

EASTHAM PARISH COUNCIL

Chairman Paul Arnold, Mike Adams, Stuart Ward, Ian Matravers, Adrian Worsley

To Members of Eastham Parish Council

You are summoned to attend the

**Parish Council Meeting of Eastham Parish Council
on Wednesday 15 June 2022 in Eastham Memorial Hall at 7.30pm**

Agenda

1. **Apologies:** To receive apologies and to approve the reason for absence.
2. **Co-option of Cllrs**
3. **Declarations of Interest:**
 - a. Register of Interests: Councillors are reminded of the need to update their Register of Interests as required.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items.
Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
4. **Dispensations –**
 - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
 - **Dispensations requested** – as received at meeting.
5. **The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.
6. **Minutes:** To consider adoption of the minutes of the Parish Council Meeting held on 24 May 2022 (attached).
7. **Policies Review/update**
 - a. Code of Conduct
 - b. Financial Regulations
8. **Finances**
 - a. To consider payments to be made as on list presented at meeting.
 - b. Documentation for Financial Year End 2022
 - .i. Certificate of Exemption – to agree/approve
 - .ii. Annual Governance Statement – to agree adherence to requirements
 - .iii. To Review the Internal Audit Report – to agree report
 - .iv. Annual Return/End of year Accounts 2022 – to agree & sign relevant papers
 - .v. Notice of Period of the Exercise of Public Rights – to agree
9. **Request to Fund Toilets for Village Fete**
10. **Correspondence for Information:** as circulated
11. **Representatives to CALC (max 2)**
12. **Clerks report on any Urgent Decisions since last meeting**
13. **Councillors reports and items for the next agenda.**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda to raise items for future agendas. Cllrs are respectfully reminded that this is not an opportunity for debate or decision making.
14. **Date of next meeting**
15. **Meeting Closed**

Signed *Lesley Jenkins*

Clerk to Eastham Parish Council -

Date 09 June 2022