

EASTHAM PARISH COUNCIL
Paul Arnold (Chairman), Mike Adams, Stuart Ward,
Joyce Horsfall, Jen Jones, Adrian Worsley, Ian Matravers

To Members of Eastham Parish Council

You are summoned to attend **Eastham Parish Council Meeting** to be held at **7.30pm** on
TUESDAY 29th JANUARY 2019 at **Eastham Memorial Hall**

Agenda

1. **Apologies:** To receive apologies and to approve the reason for absence.
2. **Declarations of Interest:**
 - a. Register of Interests: Councillors are reminded of the need to update their Register of Interests.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
3. Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
Dispensations – To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
Dispensations requested – All Councillors for items 11 and 21 regarding Eastham Memorial Hall.
4. **The meeting will be adjourned for Public Question Time –**
ANYONE WISHING TO RECORD THE MEETING SHOULD INFORM THE CLERK BEFORE THE MEETING STARTS.
The time allocated is at the discretion of the Chairman. **Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman.** Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir. **This part of the meeting is not for debating issues but can be used to raise concerns for the Parish Council to look into.**
5. **Minutes** - To consider adoption of the minutes of Parish Council Meeting held on 27th November 2018 (attached).
6. **District/County Councillors reports** for information.
7. **Progress reports for Information:**
 - a. **Parish Path Warden**– update.
 - b. **SWDP Consultation** – update.
8. **Reports on Meetings attended by Clerk or Councillor –**
9. **Finances:**
 - a. To consider payments to be made as on list presented at meeting.
 - b. To report receipts since last meeting.
 - c. **Bank Reconciliation** (circulated) – November/December 2018 to be viewed and signed.
 - d. **Internal Audit Review** (circulated) – to discuss.
 - e. **Budget Review/Precept 2019-2020** (circulated) – to agree Precept for 2019-2020.
 - f. **Internal Auditor** (letter circulated) - update
10. **Planning:**
 - a. **Plans circulated since last meeting – None.**
 - b. **Decisions received since last meeting – None**
 - c. **Plans to comment on at this meeting – None.**
 - d. **Update from MHDC regarding – 14/01640/PDU and 14/01127/FUL – Oaktrees Caravan, Highwood.**

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11. **Eastham Memorial Hall Subcommittee** – Cllrs to report on meetings held.
12. **Complaints Procedure (circulated)** – to discuss.
13. **Communications Policy** – to discuss.
14. **Grievance and Disciplinary Procedure** – to discuss
15. **Road report:**
 - a. Lengthsman – progress report.
 - b. Any problems to report.
 - c. Update on outstanding queries –
 - **Eastham Bridge** – dead trees and graffiti – update.
 - **New Road subsidence** – update.
 - **Grit bins and rock salt** – update.
16. **Correspondence for Information:** Training dates as circulated
WCC Budget Consultation Meeting – 23rd January – 6pm
WCC Minerals Local Plan 4th Stage Consultation – comments by 8th February
MHDC Planning Enforcement Summit at Pershore – 31st January – 6.15pm
MHDC Great British Spring Clean – 22nd March to 23rd April
17. **Clerks report on Urgent Decisions since last meeting.**
18. **Councillor’s reports and items for the next agenda.**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.
19. **Date of next meeting: 26th MARCH 2019 at 7.30pm**
20. **Cllrs to agree to close meeting to the Public due to the confidential nature of the business to be discussed.**
21. **LM Contract 2019-2020** – to discuss.
22. **Mowing Contract** – to discuss.
23. **Meeting Closed.**

Signed *Sue Burrows*
Clerk Sue Burrows

Date 24th January 2019