

To members of Knighton on Teme Parish Council

You are duly summoned to attend the meeting of Knighton on Teme Parish Council to be held at 7.30pm on **Tuesday 3rd November, 2015** at Knighton on Teme Parish Room.

Agenda

- 1 **Apologies:** To consider the acceptance of apologies for absence from Councillors.
2. **Declarations of Interest:**
 - a) Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c) To declare any Other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(3) (b) of the code of conduct, must leave the room for the relevant items.

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

- d) To consider written requests from Councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.

Public Question Time (7.30pm – 8pm)

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire. A Councillor with a disclosable pecuniary interest in a particular issue may address the Council on the issue during public question time subject to the Councillor requesting prior dispensation from the Clerk.

3 County/District Councillors Reports – C Dell / K Pollock

- 4 **Minutes:** To consider the adoption of the minutes of the last meeting (previously circulated).

5 Correspondence

- a) Correspondence – noted overleaf
- b) Malvern Hills Sport & Community Facilities Strategy
- c) Proposed solar farm at Stockton

6 Planning

- a) Applications received:
15/01267/106 Land at Post Office Lane, NB
Application to modify affordable housing tenure and trigger points for payments of education and recreation contributions
- b) Determinations received
- c) Applications determined under delegated powers – none
- d) SWDP – consultation on main modifications ending 20/11/15

7 Finance

- a) Second quarter accounts – July-Sept 2015 for approval
- b) Draft budget / precept – 2016-2017

8 Highways

- a) Lengthsman account for October – revision to 18hrs
- b) Risk assessments on assets
- c) Wildlife verges – general discussion on wildlife verges, including review of draft policy, re-instatement of Bickley verge and review of other areas.
- d) Potholes outside Bickley House Farm reported
- e) Tan House Lane –update on road issues
- f) Rubbish collection complaint in Wyrebrook Gardens

9 Survey / review of community needs – to discuss/decide upon a review/survey of community needs

10 Vacancy for a Parish Councillor.

11 Councillors' reports and items for future agenda

For reporting minor matters of information and to raise items for future agendas.

12 Date of next meeting - To confirm the date of the next meeting scheduled for 1/12/2015.

Mrs Karen Yates,
Clerk to the Council,
27th October, 2015

Correspondence – November 2015

WorcsCALC AGM 25/11/15, Broadband Connection Voucher Scheme, Clerks & Councils Direct