

# EASTHAM PARISH COUNCIL

Chairman Paul Arnold, Mike Adams, Stuart Ward, Ian Matravers, Adrian Worsley, Beryl Lewis

To Members of Eastham Parish Council

You are summoned to attend the Parish Council Meeting of Eastham Parish Council  
on Tuesday 26 March 2024 in Eastham Memorial Hall at 7.30pm

## Agenda

1. **Apologies:** To receive apologies and to approve the reason for absence.
2. **Declarations of Interest:**
  - a. Register of Interests: Councillors are reminded of the need to update their Register of Interests as required.
  - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  - c. To declare any Other Disclosable Interests in items on the agenda and their nature.  
Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items.  
Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
3. **Dispensations -**
  - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) - written requests to be with the clerk prior to a meeting.
    - **Dispensations requested - as received**

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### The Meeting will be adjourned for Public Question Time

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoir.

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4. **Reports from County Councillor and District Councillor(s)**
5. **Minutes:** To consider adoption of the minutes of the Parish Council Meeting held on 23 January 2024 and the Extra Ordinary Meeting held on 11 March 2024
6. **Co-Option for Vacancy of a Councillor**
7. **WCC Lengthsman scheme (update on move to online)**
8. **Mowing service for 2024-2025**
9. **Finances**
  - a. To consider payments to be made as presented at meeting.
  - b. To report receipts since last meeting
  - c. To agree Bank Reconciliation & Finance report
  - d. Laptop replacement for consideration
  - e. Lengthsman consider increase in hourly rate from 1 April 2024
  - f. Noticeboard quotations for consideration
  - g. Noticeboard installation for consideration
10. **Clerks report on any Urgent Decisions since last meeting - Clerk salary £985.14 & LM Feb £220.50**
11. **Planning:**
  - a. Plans received since last meeting  
M/24/00168/FUL - Land at OS 6736 6703 Hanley William  
M/24/00172/AGR - Land at (Os 6567 6850) Eastham
  - b. Decisions received since last meeting -  
Refused - M/23/00636/HP Robins End & M/23/01721/AGR - Land at OS6567 6850 Eastham Court;  
Approved - M22/00802/FUL - Caspian Lodge Granted.

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Permitted development - M/24/00172/AGR Land at (Os 6567 6850) Eastham

c. Plans for consideration at this meeting

### **12. Road report:**

Update from LM

### **13. Progress Reports/ updates**

- a. Pipers Brook road update
- b. EMVH - Green Area Kerbing
- c. Road Closures/works
- d. Bridge Damage
- e. A443 flooding

### **14. Reports on any Meetings attended by Clerk or Councillors**

### **15. Correspondence for Information:** as circulated to Councillors from

RSN Weekly & Monthly Digest; Worcestershire CALC; MHDC; WCC; Severn Arts music box; LNRS consultation; WCC energy Grants; OPCC Comms West Mercia Policy - Survivor Pathway;

### **16. Policies to be reviewed**

- a. Risk Assessment
- b. Grant Making Policy
- c. Defib Policy

### **17. Correspondence for discussion**

- a. Police Charter Contract Review 01/04 to 30/06/24
- b. Biodiversity Policy
- c. WCC Town and Parish Conference 12 June 2024

### **18. Councillors reports and items for the next agenda**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda to raise items for future agendas. Cllrs are respectfully reminded that this is not an opportunity for debate or decision making.

### **19. Confirm Date for next meeting - 28 May 2024** (Annual Parish Meeting followed by Annual Parish Council Meeting)

### **20. In view of the confidential nature of the business to be transacted the Cllrs will consider to agree to close the meeting to Public and Press to discuss the following item on the agenda.**

### **21. Clerk**

Signed *Lesley Jenkins*  
Clerk to Eastham Parish Council

Date 20 March 2024