

Grimley Parish Council

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Clerk: Mrs Lisa Stevens
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Friday 20th October 2017

Dear Councillor,

Notice is hereby given that a Meeting of Grimley Parish Council will be held on **Monday 30th October 2017** at **7.30pm** in The Peace Hall, Sinton Green when the business set out in the agenda below will be transacted. Your attendance at the meeting is requested.
Yours faithfully, Lisa Stevens, Clerk & Responsible Financial Officer

The press and public are also cordially invited to attend this meeting to address the Parish Council on matters concerning the Parish (at the allotted point in the agenda), observe proceedings or to inspect draft minutes of previous meetings.

1	To consider any apologies for absence.
2	<p>Declarations of interest.</p> <ul style="list-style-type: none"> a. Register of interests: To note any updates received. b. To declare any Disclosable Pecuniary Interests relevant to the agenda. c. To declare any Other Disclosable Interests relevant to the agenda. d. To declare any additions to the Register of Gifts & Hospitality. e. To consider written requests from Councillors for the Parish Council to grant a Dispensation (S33 of the Localism Act 2011). Motion to approve requests. <p>Councillors are reminded to update their register of interests. Councillors who have declared a Disclosable Pecuniary Interest, or any Other Disclosable Interest (para 12(4)(b) Code of Conduct), must leave the room for the relevant items unless a dispensation has been granted.</p>
3	<p>Minutes of previous meetings – Motion to approve previous minutes.</p> <ul style="list-style-type: none"> a. 18th September 2017
4	<p>Public question time.</p> <p>Standing orders to be suspended to allow the public present to address the Parish Council on any matters relating to Grimley Parish. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration. This item to be limited at the discretion of the Chair. Please note: This may be the only opportunity for members of the public to address the Parish Council, at the discretion of the Chair. Members of the public may not take part in the Parish Council meeting itself, unless specifically invited to do so by the Chair. Correspondence send to the Parish Council will not be read out in lieu of attendance.</p>
5	<p>To receive a report on the state of parish trees (those on public land or un-adopted verges).</p> <ul style="list-style-type: none"> a. Motion to accept the advice of the tree surgeon for immediate action on trees on parish council land posing a danger to the public. b. To debate and Motion to accept recommendations on less urgent tree works up to a threshold of £300, subject to obtaining permission for tree works from MHDC. [Works recommended above this threshold to be tabled for a future agenda]. c. To debate and motion to approve seeking permission to remove the scrubby tree on un-adopted verge on the visual splay at the junction with New Inn, Sinton Green, as a matter of public safety.
6	<p>To Receive the Report of the County Councillor – Phil Grove. <i>Limited to three minutes please.</i> (Items raised for decision will appear on the agenda for the next meeting)</p>
7	<p>To Receive the Report of the District Councillor – Dean Clarke <i>Limited to three minutes please.</i> (Items raised for decision will appear on the agenda for the next meeting)</p>

8	<p>Monkwood Green - To discuss updates and formulate Motions not requiring written notice.</p> <ol style="list-style-type: none"> a. Preparation for meeting with Worcestershire Wildlife Trust ref future leasing agreement. b. Service road repairs update.
9	<p>Grimley Village - To discuss updates and formulate Motions not requiring written notice.</p> <ol style="list-style-type: none"> a. Motion to accept quotation for installing additional zebra bollards in Grimley approach road (to supplement visibility of knee rail fence). £20 per bollard. b. Grimley lakes, outflow pipes – flood mitigation in relation to public footpaths. c. Missing stile (footpath between Priory Cottage and Clerkenwell). d. Ancient fishponds footpath proposed repairs – update/date for site visit. e. Grimley bin re-location (closer to hedge) and installing of bin liner - update.
10	<p>Sinton Green facilities – To discuss updates and formulate Motions not requiring written notice.</p> <ol style="list-style-type: none"> a. Ditch adjacent to New Inn. Motion to accept quotation for debris clearance. b. Deep drain outside Glebe Cottage (ownership still being ascertained). c. Drains and ditches on Sinton Green wider Common, including: <ol style="list-style-type: none"> i. Proposal (and motion to proceed) for Clerk to obtain quotes to clear (with mini-digger) those existing ditches requiring maintenance. ii. Proposal (and motion to proceed) with re-establishing the now lost ditch on the Common, adjacent to Kingsmill, Glebe Cottage and Mayfield Cottage. Clerk to obtain quotes if approved. iii. Debate as to necessity for bollards on deep drains on the Common itself. (private drains or drains on the highway will not be considered). Motion to proceed with obtaining quotations if appropriate. d. Residential parking on verges, adjacent to Mayfield Cottage.
11	<p>Parish wide facilities – To discuss updates and formulate Motions not requiring written notice.</p> <ol style="list-style-type: none"> a. Hedges – ongoing issues with overgrown hedges across the parish. Motion to issue second letter to residents failing to trimming hedges, as a matter of highway safety.
12	<p>Lengthsman - To discuss updates and formulate Motions not requiring written notice.</p> <ol style="list-style-type: none"> a. Motion to receive and approve future items of work.
13	<p>Reports from Representatives - To discuss updates and formulate Motions not requiring written notice.</p> <ol style="list-style-type: none"> a. Peace Hall Management Committee. b. Tarmac Quarry Liaison Committee. c. Grimley Smaller Charities. d. Parish and Town Council Forum – Clerk report from 23rd October.
14	<p>General Finance and Administration - To discuss updates and formulate Motions not requiring written notice.</p> <ol style="list-style-type: none"> a. To consider and motion to approve the payment of outstanding accounts. b. To receive and motion to accept two Bank Reconciliation and Quarterly report (Q2). c. Completion of NEW bank mandate variation form in light of communication from Cllr Marsh. New additional bank account signatory required. d. To note reimbursement from SME solicitors for £20 for un-used funds during recent Monkwood deed of access negotiations.

15	<p>Items for future agenda. Cllrs may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise future items</p> <p>a. Parish Council meeting on 20th November - Mike Simpson, West Mercia Police, will be in attendance ref offer to residents for purchase of Smart-water at a reduced price of £8.90. <i>"This is an initiative which has been used in other Parishes and has greatly reduced crime. This along with Cre –mark or other similar product, for those items in sheds and outbuildings (which is a visible deterrent) will be the 'belt and braces' approach for all personal possessions"</i>.</p> <p>b. Noticeboard at Peacehall in need of repair and replacement lock.</p> <p>c. Correspondence from Chris Betts ref Himalayan Balsam in Grimley village</p>
16	<p>Correspondence not dealt with elsewhere - To note and discuss as required correspondence already circulated to Cllrs, or available for inspection at the meeting.</p> <p>a. Correspondence from Cllr Marsh.</p> <p>b. Letter from resident, Moseley Road. Ref drain on Sinton Green Common.</p> <p>c. Correspondence from Nick Skilbeck, RSPB, confirming that the offer of a grant towards coping with illegally parked cars in Grimley village has now been withdrawn, in part due to residential objections. This item is not planned for any future discussion.</p>
17	<p>Dates for diary and any other business.</p> <p>- Deputy Chair Dave Stanley to chair meeting in November 2017. Cllr Taft has given her apologies for this meeting.</p>
18	<p>Date of Next Scheduled Meeting – 20th November 7.30pm, Peace Hall, Sinton Green. The press and public are cordially invited to attend this meeting.</p>

Appendix 1: Items for payment.

Simon Skeys	Lengthsman work July, Aug & Sept 2017	£402.50	VAT nil
Simon Skeys	Sinton Green mowing July Aug & Sept 2017. Order code: GPC201701.	£280.00	VAT nil
The Binding Place	Binding of historical PC minutes and repair for mildew etc. Order code: GPC201723	£150.00	VAT nil
Lisa Stevens	Clerk wages [September]	£365.44	VAT nil
Lisa Stevens	Expenses. GPC201703.	£131.83	VAT under calculation.
Lisa Stevens	Additional work (11 hours) outside contractual hours for Monkwood Green Management group. GPC201704.	£125.62	VAT nil