

EASTHAM PARISH COUNCIL
Paul Arnold (Chairman), David Conway (Vice Chairman), Mike Adams,
Joyce Horsfall, Jen Jones, Peter Moseley, Adrian Worsley

To Members of Eastham Parish Council

You are summoned to attend **Eastham Parish Council Meeting** to be held at **7.30pm** on
Tuesday 28th MARCH 2017 at **Eastham Memorial Hall**

Agenda

1. **Apologies:** To receive apologies and to approve the reason for absence.
2. **Declarations of Interest:**
 - a. Register of Interests: Councillors are reminded of the need to update their Register of Interests.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
3. Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
Dispensations – To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
Dispensations requested – None.
4. **The meeting will be adjourned for Public Question Time**
The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.
5. **Minutes** - To consider adoption of the minutes of Parish Council Meeting held on 24th January 2017 (attached).
6. **District/County Councillors reports** for information.
7. **Progress reports for Information:**
 - a. **Eastham Bridge** – update.
 - b. **Airband** – update.
 - c. **Eastham Memorial Hall** – update.
 - d. **Parish Path Warden**– update regarding local footpaths.
 - e. **Community Speed Watch Scheme** – update.
8. **Reports on Meetings attended by Clerk or Councillor**
9. **Finances:**
 - a. To consider payments to be made as on list presented at meeting.
 - b. To report receipts since last meeting.
 - c. **Bank Reconciliation** – January/February 2017 to be viewed and signed.
 - d. **Internal Audit Review** (circulated) – To confirm all matters are being dealt with.
 - e. **Internal Auditor** – To agree appointment of Auditor for 2016-17 accounts.
 - f. **Clerks Salary** – to note National increase in Salary from 1st April 2017 and to sign new Standing Order for Bank.

EASTHAM PARISH COUNCIL

**Paul Arnold (Chairman), David Conway (Vice Chairman), Mike Adams,
Joyce Horsfall, Jen Jones, Peter Moseley, Adrian Worsley**

10. Planning:

- a. Plans circulated since last meeting – None.
- b. Decisions received since last meeting –
16/01726/PDU – The Old Cattery, The Old Flatts, Eastham – Prior approval for the change of use of a building from office use (B1) to two dwelling houses (C3).
- c. Plans to comment on at this meeting – **None**
- d. **Update from MHDC regarding - 14/01640/PDU Oaktrees, Highwood** – Prior approval of Proposed change of use of part of an Agricultural Building Dwelling House (Use Class 3) and for Associated Operational Development and **14/01127/FUL** – Retention and resiting of mobile home.

11. **Publication Scheme** (circulated)– To review scheme as drafted.

12. Road report:

- a. Lengthsman – progress report.
- b. Any problems to report.
- c. Update on outstanding queries –
Astley Orchard – repairs to pavement.
Astley Orchard - grit bin request.
Highwood Lane – request for grit bin.

13. Correspondence for Information:

A list of items will be available at the meeting.

MHDC Parish Conference – 24th April 2017 - 6-8-30pm

CALC Training dates as circulated.

Road Closures due to Charity Cycle Event SUNDAY 24TH SEPTEMBER 2017

14. **Clerks report on Urgent Decisions since last meeting.**

Astley Orchard – Complaints passed to Dist Cllr for action.

15. **Councillor's reports and items for the next agenda.**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

16. Date of next meeting: **ANNUAL PARISH MEETING 23rd MAY 2017 at 7.30pm**
To be followed by Annual Meeting of Parish Council

17. **Cllrs to agree to close meeting to the Public due to the confidential nature of the business to be discussed.**

18. **Lengthsman Contract 2017-18** – To discuss renewal of contract.

19. **Mowing of Millennium Green** – To discuss contract for 2017-18.

20. **Meeting Closed.**

Signed *Sue Burrows*
Clerk Sue Burrows

Date 23rd March 2017