

Monthly Meeting of Grimley Parish Council

**Monday 23rd October 2023 7.30pm,
Peace Hall, Sinton Green**

Councillors, Notice is hereby given that a Meeting of Grimley Parish Council will be held on **Monday 23rd October 2023 at 7.30pm** at the Peace Hall, Sinton Green. Your attendance at the meeting is requested. The press and public are also cordially invited to attend to observe proceedings. Lisa Stevens, Parish Clerk and RFO, clerkgrimleypc@gmail.com 07950256363. **Date of publication of this notice: 18/10/2023**



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- The press and public are invited to attend to address Councillors on matters concerning the Parish (allotted point in the agenda), observe or inspect draft documents.
- Whilst social distancing is no longer in place, occasionally safety considerations may mean that we close the meeting and reschedule.
- The Register of Electors may be inspected in order to ascertain attendee residency.
- Names are recorded in the meeting minutes, unless individuals ask for this not to occur.
- With some restrictions, meetings may be filmed or recorded. We are happy to provide guidance on what is permitted. Advice should be sought in advance to avoid disruption.
- Persons attending this meeting can prior note the document 'Information provided at the beginning of each parish council meeting' (QR code to the right).



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1.	<p>Welcome, points of order, apologies for absence and declarations of interest.</p> <p>a. To note updates received to Register of Interests/dispensations. Cllrs are reminded to update their register of interests. - Cllr Collett in respect of local planning applications and in respect of future solar appeal hearing.</p> <p>b. To declare Disclosable Pecuniary Interests relevant to agenda. Cllrs who have declared a Disclosable Pecuniary Interest/ other Disclosable Interest (para 12(4)(b) Code of Conduct) must leave for the relevant items only, unless a dispensation has been granted.</p> <p>c. To declare any Other Disclosable Interests relevant to the agenda.</p> <p>d. To declare any additions to the Register of Gifts & Hospitality.</p> <p>e. To consider written requests for the granting of a Dispensation (S33 Localism Act 2011). Motion to approve requests.</p> <p>f. To consider any adjustments required to encourage or allow public participation.</p>
<p>Public Open Forum. Please refer to 'information provided at beginning of meeting' for further guidance.</p>	
2.	<p>To receive the report of the District Councillor – Dean Clarke (Items raised for decision will appear on the agenda for the next meeting)</p>
3.	<p>To receive the report of the County Councillor – Scott Richardson Brown</p> <ul style="list-style-type: none"> - Allotment provision exploration update and to note Smaller Charity offer. - Reinvigorate 2022 project for 'shared space' signs Camp Lane, Grimley. - Road surface erosion (water) Dark Lane, proposal for site visit. - Overgrown hedges Grimley village approach road, proposal for site visit.
4.	<p>Planning & Enforcement - to consider, comment and resolve to respond to the following applications.</p> <p>a Land at Birchall Green, Sinton Green, WR2 6NT, APP/J1860/W/23/3325112, Tyler Hill Solar Limited (21/01846/FUL, BRL Solar UK Ltd) - solar facility appeal.</p> <ol style="list-style-type: none"> 1. Confirmation of representation receipt. 06/10/2023 16:58 2. Solar Development Effects on Ecology – Clerk introduction. 3. Route for inspector site visit.

b	Land at Fitcher Brook, Green Street, Hallow, WR2 6PX, Third Revolution Projects on behalf of Tyler Hill Solar Limited - solar facility preliminary screening.
c	M/23/01374/FUL Land At (Os 8023 5997) Monkwood Green, Hallow - Erection of dwelling.
d	Standing Item: To consider and arrange an extra ordinary parish council meeting for planning applications received after date of publication of this agenda.
5.	Commons and Village Greens - Updates and formulate Motions not requiring written notice.
a	Monkwood Green Common and SSSI
i.	Quotation ditch clearance from Green Farm to The Woodlands.
ii.	Worcestershire Wildlife Trust for Green Farm nature reserve water supply including: <ul style="list-style-type: none"> • Application for a new water supply with Severn Trent – WWT organise and pay. • SSSI consent to Natural England for the necessary work across the common – GPC to request as owners of the SSSI. WWT to fill out the SSSI consent form. • A legal easement between WWT and GPC for the section of new pipeline that crosses the common. WWT would prepare the paperwork & solicitor - Reserves Team Leader, R.Allen to organise.
iii.	Project update – purchase of 2 x strimming blades (5year management plan)
iv.	Xmas tree plans.
v.	Option for a knee rail to protect ditch and headwall opposite Moorlands.
b	Sinton Green village green
vi.	The Open Ditch, formerly the New Inn - Correspondence from residents: <ul style="list-style-type: none"> • customer parking on the roads (obstructing visibility and hazard to other road users) and on the village green (breach of byelaws see appendix 2) • Referral/mediation in respect of reports of noise/disruption to neighbouring properties.
vii.	Exploratory quotation for ditch clearance for the village green as part of previously approved timetable (roughly a five year routine).
viii.	Inspection of pond and next dredging of this flood control sump.
ix.	Tree surgeon assessment required for specimens on village green
6	Reports from Projects - Updates and formulate Motions not requiring written notice.
a	Lengthsman – consideration and Motion to adopt 2024 contract amendments, including <ul style="list-style-type: none"> i) increase payment of mileage to 0.45p per mile ii) refresh of risk assessment. iii) Additional/clarified quarterly tasks, including resident feedback.
b	Memorial benches and trees – project summary and closure.
c	Repair of existing memorial bench at Peace Hall.
d	Peace Hall noticeboard update
e	Peace Hall general update.
f	Police – new PCSO Abigail Partridge
g	County Hall opinion on locations for VAS signs.
h	Memorial tree plaques update.
7.	Finance and Administration - To discuss updates and formulate Motions not requiring written notice.
a	To consider and motion to approve the payment of outstanding accounts. Appendix 1
b	To consider and retrospectively approve payment of urgent accounts, as per emergency
c	Clerk procedures (Delegation to Clerk policy).
d	To receive and motion to accept latest Bank Reconciliation 2023.
e	To receive and accept updated parish council Code of Conduct and Standing Orders.
f	To receive updated risk assessments and to consider scoring justification system. Bank signatories.
g	PAT testing PC equipment in home office.
h	Replacement laptop for parish clerk. Explorations of options.

8 a b c d e f	AOB, correspondence, dates for diary, items for future agenda. - Flooding Grimley village (near church farm). Cllr Moore. - Monkwood car park closure 28th October - 6th November - Tree warden WCC scheme. Advert gone in parish magazine asking for volunteers to approach county hall for more info. - Footpaths officer scheme – WCC clarifying situation asap. - OS map provision to parish footpath walking group in absence of footpaths officer. - Check for salt levels in grit bins parish wide.
9	Date of next scheduled meeting: Monday 27th November, 7.30pm – At Peace Hall. The press and public are cordially invited to attend these meetings and should note Standing Orders in advance please.

Appendix 1 – Payments on accounts, this month and forthcoming

12/09/2023	48	Simon Skeys	Lengthsman worksheet August.	182.70	n/a
12/09/2023	49	Simon Skeys	Mowing August 2023	85.00	n/a
12/09/2023	50	Lisa Stevens	Zoom meeting membership ref Birchall Green solar	15.59	n/a
11/09/2023	51	Lisa Stevens	Stinky Inks cartridges	158.79	26.46 VAT
11/09/2023	52	Lisa Stevens	Arnold Baker legal update	163	32.60 VAT
25/09/2023	53	Mrs Lisa Stevens	Monthly Expenses Sept 2023. Mileage, postage and homeworking	45.88	n/a
28/09/23	54	Nest Pensions	Sept payment for Sept wage. Clerk contribution £23.06 per month.	40.35	n/a
25/09/2023	55	Mrs Lisa Stevens	Sept payment for Aug wage 2023.	553.42	n/a
Awaiting invoice	56	Grimley Peace Hall Foundation	Annual hire of hall for parish council meetings	350.00	n/a
21/09/2023	57	Signomatic	Health and safety signs for Sinton and Monkwood Green.	481.51	80.25
21/09/2023	58	Malvern Hills District Council	Election expenses May 2023	50.00	n/a
02/10/2023	59	Grimley Peace Hall Foundation	Correcting invoicing error in 2022. Outstanding payment for hall hire for defib training in Dec 2022.	36.00	0.00
17/10/2023	60	Mrs Lisa Stevens	Monthly Expenses Oct 2023. Including mileage, home working, postage and OS map of parish to replace copy provided to Cllr.	46.31	1.75
18/10/2023	61	Mrs Lisa Stevens	Zoom meeting membership ref Birchall green solar	15.59	n/a
End of Oct.	62	Betts Ecology	Expert Witness, for planning application.	3176.16	529.36
Awaiting invoice	63	Carly Tinkler	Solar appeal statement of case		
Awaiting invoice?	n/a	Community Heartbeat Trust Ltd	Annual care package for Grimley village defib		
18/10/2023	64	Mr Simon Skeys	Lengthsman worksheet September.	173.60	0.00
18/10/2023	65	Mr Simon Skeys	Mowing invoice September	85.00	n/a
Awaiting consideration	66	Mrs Lisa Stevens	Overtime ref solar appeal. Time sheet to follow to Cllrs.	408.34	PAYE deduct
Approx 28/10/2023	67	Nest Pensions	Oct payment for Oct wage.	40.35	n/a
End of Oct.	68	Mrs Lisa Stevens	Monthly wage Sept 2023	553.42	n/a
Awaiting approval	69	R.J Poole	Mowing MWGreen common Summer 2023 Invoice number 42.	2000.40	333.40 VAT

Appendix 2 – Current Byelaws for Sinton Green village green.

1. BYELAWS made under Section 15 of the Open Spaces Act 1906 by the Parish Council of GRIMLEY with respect to a VILLAGE GREEN.
2. Throughout these byelaws, the expression "the Council" means the Parish Council of Grimley and the expression "the ground" means the areas of land known as Sinton Green.
3. An act necessary to the proper execution of his duty on the ground by an officer of the Council, or by any person or servant of any person employed by the Council, shall not be deemed an offence against these byelaws.
4. A person shall not, except in the exercise of any lawful right or privilege, bring or cause to be brought on to the ground, any barrow, truck, machine or vehicle other than:
 - (a) a wheeled bicycle or other similar machine:
 - (b) a wheel-chair or perambulator, drawn or propelled by hand and used solely for the conveyance of a child or children or an invalid.
 - (i) Where the infraction of the byelaw is committed within the view of such officer or constable, and the name and residence of the person infringing the byelaw are unknown to and cannot be readily ascertained by such officer or constable.
 - (ii) Where the infraction of the byelaw is committed within the view of such officer or constable and, from the nature of such infraction, or from any other fact of which such officer or constable may have knowledge or of which he may be credibly informed, there may be reasonable ground for belief that the continuance on the ground of the person infringing the byelaw may result in another infraction of a byelaw, or that the removal of such person from the ground is otherwise necessary as a security for the proper use and regulation thereof.
8. Every person who shall offend against any of the foregoing byelaws shall be liable on summary conviction to a fine not exceeding one hundred pounds.

GIVEN UNDER OUR HANDS AND SEALS THIS 14th day of January, 1987.

Dorothy Hales..... (Chairman)



Byelaw enforcement.

Any officer of the council can enforce the byelaws, as can a police officer if they witness someone breaking a byelaw or are informed by the public or a council officer of an offence. If someone breaks a byelaw the parish council/lor or police officer will approach the offender(s) and explain why that activity cannot be permitted or must be controlled. The parish council aims to inform and raise awareness, in order to avoid further offences. If somebody fails to take notice of parish council advice and continues to commit the offence, then a councillor or police officer will take down details for use as evidence. The parish council may have to take further action, and the maximum fine, following court conviction, for a breach of a byelaw is £100.