

EASTHAM PARISH COUNCIL

**John Inge (Chairman), Geoff Brookes (Vice-Chairman), Mike Adams,
Cyril Norman, Joyce Horsfall, Peter Moseley, Mike Dowling**

To Members of Eastham Parish Council

You are duly required to attend **Eastham Parish Council Annual Meeting** to be held at **8.00pm** on **Tuesday 23rd June 2009** at **Eastham Memorial Hall**

Agenda

1. **Apologies:** To receive apologies and to approve the reason for absence.
2. **Declarations of Interest:**
 - a. Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b. To declare any Personal interests in items on the agenda and their nature.
 - c. To declare any Prejudicial Interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items)
3. **The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.

A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during this period.
4. **Minutes** To consider adoption of the minutes of the Annual Meeting of the Council held on 19th May 2009 (attached).
5. **District/County Councillors reports** for information.
6. **Progress reports** for information:
 - a) **BT Telephone Box closure** – to discuss future of the box.
7. **Reports on Meetings attended by Clerk or Councillors:**
8. **Finances:**
 - a. To consider payments to be made as on list presented at meeting.
 - b. To report receipts since last meeting.
 - c. Bank Reconciliation for May 09 to be viewed and signed. (Investment and Current Account).
 - d. To agree end of year accounts and note comments of Internal Auditor.
9. **Risk Assessment** – to agree reviewed document.

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10. Planning:

- a.** Plans circulated since last meeting.
09/00586/HOU - Lower Bank, Eastham – Garage conversion and first floor extension (see Item 15)
- b.** Decisions received since last meeting – **None**
- c.** Plans for consideration tonight – **None**.

11. Road report:

- a.** Lengthsman – progress report.
- b.** Any problems to report –
- c.** Update on outstanding queries –
 - Highwood Road resurfacing and Landslide.
 - Corner by Memorial Hall.
 - New Road – erosion of sides.
 - Robins End Corner – water running down side of road.

12. Memorial Hall –

- **Funding** – to discuss letter received asking for funding.
- **Painting of Railings** – to discuss quotes obtained by Cllrs.

13. Grievance and Disciplinary Policies – to review due to changes in law.

14. Correspondence for Information:

A list of items will be available at the meeting.

15. Clerks report on Urgent Decisions since last meeting.

16. Councillor's reports and items for the next agenda.

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

17. Date of next meeting: 22nd September (1st December 09, 23rd March 10).

18. Meeting Closed.

Signed-----Date 17th June 2009
Clerk Sue Burrows