

Monthly Meeting of Grimley Parish Council

Monday 26th February 2024
7.30pm,
Peace Hall, Sinton Green

Councillors, Notice is hereby given that a Meeting of Grimley Parish Council will be held on **Monday 26th February 2024 at 7.30pm** at the Peace Hall, Sinton Green. Your attendance at the meeting is requested. The press and public are also cordially invited to attend to observe proceedings. Lisa Stevens, Parish Clerk and RFO, clerkgrimleypc@gmail.com 07950256363. **Date of publication of this notice: 21/02/2024**



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- The press and public are invited to attend to address Councillors on matters concerning the Parish (allotted point in the agenda), observe or inspect draft documents.
- Whilst social distancing is no longer in place, occasionally safety considerations may mean that we close the meeting and reschedule.
- The Register of Electors may be inspected in order to ascertain attendee residency.
- Names are recorded in the meeting minutes, unless individuals ask for this not to occur.
- With some restrictions, meetings may be filmed or recorded. We are happy to provide guidance on what is permitted. Advice should be sought in advance to avoid disruption.
- Persons attending this meeting can prior note the document 'Information provided at the beginning of each parish council meeting' (QR code to the right).



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1.	Welcome, points of order, apologies for absence and declarations of interest. Existing 1 vacancy which has been advertised and with an application pack provided to 1 interested party. Apologies received from Cllr Woodhouse
	Public Open Forum. Please refer to 'information provided at beginning of meeting' for further guidance.
2.	Minutes of previous meetings – Motion to approve previous minutes.
3.	To receive the report of the County Councillor – Scott Richardson Brown (Items raised for decision will appear on the agenda for the next meeting)
4.	To receive the report of the District Councillor – Dean Clarke (Items raised for decision will appear on the agenda for the next meeting)
5. a	Planning, Enforcement & Consultations - consider, comment and resolve to respond to the following Standing Item: To consider and arrange an extra ordinary parish council meeting for planning applications received after date of publication of this agenda. <ul style="list-style-type: none"> i. M/24/00149/FUL. Wagon Wheel, Grimley, Worcester, WR2 6LU. Conversion of public house/restaurant to 1no. dwelling (including partial demolition) and the erection of 1no. dwelling. Variation of condition 2 Ref. 21/02082/FUL). ii. Planning enforcement options for Airbnb properties receiving more customers and more vehicles than the property can reasonably cater for and where cars are being dangerously and inconsiderately parked on verges and roadsides.
6. a	Commons and Village Greens - Updates and formulate Motions not requiring written notice. Monkwood Green Common and SSSI <ul style="list-style-type: none"> i. To consider advice from Resident Ecologist, C.Betts, Monkwood Green ii. To consider request to purchase of a salt bin for use in storing chippings for adhoc access road repairs.

6 b.	<p>iii. Ditch clearance from Green Farm to The Woodlands. iv. Worcestershire Wildlife Trust for Green Farm nature reserve water supply. v. Defibrillator update - PC request to Heartbeat Trust for BT engineer to check RCD.</p> <p>Sinton Green village green</p> <p>i. Update. Residential parking on verges that are not part of the village green – Resident correspondence. ii. To note results of tender process, mowing Sinton Green Village Green. iii. To accept annual mowing quotation for Sinton Green Village Green. - No more than £95 per cut up to two cuts per month as required. - Additional cut in run up to fete - June 2024 date to be confirmed. - Additional cut as required in run up to classic car event – date to be confirmed summer 2024. - One off cut for the wildflower areas, £120 to cut/rake up and take away in autumn time. iv. Motion for accepting up to 5% increase on Sinton Ditch work quotation, delay by over 6 months due to the weather. Currently £3500 plus VAT.</p>
7.	<p>General projects and updates</p> <p>a. Grant application from the Parochial Church Council. £1,545.00 towards legal expenses in relation to expansion of burial ground at St Bartholomew's Church, Grimley. Application removed at request of applicant.</p> <p>b. Grant application from the Parochial Church Council. £100 towards rotten gate post repairs. VAT not applicable. Application being considered by the Grimley Smaller Charities.</p> <p>c. The parish council would like to thank Mark and Julie James for the supply and installation of the new noticeboard at the Peace Hall.</p> <p>d. Royal Mail ceasing late afternoon collections in the parish.</p> <p>e. Motion to request that the WCC dial a bus service is rolled out to Grimley Parish. aka "Worcestershire on Demand" - A public transport service where vehicles travel on demand rather than using fixed routes and timetables.</p> <p>f. Blocked public rights of way. Update.</p> <p>g. Overflowing ditches and drains parish wide. Update.</p> <p>h. Gritting routes/flowing water Dark/Walton Lane. Update.</p> <p>i. Website and logo. Update.</p>
8.	<p>Lengthsman</p> <p>a. Consideration and approval of 2024/2025 Lengthsman contract, including: i. Motion to increase hourly rate from £17 to £19. ii. Motion to increase fuel allowance from 0.35p to 0.45p.</p> <p>b. To note and accept digitisation of the Lengthsman invoice submission process.</p>
9.	<p>Finance and Administration - To discuss updates and formulate Motions not requiring written notice.</p> <p>a. To consider and motion to approve the payment of outstanding accounts. Appendix 1 b. To receive and motion to accept latest Bank Reconciliation 2024. c. To note updates to Harassment and Bullying Policy and to adopt pending further review. d. To note update to Press and Social Media policy and to adopt pending further review. e. Dates for Staffing Committee with a view to adopting the latest National Clerk Pay Scale. f. Bank mandate – relevant Members have been contacted. g. Updated Code of Conduct has been emailed to all Cllrs for their records. This is the County-wide version to be adopted by all parish councils. Motion to adopt.</p>

10.	<p>AOB, correspondence, dates for diary, items for future agenda. This section is for items to note only and no financial motions can be raised in this section.</p> <ul style="list-style-type: none"> - Flyer. Community Orchard and Mini Forest Funding <p><i>Items for future meetings:</i></p> <ul style="list-style-type: none"> - VAS sign for Sinton Green/Monkwood Green. Clerk seeking grants. - Repair of existing memorial bench at Peace Hall (Summer 2024) - Updated parish council Standing Orders (Underway with Clerk) - Updated risk assessments and scoring justification system. (Underway with Clerk)
11.	<p>Date of next scheduled meeting: Mon 18th March 2024, 7.30pm – At Peace Hall. The press and public are cordially invited to attend these meetings and should note Standing Orders in advance please.</p>

Appendix 1_Payments to be made in February 2024

103	Mrs Lisa Stevens	Malwarebytes - annual subscription package	39.99	6.66 VAT
104	Mr Simon Skeys	Lengthsman January worksheet. Claim submitted to WCC 21/02/2024	234.40	0.00
105	Grimley Peace Hall Foundation	Annual payment for defib electricity	10.00	0.00
106	Nest Pensions	Feb payment for Jan wage	40.35	0.00
107	Mrs Lisa Stevens	Monthly Expenses Feb 2024	55.35	0.00
108	Mrs Lisa Stevens	Monthly wage Jan 2024. Submitted to HMRC 21/02/2024	553.42	0.00
109	Mrs Lisa Stevens	Reimbursement Queens Jubilee Tree Plaques and iron stakes. From The Sign Maker & UK Memorials	95.20	15.87 VAT