

EASTHAM PARISH COUNCIL
Paul Arnold (Chairman), John Inge (Vice Chairman), Mike Adams,
Joyce Horsfall, David Conway, Peter Moseley, Adrian Worsley

To Members of Eastham Parish Council

You are summoned to attend **Eastham Parish Council Meeting** to be held at **7.30pm** on
Tuesday 29th MARCH 2016 at **Eastham Memorial Hall**

Agenda

1. **Apologies:** To receive apologies and to approve the reason for absence.
2. **Declarations of Interest:**
 - a. Register of Interests: Councillors are reminded of the need to update their Register of Interests.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
3. Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
Dispensations – To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
Dispensations requested – None.
4. **The meeting will be adjourned for Public Question Time**
The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.
5. **Minutes** To consider adoption of the minutes of Parish Council Meeting held on 26th January 2016 (attached).
6. **District/County Councillors reports** for information.
7. **Progress reports for Information:**
 - a. **First Aid Training** – update.
 - b. **Eastham Memorial Hall refurbishment** – update.
8. **Reports on Meetings attended by Clerk or Councillors:**
Clerk attended – WCC Conference
9. **Finances:**
 - a. To consider payments to be made as on list presented at meeting.
 - b. To report receipts since last meeting.
 - c. **Bank Reconciliation** – January/February 2016 to be viewed and signed.
 - d. **Internal Audit procedures (circulated)** – to confirm all matters are being dealt with.
 - e. **Internal Auditor** – to appoint for 2015-16 accounts.
10. **Planning:**
 - a. Plans circulated since last meeting – **see item 15.**
 - b. Decisions received since last meeting –
15/01563/HOU – Teme Valley View Cottage, Eastham WR15 8PA – Proposed self-build construction of a replacement dwelling and detached car port and extension of curtilage at Teme Valley Cottage.

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- 16/00112/CCD – Eastham Kiln, Eastham WR15 8NN – Reserved matters regarding roof-lights (15/00345/FUL refers).
- c. Plans to comment on at this meeting – **None**.
 - d. **Oaktrees, Highwood** – update on MHDC Enforcement action regarding mobile caravan and status of Planning Application for conversion of barn following severe fire in February 2016.
 - e. **Temevale, Eastham** – Outcome of Enforcement enquiry regarding erection of field shelter.
- 11. Road report:**
- a. Lengthsman – progress report.
 - b. Any problems to report.
 - c. Update on outstanding queries –
Astley Orchard – repairs to road and pavement.
- 12. Neighbourhood Plan** – to discuss forming a plan.
- 13. Queens 90th Birthday Celebrations 11th JUNE 2016** – to agree a budget.
- 14. Correspondence for Information:**
A list of items will be available at the meeting.
WCC Conference – 24th February – 6.30pm.
CALC Area Meeting – 15th March – 7.30pm (postponed).
MHDC Conference – 18th April – 6.30pm.
- 15. Clerks report on Urgent Decisions since last meeting.**
Plans circulated - February 2016
Appeal lodged APP/J1860/W/15/3140104 - 15/00141/FUL – Eastham Grange, Eastham WR15 8NP – Proposed new dwelling.
15/01631/HOU – The Old Forge, Eastham WR15 8NW – Proposed extension to existing garage to form private art studio and store.
- 16. Councillor's reports and items for the next agenda.**
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.
- 17. Date of next meeting:** **ANNUAL PARISH MEETING 24th MAY 2016 at 7.15pm**
to be followed by Annual Parish Council Meeting.
- 18. Cllrs to agree to close the meeting due to the confidential nature of the business to be discussed.**
- 19. Mowing Contract - to discuss mowing contract for 2016-17.**
- 20. LM Contract – to discuss contract for 2016-17.**
- 21. Clerks Review – to discuss review and for Chairman to sign.**
- 22. Meeting Closed.**

Signed----- Sue Burrows -----Date 21st March 2016
Clerk Sue Burrows