

Annual Parish Meeting

Grimley Parish Council

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Clerk: Mrs Lisa Stevens

Tel: 01905 820956

9 The Limes
Kempsey
Worcester
WR5 3LG

Monday 11th March 2019

Dear Councillor & Resident,

Notice is hereby given that **the Annual Parish Meeting** will be held on **Monday, 18th March 2019** at **7.30pm** in The Peace Hall, Sinton Green when the business set out in the agenda below will be transacted. Your attendance at the meeting is requested.

The press and public are cordially invited to attend this meeting - The Annual Parish or Town Meeting is not a 'normal' monthly parish council meeting. It is a meeting of the parish or town electors, organised by the Parish Council. Electors can contribute to the agenda and in practice these meetings often celebrate local activities and debate current issues in the community. It is an opportunity for parishioners on the Electoral Roll to raise any matters of concern to them that relates to their local community. It would be helpful to have written notice of any matters to be raised but it is not essential. Matters can be raised at the meeting without prior notice.

Notice is hereby given that a **Meeting of Grimley Parish Council** will be held on **Monday, 18th March 2019** immediately after the above meeting in The Peace Hall, Sinton Green when the business set out in the agenda below will be transacted. Your attendance at the meeting is requested. **The press and public are cordially invited to attend this meeting to** observe proceedings.

Yours faithfully, Lisa Stevens, Clerk & Responsible Financial Officer

Agenda – Annual Parish Meeting

1	Nomination of Chair for this meeting only, welcome, introductions & apologies.
2	Minutes of previous meetings – Motion to approve previous minutes. a. Meeting of Grimley Parish Council 11 th February 2019 b. Annual Parish Meeting 23 rd April <u>2018</u>
3	Annual Report of the Parish Council (Chair) and questions arising.
4	Open Forum - To invite the public to raise any matters of interest. Topics that have been previously submitted by residents for discussion (NB. residents may not be present to aid discussions but have requested that these topics are debated): a. Provision of general rubbish bins and recycling bins for the church, in light of recent Parish Council decision to annual fund a brown (flower waste) bin. b. Possibility of holding one/two Parish Council meetings a year in Grimley Church. c. Vehicular speeding Worlds End to Sinton Green and request for a speed trap to test traffic behaviour. d. Update on Environment Agency consultation regarding Thorngrove planning application EPR/WP3239EK Application to vary environmental permit application. Thorngrove Poultry Farm.
5	Available for annual reports from i. District Councillor ii. County Councillor iii. Grimley & Holt C of E Primary School iv. Peace Hall Management Committee v. PCSO vi. Scouts and Guides vii. Nora Parsons Day Centre
6	Chair to <u>close</u> Annual Parish Meeting and Chair of Parish Council to <u>open</u> Meeting of Grimley Parish Council

Agenda – Monthly meeting of Grimley Parish Council

The press and public are invited to attend this meeting to observe proceedings.

1.	Declarations of interest.
2.	<p>Planning - to consider and resolve to respond to the following applications.</p> <p>i. Application No: 19/00286/HP. The Beeches, Grimley, Worcester, WR2 6LU. Rear single storey extension. Applicant: Mr & Mrs Saunders. Case Officer: Hayley Jones.</p> <p>ii. Application No: 19/00295/CLE. Elm Hill Cottage, Sinton Green, Hallow, Worcester, WR2 6NU. Certificate of lawfulness for existing ancillary use of detached annexe. Applicant: Mr M Boughey. Case Officer: Simon Rowles.</p>
3.	<p>3rd March Open Day report from Clerk and actions arising.</p> <p>Including to discuss updates and formulate Motions not requiring written notice:</p> <ul style="list-style-type: none"> i. Peace Hall roof repairs. ii. Defibrillators iii. Play Equipment consultation iv. Smart Water update
4.	<p>Monkwood Green - To discuss updates/formulate Motions not requiring written notice.</p> <ul style="list-style-type: none"> a. Well opposite Woodcote – update. b. Grazing of petty whin site in 2019 - update. c. Urgent repairs required to road leading to Green Farm. d. Urgent oak tree works previously undertaken (Sinton/Monkwood/Oakall junct)
5.	<p>Elections 2nd May 2019</p> <ul style="list-style-type: none"> - Including purdah briefing. - Candidate packs are available for collection at this meeting. - The last day for the return of candidate forms to Malvern Hills DC is Wednesday 3rd April at 4.00pm. - Friday 29th March, 7.30pm (new date, previously advertised as 28th March) <p>This is a closed meeting by invitation only allowing Cllrs and Prospective Candidates to double check completed nomination papers against regulations and allow Clerk to verify all paperwork has been completed validly, prior to submission to Returning Officer at Malvern Hills. No other parish matters to be discussed. No public agenda will be issued. –Prospective candidates may attend – please inform Clerk.</p>
6.	<p>General Finance</p> <ul style="list-style-type: none"> a. To consider & motion to approve the payment of Parish Council accounts. b. To receive and motion to accept latest Bank Reconciliations, February and beginning March 2019. c. To consider and resolve upon Sinton Green mowing contract quotations. d. To approve Lengthsman contract 2019/20.
7.	<p>Dates of Next Scheduled Meetings.</p> <ul style="list-style-type: none"> i. Dates to note: Parish Fete 23rd June 2019, Sinton Green Peace Hall. ii. To set date of next meeting in April 2019– 15th April no longer an option. End of year (18/19) financial report will published at this meeting.

Appendix 1: Items for payment.

Simon Skeys	Lengthsman payment for Nov & Dec 2019	£241.50	Vat nil
Sinton Tree and Landscapes	Urgent oak tree works opposite Oakall/Sinton/Monkwood junction. Cheques payable to 'Jake Bowdige'	£360.00	VAT £60
Worcestershire CALC	Cllr Good practice guides – documentation for election 2 nd May 2019. Awaiting price.	No more than £100	

Krowmark Ltd	Lengthsman jacket and trousers – funds to be claimed back from WCC.	£106.20	VAT £17.70
Grimley Peace Hall Foundation	Transfer of cake sale donation money from 3 rd March Open Day.	£74.10	VAT nil
Lisa Stevens	Clerk wages [February]	£576.48	VAT nil
Lisa Stevens	Expenses. GPC201703. Including expenses incurred for the Open Day. Display board, Office stationery, open day equipment and printing expenses.	£351.61	VAT under calculation