

**EASTHAM PARISH COUNCIL**  
**John Inge (Chairman), Geoff Brookes, Mike Adams,**  
**Cyril Norman, Joyce Horsfall, Peter Moseley, Mike Dowling**

**To Members of Eastham Parish Council**

You are duly required to attend **Eastham Parish Council Meeting** to be held at  
**8.00pm on Tuesday 29<sup>th</sup> March 2011** at **Eastham Memorial Hall**

**Agenda**

1. **Apologies:** To receive apologies and to approve the reason for absence.
2. **Declarations of Interest:**
  - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
  - b. To declare any Personal interests in items on the agenda and their nature.
  - c. To declare any Prejudicial Interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items)
3. **The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during this period.
4. **Minutes** To consider adoption of the minutes of the Meeting of the Council held on 30th November 2010 (attached).
5. **District/County Councillors reports** for information.
6. **Progress reports for Information:**
  - a. **Memorial Hall Railings** – update.
  - b. **Election in May 2011** – update.
7. **Reports on Meetings attended by Clerk or Councillors:**

Clerks Gathering – HMCR (6<sup>TH</sup> December)  
Clerks Gathering - Elections (11<sup>th</sup> January 2011)  
MHDC Planning Meeting Great Witley (7<sup>th</sup> February)
8. **Finances:**
  - a. To consider payments to be made as on list presented at meeting.
  - b. To report receipts since last meeting.
  - c. Bank Reconciliation for Nov/Dec 10 and Jan/Feb 11 to be viewed and signed. (Investment and Current Account)
9. **Planning:**
  - a. Plans circulated since last meeting –  
**11/00072/HOU – Caspian Lodge, Eastham** – Extension to dwelling and conversion of garage into residential use.  
**11/00035/CPU –Caspian Lodge, Eastham** - Application for a lawful development certificate to verify that Mr & Mrs Barrett’s occupation fulfils the requirement of the agricultural occupancy condition 1 of planning permission 3/73.

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- b. Decisions received since last meeting –  
**10/00989/LBC – Lower House Farm, Eastham**
- c. Plans for consideration tonight –  
**11/00210/FUL – Khandala, Highwood, Eastham** – Erection of replacement detached dwelling to provide family accommodation.

**10. Road report:**

- a. Lengthsman – progress report.
- b. Any problems to report –
- c. Update on outstanding queries –
  - Highwood Road resurfacing and barrier
  - New Road – erosion of sides.
  - Water on road at Robins End (Rhyse Lane).

**11. Grit Bin Highwood** – to agree purchase of bin.

**12. Correspondence for Information:**

A list of items will be available at the meeting.

**13. Clerks report on Urgent Decisions since last meeting.**

- Payments to LM. Plans see item 9.

**14. Councillor's reports and items for the next agenda.**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

**15. Date of next meeting: To be confirmed.**

**16. Councillors must agree to exclude members of the Press and Public from the meeting due to the nature of the business about to be transacted. Matters for Confidential discussion are Staffing and Contracts.**

**17. Lengthsman** - to discuss renewal of Contract for 2011-12.

**18. Mowing Contract for Eastham Green** – to agree to appoint contractor for 2011-12.

**19. Clerks Expenses** – to agree expenses as per circulated information.

**20. Meeting Closed.**

Signed-----Date **23<sup>rd</sup> March 2011**  
Clerk Sue Burrows