

THE ANNUAL MEETING OF THE SHELSLEYS PARISH COUNCIL

May 19th 2020

Clerk: Mrs. J E Speyer Barrel Heald Farm, Shelsley Beauchamp 01886 812444

AGENDA FOR VIRTUAL MEETING

To the members of The Shelsleys Parish Council. To be held on Tuesday May 19th 2020 AT 7PM remotely by Zoom.

IF MEMBERS OF THE PUBLIC WISH TO ATTEND THE VIRTUAL MEETING PLEASE email the clerk

Jan Speyer shelsleyspc@gmail.com

For login details

Please note that you will not be required to use the camera facility, microphone only. The Chairman will ask at the appropriate point in the Agenda if any members of the public present have anything to raise. This will be a brief opportunity as the meeting will only run for 40 minutes and legal procedures will have to take precedence.

1 **Election of Chairman:**

To elect the Chairman and for the Chairman to sign the **Declaration of Office**.

2 **Apologies:** To consider the acceptance of apologies for absence from Councillors and to remind Councillors of their commitment to the Parish Council.

3 **Election of Vice Chairman.**

To elect a Vice Chairman.

4 **Declaration of Interest:**

Register of Interests.

1. Register of Interests: Councillors are reminded of the need to update their register of interests.

2. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.

3. To declare any other Disclosable Interests in items on the agenda and their nature.

Councillors who have declared a Disclosable Pecuniary Interest, or another Disclosable Interest which falls within the terms of paragraph 12(4)b of the code of conduct **must leave the room or virtual meeting for the relevant items.**

Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.

The meeting will be adjourned for **Public Question Time**

The time allocated is at the discretion of the Council/Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire.

5 **To note the Code of Conduct:** To remind members of the obligations of the Code of Conduct.

6 **To consider the Council's Scheme of Delegation:**

7 **To review Council's Financial Regulations, Risk Assessment and Insurance.**

Insurance Renewal. To discuss adequate cover and pay the annual policy

Premium £330 (3year fixed term contract).

- 8 **To appoint individual offices including:**
Shelsley Walsh Hill Climb liaison Councillor, Tree Warden, Footpaths Warden and any other appointments deemed necessary.
- 9 **To nominate two Councillors to attend the Worcestershire CALC Area Meetings.**
- 10 **Minutes:** To approve the minutes of the ordinary meeting held on March 10th 2020.
- 11 **District and County Councillors' Reports:**
To receive information.
- 12 **Highways and Footpaths:**
To report, update and receive responses from Highways Control.
To receive report and to inspect worksheets.
Rob Wilks Annual Contract with the Parish Council.
WCC Funding for 2020 2021 £2365.20
Footpath diversion at Shelsley Walsh application withdrawn by MAC.
- 13 **Progress Reports:** To receive relevant information. Broadband to discuss any progress.
- 14 **Finance:** To consider the following payments.
Insurance Premium £330.00 Clerk's salary and expenses.
Lengthsman invoice for March and for April. CALC subscription £297.57
- 15 **Planning:** To consider 20/00547/HP The Leys Shelsley Beauchamp and 20/00471/FUL
Camp Farm Shelsley Beauchamp.
- 16 **Correspondence for Information and Circulation:**
All correspondence for information delivered via email has been circulated.
- 17 **Councillors' reports and items for future agenda:**
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
- 18 **Date of next meeting:**
To confirm the date of the next meeting.

Jan Speyer

Jan Speyer Clerk to The Shelsleys Parish Council

May 12th 2020