

**EASTHAM PARISH COUNCIL**  
**John Inge (Chairman), Mike Adams, Joyce Horsfall,**  
**Peter Moseley, Paul Arnold, Adrian Worsley**

**To Members of Eastham Parish Council**

You are duly required to attend **Eastham Parish Council Meeting** to be held at  
**8.00pm on Tuesday 30th August 2011 at Eastham Memorial Hall**

**Agenda**

1. **Apologies:** To receive apologies and to approve the reason for absence.
2. **To Co opt new Member onto the Parish Council** – To discuss any new applications received.
3. **Declarations of Interest:**
  - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
  - b. To declare any Personal interests in items on the agenda and their nature.
  - c. To declare any Prejudicial Interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items).
4. **The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during this period.
5. **Minutes** To consider adoption of the minutes of the Annual Parish Council Meeting held on 23<sup>rd</sup> May 2011 (attached).
6. **District/County Councillors reports** for information.
7. **Progress reports for Information:**
  - a. **Memorial Hall Railings** – update.
  - b. **Data Protection** – update.
  - c. **Bus Review** – update.
8. **Reports on Meetings attended by Clerk or Councillors:**

Planning meeting 14<sup>th</sup> July – Cllr attended.
9. **Finances:**
  - a. To consider payments to be made as on list presented at meeting.
  - b. To report receipts since last meeting.
  - c. Bank Reconciliation for May, June, July 11 to be viewed and signed. (Investment and Current Account)
  - d. To receive report of External Auditor.

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**10. Planning:**

- a. Plans circulated since last meeting – None.
- b. Decisions received since last meeting – None.
- c. Plans to comment on at this meeting – **11/01037/HOU – The Old Flatts, Eastham, WR15 8NW – Replacement of existing conservatory with proposed garden room.**

**11. Road report:**

- a. Lengthsman – progress report.
- b. Any problems to report –
- c. Update on outstanding queries –
  - Highwood Road resurfacing and barrier.
  - New Road – erosion of sides.
  - Water on road at Robins End (Rhyse Lane).

**12. WCC Consultation on grit bins and grit** (details circulated) – to discuss siting of grit bins, filling and grit storage.

**13. Standing Orders (circulated)** – to review if necessary.

**14. Financial Regulations** (circulated) – to review if necessary.

**15. Code of Conduct:** Copies given to new Cllrs for reference.

**16. Risk Assessment** - to agree to sign document.

**17. Clerks Annual Review** – date to be arranged before next meeting.

**18. Enquiry regarding Footpath EH512** – outcome of Application to modify the Definitive Statement by substituting a gate for a stile – comments can be made.

**19. County Cllrs Divisional Fund Scheme** (circulated) – to discuss any projects for funding.

**20. Correspondence for Information:**

A list of items will be available at the meeting.

**21. Clerks report on Urgent Decisions since last meeting.**

- Payments to LM – April/May 11 = £460.80 (paid 24<sup>th</sup> June) + June 11 = £230.40 (paid 28<sup>th</sup> July).

**22. Councillor's reports and items for the next agenda.**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

**23. Date of next meeting: 29<sup>th</sup> November 2011.**

**24. Meeting Closed.**

Signed-----Date **23<sup>rd</sup> August 2011**

Clerk Sue Burrows