

EASTHAM PARISH COUNCIL
Paul Arnold (Chairman), Mike Adams, Stuart Ward,
Joyce Horsfall, Jen Jones, Adrian Worsley, Ian Matravers

To Members of Eastham Parish Council

You are summoned to attend **Eastham Parish Council Meeting** to be held at **7.30pm** on
Tuesday 26th SEPTEMBER 2017 at **Eastham Memorial Hall**

Agenda

1. **Apologies:** To receive apologies and to approve the reason for absence.
2. **Declarations of Interest:**
 - a. Register of Interests: Councillors are reminded of the need to update their Register of Interests.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
3. Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
Dispensations – To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
Dispensations requested – All Councillors for items regarding Eastham Memorial Hall.
4. **The meeting will be adjourned for Public Question Time**
The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.
5. **Minutes** - To consider adoption of the minutes of Annual Parish Council Meeting held on 25th July 2017 and Extraordinary Parish Council Meeting held on 31st August 2017 (attached).
6. **District/County Councillors reports** for information.
7. **Progress reports for Information:**
 - a. **Eastham Bridge** – Unfinished brick work to top of bridge.
 - b. **Airband** – any issues to report.
 - c. **Parish Path Warden**– any footpath issues of concern.
8. **Reports on Meetings attended by Clerk or Councillor**
9. **Finances:**
 - a. To consider payments to be made as on list presented at meeting.
 - b. To report receipts since last meeting.
 - c. **Bank Reconciliation** (circulated) – July/August 2017 to be viewed and signed.
 - d. **Externals Auditors Report 2016-17.**
10. **Planning:**
 - a. **Plans circulated since last meeting** – None.
 - b. **Decisions received since last meeting** –
17/01086/LB – Associated ref **17/00997/FUL** – Amended paving layout and new field gate, further to previous Listed Building Consent 14/01697/LBC.
17/00997/FUL – **Barns at (Os 6574 6784) Lower Bank Farm, Eastham WR15 8PA** – Conversion of timber framed barns to form a single dwelling house, including removal of existing stable framed barn.
17/01214/FUL - **Eastham Memorial Hall, Eastham** - The demolition of the existing village hall to be replaced with a new community hall building of a similar size and scale.

EASTHAM PARISH COUNCIL
Paul Arnold (Chairman), Mike Adams, Stuart Ward,
Joyce Horsfall, Jen Jones, Adrian Worsley, Ian Matravers

- 17/00740/FUL – Colley Brook Fine Furnishings, Upper Bank, Eastham WR15 8PA – Conversion of existing workshop into two self-contained self-catering holiday units.
17/00462/LB (Retrospective) – Robins End, Eastham WR15 8NW – Partial demolition of existing utility room to form a link and conversion of existing bike shed to from new utility.
- c. **Plans to comment on at this meeting –**
17/01191/HP – Rosedene, Eastham WR15 8PB – Proposed single storey Extension.
17/01345/FUL – The Old Forge, Eastham WR15 8NW – Construction of Artists studio adjacent to The Old Forge and associated extension of residential land area.
17/01286/FUL – Lower Bank, Eastham WR15 8PA – Proposed 3 bay garage with log store and formation of a vehicle and pedestrian access.
- d. **Update from MHDC regarding - 14/01640/PDU Oaktrees, Highwood** – Prior approval of Proposed change of use of part of an Agricultural Building Dwelling House (Use Class 3) and for Associated Operational Development and **14/01127/FUL** – Retention and resiting of mobile home.
11. **Eastham Memorial Hall PC Representative** – To appoint a Cllr onto Committee following resignation from Committee of previous Cllr.
12. **Police Smartwater initiative** (circulated)– to discuss.
13. **Eastham Memorial Hall**
a. **Parish Council Working Party Meeting with Eastham Memorial Hall 14th September** – to report meeting to Parish Council.
b. To discuss letter received from Eastham Memorial Hall on 2nd October by email (letter undated). This will be subject to legal advice being given by Eastham PC Solicitor for this meeting.
14. **Road report:**
a. Lengthsman – progress report.
b. Any problems to report.
c. Update on outstanding queries –
Astley Orchard – repairs to pavement/Gritbin request.
Highwood Lane – request for grit bin.
15. **Correspondence for Information:**
A list of items will be available at the meeting.
CALC AGM – 15th November – 6.30pm – Trade Fair from 5pm - Worcester
16. **Clerks report on Urgent Decisions since last meeting.**
Payments made – 1st August – MHDC
14th September – Information Commissioners Office (data protection) and LM payment.
September – Concerns regarding Oak Tree roots at Eastham Memorial Hall affecting neighbours land.
17. **Councillor’s reports and items for the next agenda.**
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.
18. **Date of next meeting: 28th NOVEMBER 2017 at 7.30pm**
19. **Cllrs to agree to close meeting to the Public due to the confidential nature of the business to be discussed.**
20. **Eastham Memorial Hall** – To discuss legal issues that may arise for urgent discussion.
21. **Meeting Closed.**

Signed *Sue Burrows*
Clerk Sue Burrows

Date 2nd October 2017