

Grimley Parish Council

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Clerk: Mrs Lisa Stevens

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Tuesday 14th February 2017

Dear Councillor,

Notice is hereby given that a Meeting of Grimley Parish Council will be held on **Monday, 20th February 2017 at 7.30pm** in The Peace Hall, Sinton Green when the business set out in the agenda below will be transacted. Your attendance at the meeting is requested.

Yours faithfully, Lisa Stevens, Clerk & Responsible Financial Officer

The press and public are also cordially invited to attend this meeting

to address the Parish Council on matters concerning the Parish (at the allotted point in the agenda), observe proceedings or to inspect draft minutes of previous meetings.

Agenda

1	To consider any apologies for absence.
2	<p>Declarations of interest.</p> <p>a. Register of interests: To note any updates received.</p> <p>b. To declare any Disclosable Pecuniary Interests relevant to the agenda.</p> <p>c. To declare any Other Disclosable Interests relevant to the agenda.</p> <p>d. To declare any additions to the Register of Gifts & Hospitality.</p> <p>e. To consider written requests from Councillors for the Parish Council to grant a Dispensation (S33 of the Localism Act 2011). Motion to approve requests.</p> <p>Councillors are reminded of the need to update their register of interests. Councillors who have declared a Disclosable Pecuniary Interest, or any Other Disclosable Interest (falling within terms of paragraph 12(4)(b) of the Code of Conduct), must leave the room for the relevant items unless a dispensation has been requested/granted.</p>
3	<p>Minutes of previous meetings – Motion to approve previous minutes.</p> <p>a. 23rd January 2017</p>
4	<p>Public question time.</p> <p>Standing orders to be suspended to allow the public present to address the Parish Council on any matters relating to Grimley Parish. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration. This item to be limited at the discretion of the Chair.</p> <p>Please note: This may be the only opportunity for members of the public to address the Parish Council, at the discretion of the Chair. Members of the public may not take part in the Parish Council meeting itself, unless specifically invited to do so by the Chair. This period is not part of the formal meeting: brief notes may be appended to the minutes as an aide memoire. Correspondence sent to the Parish Council will not be read out in lieu of attendance. Such correspondence will be respectfully noted and dealt with as necessary.</p>
5.	To Receive the Report of the Police Officer- by email where no representative is available. (Items raised for decision will appear on the agenda for the next meeting)
6.	To Receive the Report of the County Councillor – Phil Grove. (Items raised for decision will appear on the agenda for the next meeting)
7.	To Receive the Report of the District Councillor – Dean Clarke (Items raised for decision will appear on the agenda for the next meeting)

8.	<p>Planning – to consider, comment and resolve to respond to the following planning applications</p> <p>a. To note: MHDC Enforcement Notice E/16/00211/BOC3 – Land at Holywards Farm, Moseley Road, Hallow - unauthorised change of use of land from agricultural to a mixed use of agricultural and the siting of mobile homes for residential purposes.</p> <p>b. Notification of appeal to Secretary of State against enforcement notice (above) - Alleged Breach of condition 22 of planning application 09/00901/FUL (removal of agricultural building). Location Holywards Farm, Moseley Road, Hallow, Worcs, WR2 6NL. Mr & Mrs Corfield. Planning Appeal Ref: APP/J1860/C/16/3162209 & APP/J1860/C/16/3162210. Deadline: 15/03/2017.</p> <p>c. Notification of appeal to Secretary of State against refusal to grant planning permission - 16/01242/PDU Prior approval for a proposed change of use of agricultural building to dwelling house. Location Holywards Farm, Moseley Road, Hallow, Worcs, WR2 6NL. Mr & Mrs D Corfield. Planning Appeal Ref: APP/J1860/W/16/3165296. Comments or modification/withdrawal of previous comments: https://acp.planninginspectorate.gov.uk. Deadline: 15/03/2017.</p> <p>d. Consultation to Grimley Parish Council Parish Council Ref 17/00114/FUL Conversion of a redundant agricultural building to a single dwelling house. Parish Council to respond by 6th March to Hayley Jones. MHDC.</p>
9.	<p>Monkwood Green – To receive and discuss updates and formulate Motions not requiring written notice.</p> <p>a. To accept final version of herbage agreement or, to consider the need for a grazing agreement for Monkwood Green SSSI.</p> <p>b. Update relating to recent correspondence concerning deeds of grants of right way.</p> <p>c. To revisit and consider placing bollards outside Monks Hollow in light of recent incidents and damage to the Common.</p> <p>i. Motion to accept quotation provided by Cllr Jones for making four larch bollards¹ for placement outside Monks Hollow. £197.50. (Comparative quotation in oak: £242.50). Discussion as to whether these could be installed by volunteers, <u>or</u> Motion to accept quotation from Mr Simon Skeys² for installing at £15 per post, including concrete.</p> <p>d. Update concerning repair of well and repair of culvert opposite The Moorlands.</p>
10.	<p>Grimley Village – To receive and discuss updates and formulate Motions not requiring written notice.</p> <p>a. Combined waste litter bin for Grimley village –</p> <p>i- to approve design and quotation for purchase.</p> <p>ii- to consider location for installation.</p> <p>iii- to approve quotation for installation.</p> <p>b. Damaged litter bin A443 layby opposite Grimley Raceway – to consider repair or replacement.</p> <p>c. To consider damage to the verge outside The Pleck.</p> <p>d. To discuss light pollution from local businesses in Grimley village.</p> <p>e. To consider H-Markers outside driveways of properties in Grimley village nr. the primary school. (WCC ref number 271461)</p> <p>f. To consider plans to repair the public footpath crossing the ancient fishponds.</p>

¹ Order code GPC201617 subject to approval.

² Order code GPC201613 subject to approval.

11.	<p>Sinton Green – To receive and discuss updates and formulate Motions not requiring written notice.</p> <p>a. To discuss dangerous vehicular parking on verges on Sinton Green Common.</p>
12.	<p>Oakall Green – To receive and discuss updates and formulate Motions not requiring written notice.</p> <p>a. To note that the broken traffic barrier at Oakall Green has been scheduled for repair by WCC Highways (WCC ref: 258168)</p>
13.	<p>Parish wide facilities and events -To receive and discuss updates and formulate Motions not requiring written notice.</p> <p>a. Hedges parish wide – to note that the Clerk has written to owners of those hedges that remain outstanding for cutting before commencement of nesting season.</p> <p>b. To revisit and consider purchase of a defibrillator in light of offer from for Dave Harford from Worcester First Responders for defib & cabinet for £500 (rrp £1500).</p> <p>c. To consider options for securing (cementing) lifebuoys purchased for Monkwood Green and Sinton Green ponds.</p> <p>d. To consider a response to Soil Association consultation relating to forest management practices carried out by Pryor & Rickett Silviculture Ltd. (sites include Worcestershire Wildlife Trust & Cleobury Mortimer).</p> <p>e. To review and approve draft parish wide annual update flyer.</p>
14.	<p>Highways & Footpaths - To receive and discuss updates and formulate Motions not requiring written notice.</p> <p>a. To consider (reconsider) the ongoing damage to the verge caused by vehicles reversing into Walton lane Industrial estate.</p> <p>b. CONSULTATION: Worcs Transport Plan consultation www.worcestershire.gov.uk/LTP Deadline:17th Mar 17 – previously distributed.</p> <p>c. CONSULTATION: Worcs Minerals Local Plan Third Stage Consultation Draft Proposals, Policies and Submitted Sites for Mineral Extraction in Worcestershire: 14th Dec 2016 – 8th Mar 2017 - previously distributed. http://www.worcestershire.gov.uk/info/20015/planning_policy_and_strategy/250/emerging_minerals_local_plan</p>
15.	<p>Reports from Representatives - To receive and discuss updates and formulate Motions not requiring written notice.</p> <p>a. Peace Hall Management Committee.</p> <p>b. Ball Mill (Tarmac) Quarry Liaison Committee</p> <p>c. Grimley Smaller Charities.</p>
16.	<p>Lengthsman - To discuss updates and formulate Motions not requiring written notice.</p> <p>a. Motion to receive and approve future items of work.</p>
17.	<p>General Finance.</p> <p>a. To consider and motion to approve the payment of outstanding accounts, including inspection of bank statements.</p> <p>b. To receive and motion to accept the Bank Reconciliation, subject to timely receipt of bank statements.</p>

18.	Items for future agenda. Cllrs may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise future items. a. Update on flytipping sign, Grimley Smaller Charities Land – update hoped for in March 2017.
19.	Correspondence not dealt with elsewhere - To note and discuss as required correspondence already circulated to Cllrs, or available for inspection at the meeting. a. CALC Update 17-5 which is accompanied by a letter confirming that Central Gov is no longer considering capping precept rises. All Parish Councils are instead challenged to ensure that precept rises are kept to a minimum in the future. b. List of the powers and duties that a Parish Council has. c. Parish News update January 2017 published by MHDC.
20.	Dates for diary. a. Parish and Town Council Forum, Monday 24 April 2017, 6.00pm to 8.30pm Venue: Council Chamber, Malvern. Parish Councils are invited to submit agenda items by Friday 10 March 2017. b. Great British Spring Clean-up – 3rd to 5th March nationwide. c. Clerk training: preparing for annual audit. WCalc 6th March. £10. GPC201642.
21.	Date of Next Scheduled Meeting. 20th March, 2017, 7.30pm at the Peace Hall, Sinton Green. The press and public are cordially invited to attend this meeting.

Appendix 1: Items for payment.

SME Solicitors	Instalment for progress with Monkwood Green registration land registry and inclusive of advice towards specific deed of grants of rights of way on Monkwood Green Invoice 170188	£90.00	VAT £15.00
Mike Johnson	Mowing Monkwood Green Common & SSSI tidy up round difficult edges. GPC201633. Invoice 2392.	£216.00	VAT £36.00
Lisa Stevens	Adobe subscription – annual Standard DC. (Utilising grant for transparency funding) Reimbursement.	£147.86	VAT £24.64
Lisa Stevens	Clerk wages [December] (£350.08) plus 1 month expenses (£140.00)	£490.08	VAT under calculation

Glossary of Terms

- "To consider" is used to identify an issue requiring a decision by the Parish Council.
- "Motion" is the term used to describe where a full, public vote is required of Cllrs once a discussion has taken place and once a decision has been made on an item.
- "Motion to approve/accept" is used to identify those issues requiring a full, public vote by Cllrs in order to accept that item.
- "Standing Orders" are the rules for the routine conduct of council business and set out the procedures for meetings. Standing Orders are suspended in order to allow members of the public to address the Parish Council at a meeting.
- Quorum - By law there must be a quorum of councillors (a sufficient number of councillors) present at the meeting in order for it to take place. For Grimley Parish Council this is three councillors.