

Grimley Parish Council

Monday 21st October 2019, 7.30pm
Peace Hall, Sinton Green

Date of publication of this notice: Monday 14th October 2019

Dear Councillor, Notice is hereby given that a Meeting of Grimley Parish Council will be held on **Monday 21st October 2019 at 7.30pm** in The Peace Hall, Sinton Green when the business set out in the agenda below will be transacted. Your attendance at the meeting is requested. Yours faithfully, Lisa Stevens, Clerk & Responsible Financial Officer

The **press and public** are also cordially invited to attend this meeting to address the Parish Council on matters concerning the Parish (at the allotted point in the agenda), observe or to inspect draft documents.

1	To consider any apologies for absence.
2	<p>Declarations of interest & points of order. <i>(The below to be taken as read)</i></p> <p>a. Register of interests: To note any updates received. b. To declare any Disclosable Pecuniary Interests relevant to the agenda. c. To declare any Other Disclosable Interests relevant to the agenda. d. To declare any additions to the Register of Gifts & Hospitality. e. To consider written requests from Councillors for the Parish Council to grant a Dispensation (S33 of the Localism Act 2011). Motion to approve requests. f. Check that all have submitted Register of Interests to Malvern Hills District Council.</p> <p>Councillors are reminded to update their register of interests. Councillors who have declared a Disclosable Pecuniary Interest, or any Other Disclosable Interest (para 12(4)(b) Code of Conduct), must leave the room for the relevant items unless a dispensation has been granted.</p>
3	<p>Minutes of previous meetings – Motion to approve previous minutes.</p> <p>a. Monday 16th September 2019 – Monthly meeting of Grimley Parish Council.</p>
4	<p>To Receive the Report of the County Councillor – Phil Grove. <i>Limited to three minutes please.</i> (Items raised for decision will appear on the agenda for the next meeting)</p> <p>To include please an update on Dark Lane road and ditch repairs, opp The Fold South.</p>
5	<p>To Receive the Report of the District Councillor – Dean Clarke. <i>(Items raised for decision will appear on the agenda for the next meeting)</i></p> <p>To include please an update on:</p> <p>a. 19/00492/FUL - Construction of a new storage shed on brownfield land. Location: Holt Parish, Ball Mill Bungalow, A443, WR2 6LS. Applicant: Mr Dew. b. Enforcement matters at i) Moseley & ii) Monkwood Green. c. Concerns raised as to 19/00704/AGR New barn at Worlds End, Sinton Green.</p>
6	<p>Matters of Administration</p> <p>a. Code of Conduct Parish meetings. Nolan principles. Statement by the Chair. b. Outstanding Co-option paperwork & minor amendments to existing paperwork.</p>
7	<p>Planning - to consider, comment and resolve to respond to the following applications</p> <p>Application Number:19/01429/HP Location: Fairways, Sinton Green, Hallow, Worcester, WR2 6NW Description of Proposal: Proposed extensions Applicant: Mr & Mrs Taylor</p>
8	<p>Grimley Village To discuss updates and formulate Motions not requiring written notice.</p> <p>a. Broadband update – Cllr Stanley. b. Debate (and if required, a Motion) for annual provision of a general waste wheelie bin at Grimley church.</p>

9	<p>Monkwood Green To discuss updates and formulate Motions not requiring written notice.</p> <ol style="list-style-type: none"> a. Review of road repairs. b. Parking on Monkwood Green Common - Parish Council owned land. c. Defibrillator update. d. Ongoing reports of gas spice cannisters left at Monkwood.
10	<p>Play equipment for the parish To discuss updates and formulate Motions not requiring written notice.</p> <ol style="list-style-type: none"> a. Review of Working Party Terms of Reference. To include the following statement: <p>With regard to the proposal for play equipment with the parish, Councillors wishes to clarify that decision-making powers remain solely with the Parish Council and also confirm the advisory role of the Working Party.</p> <p>The Working Party consists wholly of volunteers who act in a capacity to explore available play options and offer solutions that will increase the activities available to families with young children. Additional members to this Working Party are welcome.</p> <p>With regard to public input, the Parish Council desires an outcome that brings the community together, wishes for an end to personal recriminations and reminds the public that this project can be an opportunity for all residents if we pull together. Objections to formal equipment and location are welcome but almost all feedback currently received is entirely void of positive suggestions and ideas.</p> <p>If a local landowner is willing to come forward with suggestions for a suitable, convenient, accessible and safe space to rent for this purpose, the Parish Council would be pleased to hear from them.</p> b. Review of recently received public and Working Party feedback.
11	<p>Sinton Green To discuss updates and formulate Motions not requiring written notice.</p> <ol style="list-style-type: none"> a. Dark Lane remedial road repairs opposite The Fold South. Flooding and dangerous road conditions. b. Pond algae update. c. Broken noticeboard at Peace Hall. Motion to accept quotation. d. Recent dog attack and to discuss regular reports from residents of dogs not kept under control and failure to pick up dog waste.
12	<p>Reports from other Projects and Representatives To discuss updates and formulate Motions not requiring written notice.</p> <ol style="list-style-type: none"> c. Peace Hall Management Committee. d. Lengthsman. Also, motion to receive and approve future items of work. e. PCSO – recent property marking event report. f. 10th November 2019 Remembrance Service at Hallow Church. g. Report of general amount of waste/litter across the parish – Cllr Woodhouse.
13	<p>General Finance and Administration To discuss updates and formulate Motions not requiring written notice.</p> <ol style="list-style-type: none"> a. To consider and motion to approve the payment of outstanding accounts. b. To receive and motion to accept latest Bank Reconciliation September 2019. c. Draft 2020/21 budget. Open session accepting suggestions and requests form the public and Cllrs. d. To note reclaim of VAT for 2018/19 financial year.

14	<p>Correspondence, dates for diary, items for future agenda not dealt with elsewhere - To note and discuss as required correspondence already circulated to Cllrs, or available for inspection at the meeting. <i>Cllrs may use this opportunity to report minor matters of info not included elsewhere on the agenda and to raise future items.</i></p> <p>November Agenda: Climate Emergency</p> <p>a. Draft Declaration of Climate Emergency.</p> <p>b. Proposal (and if required, a Motion) to set up formal Parish Council Committees.</p> <ul style="list-style-type: none"> - Planning Committee (proposal for online group which could 'meet' monthly). - Environment and facilities committee (proposal to meet quarterly in person and which would incorporate projects concerning the Climate Emergency). <p>c. Review of committee representatives ref recent co-options.</p>
15	<p>Staffing Committee Meeting</p> <p>Confidential - In view of the confidential nature of the business the public will be excluded pursuant to the Public Bodies (Admission to Meetings) Act 1960. Purpose of this item is to conduct Clerk's annual appraisal.</p> <p>Requires attendance of Committee Members: Cllr James, Stanley and Woodhouse please. Newly co-opted Cllrs also very welcome to attend.</p>

Items for payment. 21st October 2019

Mr Simon Skeys Lengthsman	Lengthsman invoices June, July, Aug & Sept 2019. June - £138 July - £115 August - £138 September - £184	£575.00	VAT nil
Mr Simon Skeys Private contractor	Sinton Green mowing invoice received 04/10/2019. £75 per cut. 30 th June - £150 31 st July - £75 31 st August - £75 30 th Sept - £75	£300.00	VAT nil
Signomatic	Monkwood Green 5mph signs	£109.80	VAT £21.96
Hallow Parish Magazine.	Remembrance service wreath	£25.00	Vat nil
Signomatic	Monkwood and Sinton pond safety signs and Grimley village passing place hazard signs. To replace those previously approved, in existence, damaged and removed.	£189.57	VAT £31.60
Peace Hall annual hire of	Invoice 62.	£250.00	VAT nil
PKF Littlejohn	Completion of annual external audit 2018/19. Invoice number: SB20192404.	£240.00	VAT £40.00
Lisa Stevens	Clerk wages [September 2019] As per contract of 12 hours per week, £12.01 per hour.	£576.48	VAT nil
Lisa Stevens	Expenses and overtime September 2019. GPC201903.	£235.50	VAT under calculation