

# Grimley Parish Council

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**Mon 15<sup>th</sup> October 2018**

Dear Councillor, Notice is hereby given that a Meeting of Grimley Parish Council will be held on **Monday 22<sup>nd</sup> September 2018 at 7.30pm** in The Peace Hall, Sinton Green when the business set out in the agenda below will be transacted. Your attendance at the meeting is requested. Yours faithfully, Lisa Stevens, Clerk & Responsible Financial Officer

**The press and public are also cordially invited to attend this meeting** to address the Parish Council on matters concerning the Parish (at the allotted point in the agenda), observe proceedings or to inspect draft minutes of previous meetings.

1	To consider any apologies for absence.
2	<p><b>Declarations of interest.</b></p> <p>a. Register of interests: To note any updates received.  b. To declare any Disclosable Pecuniary Interests relevant to the agenda.  c. To declare any Other Disclosable Interests relevant to the agenda.  d. To declare any additions to the Register of Gifts &amp; Hospitality.  e. To consider written requests from Councillors for the Parish Council to grant a Dispensation (S33 of the Localism Act 2011). Motion to approve requests.  f. Check that all have submitted Register of Interests to Malvern Hills District Council.</p> <p>Councillors are reminded to update their register of interests. Councillors who have declared a Disclosable Pecuniary Interest, or any Other Disclosable Interest (para 12(4)(b) Code of Conduct), must leave the room for the relevant items unless a dispensation has been granted.</p>
3	<p><b>Minutes of previous meetings – Motion to approve previous minutes.</b></p> <p>a. 17<sup>th</sup> September 2018 – Monthly meeting of Grimley Parish Council.</p>
4	<p><b>Public question time.</b></p> <p>Standing orders to be suspended to allow the public present to address the Parish Council on any matters relating to Grimley Parish. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration. This item to be limited at the discretion of the Chair. <b>Residents to confirm name and address please prior to speaking.</b> Your name may be recorded in the minutes of the meeting, unless you ask for this not to occur. Please speak to the Clerk if you have any concerns. The Council reserves the right not to allow questions from any person/s who do not confirm their residency/association with the parish.</p>
5	<p><b>To Receive the Report of the County Councillor – Phil Grove.</b>  <i>Limited to three minutes please.</i> (Items raised for decision will appear on the agenda for the next meeting)</p>
6	<p><b>To Receive the Report of the District Councillor – Dean Clarke.</b>  <i>Limited to three minutes please.</i> (Items raised for decision will appear on the agenda for the next meeting)</p>
7	<p><b>Grimley village -</b> To discuss updates and formulate Motions not requiring written notice.</p> <p>a. Grimley approach road – update in reference to dangerous parking in passing places and speeding.  b. Dangerous driving and ‘drifting’ of vehicles around bends in vicinity of Camp lane.  c. Litter bin – first discussion of proposal for installation in ‘layby’ near to Smaller Charities land.  d. Tree maintenance proposed to be undertaken adjacent to The Manse in order to clear visibility of footpath way-marker at that location.  e. Retreat farm and causeway footpaths – state of.  f. Flower display Grimley village.</p>
8	<p><b>Monkwood Green -</b> To discuss updates and formulate Motions not requiring written notice.</p> <p>a. Service roads – outcome of newsletter offering ‘self-help repairs’.</p>
9	<p><b>Sinton Green –</b> To discuss updates and formulate Motions not requiring written notice.</p> <p>a. Play equipment for the parish.  b. Pond replanting – to discuss options.</p>

11	<p><b>Parish facilities</b> – To discuss updates and formulate Motions not requiring written notice.</p> <p>a. “We don’t buy crime” smart-water project.</p> <p>b. Phone boxes maintenance and defibrillator project update.</p>
12	<p><b>Reports from Representatives</b> - To discuss updates and formulate Motions not requiring written notice.</p> <p>a. Armistice Day Commemorations 2018.</p> <p>b. Peace Hall Management Committee.</p> <p>c. Tarmac Quarry Liaison Committee.</p> <p>d. Grimley Smaller Charities.</p>
13	<p><b>General Finance and Administration-</b> To discuss updates and formulate Motions not requiring written notice.</p> <p>a. To consider and motion to approve the payment of outstanding accounts.</p> <p>b. To receive and motion to accept latest Bank Reconciliations September and Q2 report (final version – nb draft version was provided to Cllrs in September).</p> <p>c. To review and accept the following policy documents:</p> <ul style="list-style-type: none"> <li>- List of dispensations.</li> <li>- Delegation to the clerk policy.</li> <li>- Code of Conduct including updates.</li> </ul> <p>d. To begin considering budget and precept for 2019/2020 financial year. <i>Standing orders will be suspended to allow the public to speak at this item.</i></p>
14	<p><b>Correspondence</b> not dealt with elsewhere - To note and discuss as required correspondence already circulated to Cllrs, or available for inspection at the meeting.</p>
15	<p><b>Dates for diary, any other business and items for future agenda</b> - Cllrs may use this opportunity to report minor matters of info not included elsewhere on the agenda and to raise future items.</p>
16	<p><b>Date of Next Scheduled Meeting – 19<sup>th</sup> November 2018 7.30pm, Peace Hall, Sinton Green.</b> The press and public are cordially invited to attend this meeting.</p>

### Appendix 1: Items for payment.

Pencroft Limited	Sinton Green Pond clearance – equipment hire, tipper truck and heavy duty earth mover. Invoice number: 23538. GPC201731	£1440.00	£240.00
ARF Highways Services	My Roy Fullee, Road Consultation. Ref Monkwood Green Service roads. Invoice number: 2018-00006/ARFHS GRPC GPC201742.	£50.00	VAT £8.33
Simon Skeys	Lengthsman invoice September 2018 Awaiting confirmation of invoice details. No more than £180.	£180 max	VAT nil
Lisa Stevens	Clerk wages [August 2018] As per new contract of <u>12 hours</u> per week, rate of £12.01 per hour.	£ 576.48	VAT nil
Lisa Stevens	Expenses. GPC201703. Includes printer ink cartridges and laptop service.	£225.00	VAT under calculation
Lisa Stevens	Reimbursement of purchase of Armistice Celebrations wall plaque for Peace Hall. GPC201828. – Awaiting invoice confirmation.		VAT nil