items for future agenda**

For reporting minor matters of information and to raise items for future agendas.

**12 Date of next meeting** - To confirm the date of the next meeting – Tuesday 3<sup>rd</sup> December, 2019  
To consider continuing to hold regular meetings in January



Mrs Karen Yates, Clerk to the Council, 30<sup>th</sup> October, 2019