

# Grimley Parish Council

**Monday 7<sup>th</sup> February 2022 7.30pm,  
Peace Hall, Sinton Green**

Councillors, Notice is hereby given that a Meeting of Grimley Parish Council will be held on **Monday 7<sup>th</sup> February 2022 at 7.30pm** at the **Peace Hall, Sinton Green**. Your attendance at the meeting is requested. The press and public are also cordially invited to attend to observe proceedings. Lisa Stevens, Clerk, [clerkgrimleypc@gmail.com](mailto:clerkgrimleypc@gmail.com) 07950256363.

*This is a rescheduled meeting originally due to be held on 24th January 2022.*

**Date of publication of this notice: 31<sup>st</sup> Jan 2022**

- It is requested that face masks be worn when not seated and hand sanitiser used upon entry. Social distancing will be in place and the max number of residents (in addition to Parish/District/County Cllrs and Clerk) that can be accommodated in the hall is **10 (ten)**. For this reason, residents are asked to let the Parish Clerk know in advance if they will attend.
- The parish council reserves the right to reschedule the meeting if more residents attend than social distancing will permit and if circumstances do not allow moving the meeting outdoors. In this instance residents will be asked if their matter can be sufficiently dealt with via written representation.
- Residents of the parish (up to 10 in person, as above) may address the Parish Council at the allotted point in the agenda on matters concerning the Parish. The Register of Electors will be inspected in order to ascertain residency. 'Representation of the People (England and Wales) (Amendment) Regulations 2002' which permits parish councils to inspect the electoral register for the purpose of establishing whether a person is entitled to attend and participate.
- Attendee names may be recorded in the meeting minutes, unless individuals ask for this not to occur.
- Persons attending this meeting should prior note the document 'Information provided at the beginning of each parish council meeting', and also the policy 'Public Open Forum and procedures for filming and publishing via social media', which forms part of the parish council Standing Orders. These are available on the parish council website: <https://e-services.worcestershire.gov.uk/MyParish> (Grimley/publications/page 9). A copy may be obtained from the parish clerk or to view at each parish council meeting.

1	<b>Points of order</b> a. Welcome and 'Information provided at the beginning of each parish council meeting'.
2	<b>Public Open Forum</b> Standing orders suspended to allow residents of the parish to address the Parish Council. This item to be limited at the discretion of the Chair. <b>Members of the public to confirm name and address please prior to speaking.</b> The Council reserves the right not to allow questions from any person who does not confirm residency in the parish or who are resident outside the parish.
3	To consider any apologies for absence.
4	<b>Declarations of interest</b> a. To note any updates received to Register of Interests/dispensations. Cllrs are reminded to update their register of interests. b. To declare any Disclosable Pecuniary Interests relevant to the agenda. Cllrs who have declared a Disclosable Pecuniary Interest/any other Disclosable Interest (para 12(4)(b) Code of Conduct) must leave for the relevant items only, unless a dispensation has been granted. c. To declare any Other Disclosable Interests relevant to the agenda. d. To declare any additions to the Register of Gifts & Hospitality. e. To consider written requests for the granting of a Dispensation (S33 Localism Act 2011). Motion to approve requests.
5	<b>Minutes of previous meetings.</b> a. 6 <sup>th</sup> December 2022. A number of amendments have been received.
6	<b>To Receive the Report of the District Councillor – Dean Clarke.</b> (Items raised for decision will appear on the agenda for the next meeting)
7	<b>To Receive the Report of the County Councillor – Scott Richardson Brown.</b> (Items raised for decision will appear on the agenda for the next meeting)

8	<p><b>Planning</b> - to consider, comment and resolve to respond to the following applications.</p> <p>a. <b>21/01846/FUL Birchall Green Solar Farm</b> - Update if any.</p> <ol style="list-style-type: none"> <li>i. To note arrangements for Landscape Visual Assessment payment of invoice: £2500 parish council donation and £2,484.44 community raised donation (after gofundme fees).</li> <li>ii. To also note that the parish council has received £197.82 raised from a previous community crowd funder during EIA Scoping phase, Jan 2021. All unused funds will be placed in reserves available for use towards legal advice during the ongoing process of this planning application/event of an appeal. Use of funds will be subject to full parish council vote before committing to expenditure. Review of unused funds will take place at annual parish meeting 2022 (date to be confirmed).<sup>1</sup></li> </ol> <p>b. <b>20/01471/CU planning appeal, Northington Farm</b> - Update if any.</p> <p>c. Camp Lane enforcement – Update if any.</p> <p>d. To note that a general enquiry has been made to MHDC ref gate widening and hedge removal between The Old Vicarage and Lynden bungalow.</p> <p>e. Application to regularise long standing use of right of way 635 – Update if any.</p> <p>f. Electoral Review: Draft recommendations consultation. To formulate a response.</p> <p>g. Standing Item: To consider and as required arrange an extra ordinary parish council meeting for planning applications received after date of publication of this agenda.</p>
9	<p><b>Infrastructure, services, highways and rights of way, drainage and flooding</b> To discuss updates and formulate Motions not requiring written notice. Highways (roads &amp; pavements) &amp; byways (bridleways and footpaths).</p> <ol style="list-style-type: none"> <li>a. <b>Bins</b> Sinton Green (noticeboard) and Monkwood Green (bus shelter) - update if any.</li> <li>b. <b>Flooding in road</b> outside Church Farm, Grimley. – Update if any.</li> <li>c. <b>Speed monitoring tubes.</b> To note that the Clerk has requested the results of third person monitoring on the Sinton to Monkwood road (week of 13<sup>th</sup> December 2021).</li> <li>d. <b>Eroded grass verge bordering rear of Oak Hall Farm Barn</b>, Sinton Green. Reported to Highways: 1186630. Motion to support residents and write to WCC requesting barriers to protect the building on this sharp corner.</li> <li>e. <b>Overgrown hedge at Grimley crossroads.</b> Reported to Highways 1186565.</li> <li>f. <b>Noticeboard brass letters</b> (space available 1.25m by 70mm). To agree a way forward and approve purchase (threshold of £350.00).</li> <li>g. <b>Broken noticeboard doors at Peace Hall.</b> To discuss options. Doors have already been repaired twice in last three years. Current design is clearly not working.</li> <li>h. To note the parish council has requested a <b>litter pick</b> by Highways along the A443.</li> </ol>
10	<p><b>Commons and Village Greens</b> - To discuss/formulate Motions not requiring written notice.</p> <ol style="list-style-type: none"> <li>a. <b>Sinton Green.</b> <ol style="list-style-type: none"> <li>i. Review of previously agreed wildlife areas, cut once a year. See appendix 3. Motion to approach contractor for renewal of mowing quotation</li> </ol> </li> <li>b. <b>Monkwood Green.</b> <ol style="list-style-type: none"> <li>i. Broken pipe and standing water in vicinity of Goodwins Farm.</li> <li>ii. Management and grazing update. Including broken trough and urgent requirement to address danger of overgrazing on ant hills section.</li> <li>iii. Potholes on service roads update.</li> <li>iv. Drains, ditches and water seepage outside Langdale update.</li> <li>v. Worcestershire Wildlife Trust mains water pipeline across Monkwood Green Common. Update if any.</li> <li>vi. Update on 'dangerous ditches' signs.</li> </ol> </li> </ol>

<sup>1</sup> This will be a meeting of the parish or town electors, organised by the Parish Council. Residents contribute to the agenda and all meeting content. Resident volunteer welcome to chair meeting.

11	<p><b>Other Projects and Representatives</b> - To discuss/formulate Motions not requiring written notice.</p> <ul style="list-style-type: none"> <li>a. Review of parish wide Christmas celebrations and thanks to residents and volunteers.</li> <li>b. Queen's Platinum Jubilee 2022, including tree planting<sup>2</sup> and beacon.</li> <li>c. Broadband projects Grimley, Monkwood Green and Sinton Green – update.</li> <li>d. Defibrillators (existing at Monkwood and Grimley village) (ongoing at Sinton Green).</li> <li>e. Peace Hall.</li> <li>f. Lengthsman.</li> <li>g. School parking. Update if any and to explore option to provide a lollypop lady. (No financial decisions to be made)</li> <li>h. Improving facilities at Church. Update on community project if any.</li> <li>i. Police. To note that police charter has been renewed for 2022.</li> </ul>
12	<p><b>Finance and Administration</b> - To discuss updates and formulate Motions not requiring written notice.</p> <ul style="list-style-type: none"> <li>a. <b>To note that the Parish Council precept for 2022/2023 has been requested from Malvern Hills District Council.</b></li> <li>b. <b>Petition for hybrid meetings.</b> To note that as per debate via email, the Clerk added the parish council signature to the LGA petition for hybrid (online AND in person) parish council meetings. <b>Motion</b> to approve this in retrospect and to confirm parish cllr desire that <u>residents</u> have the option to access meetings both in person or online, thereby maintaining the transparency of our democratic process, cope with ever changing Covid19 social distancing requirements and also work towards options to reduce transport emissions. To note that at this time, Parish Cllrs have not specifically debated <u>councillor</u> virtual attendance/online voting and await further LGA guidance/options.</li> <li>c. To consider and <b>motion</b> to approve the payment of outstanding accounts. Appendix1.</li> <li>d. To consider and retrospectively <b>approve</b> payment of urgent accounts already made, as per emergency Clerk procedures (Delegation to Clerk policy). Appendix2.</li> <li>e. To receive and <b>motion</b> to accept December Bank Reconciliation 2021 and Q3 report.</li> <li>f. To note VAT reclaim submitted for £848.68. Previous claim was rejected by HMRC due to a ZOOM VAT number query (based in the Netherlands for tax purposes).</li> <li>g. To consider option to increase annual donation to CPRE from £36 to £100. Parish Council has donated £36 pa for the past ten years.</li> </ul>
13	<p><b>Correspondence, dates for diary, items for future agenda.</b></p>
14	<p><b>Date of next scheduled meeting</b></p> <p><b>- Meeting of Grimley Parish Council – 28th February (avoiding half term) 7.30pm, Peace Hall, Sinton Green.</b></p> <p>The press and public are cordially invited to attend this meeting and should note Standing Orders in advance please. Please also double check covid/social distancing requirements before attending.</p>

**Appendix 1 – Invoices/payments to be made (or date paid if contracted monthly payment)**

Nil at time of publication.

**Appendix 2 - Invoices/payments previously made under delegation to clerk policy.**

08/12/2021	Mr P. Williams	Fencing equipment (replace stolen) and emergency work on drainage and fencing.	£243.75
09/12/2021	Sinton Tree and Landscapes	Emergency tree work near Pound Farm.	£420
08/12/2021	Mrs S. Wilson	MWGreen Xmas tree reimbursement.	£80
09/12/2021	Ms. S. Loach	Sinton Xmas tree reimbursement.	£50
15/12/2021	Mrs E.A Taft	Grimley Xmas tree reimbursement	£35
07/12/2022	Mr S.J Russell	Grimley Xmas tree reimbursement	£32.39

<sup>2</sup> To note the successful application for free trees from 'I Dig Trees'. Small Plot Pack: 10 x Rowan, 10 x Bird Cherry, 10 x Downy Birch, 10 x Field Maple, 10 x Goat Willow, plus 30 spiral guards. Residents who require a free tree to plant may approach the parish clerk.

## Appendix 2 continued


15/12/2021	Mr S Skeys	Mowing Sinton Green	£375
13/01/2021	Mr S Skeys	Lengthsman Oct worksheet 2021	£272
13/01/2021	Mr S Skeys	Lengthsman Nov worksheet 2021	£119
22/12/2021	Mrs Lisa Stevens	Purchase of dangerous ditch signs MWGreen.	£83.4
22/12/2021	Mrs Lisa Stevens	Solar farm map printing reimbursement	£20
22/12/2021	Mrs Lisa Stevens	Jacksons bollards x3 for MWGreen ditches	£123.6
12/01/2021	Mrs Lisa Stevens	Severn Trent water maps ref standing water MWGreen.	£48
09/12/2021	A M & A S Collett	Services for video editing project	£480
07/01/2022	WaterPlus	Trough water bill MWGreen. 3yrs water.	£198.99
25/01/2022	Campaign to Protect Rural England	Annual membership renewal	£36.00
25/01/2022	Mrs C J Tinkler	Landscape and visual review of solar farm application. NB. £2500 contribution from PC. £2500 contribution from community. PC to pay the invoice. CT21316	£5000.00
25/01/2022	Mr S. Skeys	Lengthsman invoice Dec 2021.	£229.50
25/01/2022	Mrs Lisa Stevens	Monthly expenses Dec 2021 /Jan 2022	£57.71
25/01/2022	Mrs Lisa Stevens	Monthly wage Dec 2021	£576.48
25/01/2022	Mrs Lisa Stevens	Overtime ref solar farm. 20 hours x £12.01 hourly wage.	£240.20

## Appendix 3 – Review of previously agreed wildlife areas cut once a year.



Key Yellow left as a "meadow" to attract wildlife. Only cut once per year

Cut around footpaths and all ditches, approximately 1 meter wide

Footpath marked thus,  leave until grass is 6 - 9 inches and then with a rotary mower create a meandering path with a circle in the middle for the children to run around

-end-