

EASTHAM PARISH COUNCIL
Paul Arnold (Chairman), Mike Adams, Stuart Ward,
Joyce Horsfall, Jen Jones, Adrian Worsley, Ian Matravers

To Members of Eastham Parish Council

You are summoned to attend **Eastham Parish Council Meeting** to be held at **7.30pm** on
Tuesday 28th NOVEMBER 2017 at **Eastham Memorial Hall**

Agenda

1. **Apologies:** To receive apologies and to approve the reason for absence.
2. **Declarations of Interest:**
 - a. Register of Interests: Councillors are reminded of the need to update their Register of Interests.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
3. Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
Dispensations – To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
Dispensations requested – All Councillors for items 12,19 and 20 regarding Eastham Memorial Hall.
4. **The meeting will be adjourned for Public Question Time**
The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.
5. **Minutes** - To consider adoption of the minutes of Annual Parish Council Meeting held on 6th October 2017 and Extraordinary Parish Council Meeting held on 13th November 2017 (attached).
6. **District/County Councillors reports** for information.
7. **Progress reports for Information:**
 - a. **Eastham Bridge** – update on brickwork.
 - b. **Airband** – update.
 - c. **Parish Path Warden**– any footpath issues of concern.
8. **Reports on Meetings attended by Clerk or Councillor**
9. **Finances:**
 - a. To consider payments to be made as on list presented at meeting.
 - b. To report receipts since last meeting.
 - c. **Bank Reconciliation** (circulated) – September/October 2017 to be viewed and signed.
 - d. **Budget to 30th September.**
 - e. **Eastham PCC letter** – to agree to grant £500.00 for mowing of Churchyard.
 - f. **Clerks expenses 2016-17** – to agree to pay £194.14 as circulated.
10. **Planning:**
 - a. **Plans circulated since last meeting** – None.
 - b. **Decisions received since last meeting** –
17/01345/FUL – The Old Forge, Eastham WR15 8NW – Construction of Artists studio adjacent to The Old Forge and associated extension of residential land area.
17/01286/FUL – Lower Bank, Eastham WR15 8PA – Proposed 3 bay garage with log store and formation of a vehicle and pedestrian access.

EASTHAM PARISH COUNCIL
Paul Arnold (Chairman), Mike Adams, Stuart Ward,
Joyce Horsfall, Jen Jones, Adrian Worsley, Ian Matravers

- 17/01191/HP – Rosedene, Eastham WR15 8PB – Proposed single storey Extension.
- c. Plans to comment on at this meeting –
- 17/01605/FUL – Lower Bank, Eastham WR15 8PA – Change of use of agricultural land to domestic garden and proposed 3 bay garage/log store and formation of a vehicle and pedestrian access.
- APPEAL – APP/J1860/X/17/317644 – Oaktrees, Highwood Lane, Eastham WR15 8PB – Application for Lawful Development Certificate for existing works to convert the existing barn into residential dwelling as approved under 15/00982/PDU.
11. **Police Smartwater initiative** (circulated)– to discuss.
12. **Eastham Memorial Hall**
- a. **Parish Council Working Party Meeting 21st November** – to report meeting to Parish Council.
- b. **PC Insurance Company (circulated)** – to note advise given.
13. **Road report:**
- a. Lengthsman – progress report.
- b. Any problems to report.
- c. Update on outstanding queries –
- Astley Orchard** – repairs to pavement/Gritbin request/drainage work.
- Highwood Lane** – request for grit bin.
14. **Correspondence for Information:**
- A list of items will be available at the meeting.
- CALC AGM – 15th November – 6.30pm – Trade Fair from 5pm - Worcester**
15. **Clerks report on Urgent Decisions since last meeting.**
- Payments made – 13th November – Mr I Mapp LM.
16. **Councillor’s reports and items for the next agenda.**
- Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.
17. **Date of next meeting: 23rd JANUARY 2018 at 7.30pm**
18. **Cllrs to agree to close meeting to the Public due to the confidential nature of the business to be discussed.**
19. **Eastham Memorial Hall** – To discuss legal issues that may arise for urgent discussion.
20. **Eastham Memorial Hall letter of 13th October 2017 (circulated)**
- a. To discuss request to pay Solicitors fees for lease etc.
- b. To discuss request to pay Solicitors fees for making Charity an incorporated body.
- c. To discuss request to pay costs for sending out extra Tender documents.
21. **Meeting Closed.**

Signed *Sue Burrows*
Clerk Sue Burrows

Date 22nd November 2017