

**PENSAX PARISH COUNCIL**  
**Chairman Alistair Keron, George Rudd, David Abraham,**  
**Heather Weston, Sharon Sanders, Stuart Meese, Tim Wood**

**To Members of Pensax Parish Council**

You are duly required to join **PENSAX Parish Council VIDEO Meeting** (due to Covid 19) to be held on

**27<sup>TH</sup> JULY 2020 at 7.00pm**

**Agenda**

1. **Apologies:** to receive apologies and to approve the reason for absence.
2. **Declarations of Interest:**
  - a. **Register of Interests:** Cllrs are reminded to complete a new Register of Interests form.
  - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  - c. To declare any Other Disclosable Interests in items on the agenda and their nature.  
Cllrs who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
3. **Dispensations** – to agree that Dispensations received from Cllrs be discussed and agreed by the full Council at start of meetings.
  - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
4. **The meeting will be adjourned for Public Question Time**  
The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.
5. **County/District Cllrs Reports –**
6. **To review the Council's Scheme of Delegation** (circulated) -  
Clerk suggests following wording be added - Due to COVID 19 virus urgent decisions usually agreed at meetings to be agreed as follows - To be agreed by email with responses from majority of Cllrs if a meeting cannot be held for technical reasons or health reasons. This is to commence from 20th March 2020 until the Government advise normal meetings can be held.
7. **Minutes:** To consider adoption of the minutes of the Parish Council Meeting held on 16<sup>th</sup> March 2020.
8. **Progress reports** for information
  - a. **BT Box** – update.
  - b. **Broadband Fibre To The Property in Menith Wood** - update
  - c. **Broadband Fibre To The Property in Worles Common** – update
  - d. **Defibrillator** – to agree signage for BT Box
9. **Reports on Meetings attended by Clerk or Councillors:**  
WCALC - Zoom meetings due to Covid 19 regulations and changes in Government Regulations
10. **Finances:**
  - a. To consider payments to be made as on list presented at meeting.
  - b. To report receipts since last meeting.
  - c. To agree Bank Reconciliation for Current Account (circulated) – March/April/May/June 2020.
  - d. **Asset Register** – to review
  - e. **Certificate of Exemption from External Audit (circulated)** – To agree Council qualify to sign this document having income and expenditure below £25000.00 for 2019-2020 and to confirm all other requirements are met.

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- f. **Annual Governance Statement** (circulated) - To agree Council are adhering to all the requirements.
  - g. **Internal Audit report** (circulated) – To agree report.
  - h. **Annual Return/End of Year Accounts** (circulated) - To agree accounts and to agree to sign all relevant papers.
  - i. **Millennium Green Trust Grant for July 2020** – to discuss
- 11. Planning:**
- a. Plans circulated since last meeting – **None**
  - b. Decisions received since last meeting –  
**20/00318/HP - Field House, Worles Common, Stockton, WR6 6XQ - Erection of single storey double garage.**  
**19/01786/CU – Land at (Os 7279 6860), Worles Common, Stockton – Change of use of land from agricultural to equestrian use and erection of stable block**
  - c. Plans for comment on tonight –  
**20/00911/HP - 138 Snead Common, Abberley, Worcester WR6 6AF – Demolition of existing annex and conservatory; erection of ground floor extension and first floor dormer window**
  - d. Outstanding issues –  
**18/00244/FUL – Fartown, Pensax, Abberley, Worcester WR6 6AE – Update**  
**ENF/19/0333 Stockton Road Caravan in field – Update**  
**ENF/20/0027 - Heather View, Pensax Common – Update**  
**15/01017/FUL - Land off Stockton Road, Stockton-on-Teme, Worcestershire, WR6 6UT Photo Voltaic solar Energy Farm (5MW) and ancillary equipment – Update**
- 12. Road report:**
- a. Lengthsman - Progress report.
  - b. Any problems to report.
  - c. Dangerous trees Pensax Common
  - d. Grit bins in Worles Common and Penn Hall Lane - update
- 13. Pensax Village Hall** (circulated) –
- a. To agree future use of land/building
  - b. To agree disposal/sale of items in Hall
- 14. To confirm matters agreed by email due to Covid 19 measures –**
- a. **Payments made 15<sup>th</sup> April 2020**  
**Quality Solicitors Parkinsonwright - £685.20 for Pensax Village Hall legal fees**  
**Came and Company Insurance Premium - Pensax Village Hall – £114.88**
  - b. **29<sup>th</sup> May 2020**  
**Internal Auditor fees - £70.00**  
**Worcestershire County Association of Local Councils subscription 2020-2021 – It was agreed to renew at total cost of 230.34**  
**Defibrillator Pads - £33.60**
  - c. **15<sup>th</sup> May 2020**  
**Risk Assessment for LM work – Document was agreed and is a new requirement from WCC**
- 15. Correspondence for Information –**
- COVID 19 updates from CALC, NALC, WCC, MHDC, Police  
**Abberley Parish Council – Consultation Draft Neighbourhood Development Plan – comment by 24<sup>th</sup> August**  
**MHDC - Repair Café Outreach Service details**  
**SWDP Review Parish and Town Council Newsletter May 2020**  
**WFDC Submission of Local Plan (2016-2036)**  
**WC Mineral Local Plan – all consultations and updates**  
**WCC Budget Briefing - meeting information Eastham Welfare Trust Report and Accounts**  
**Lindridge PC - Vehicle Activated Signs Report Menith Wood – March to May 2020**
- 16. Clerks report on Urgent Decisions since last meeting –**
- Complaint received - 3<sup>rd</sup> June 2020 - Report of Ancient Woodland having trees felled**

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**17. Councillors reports and items for the next agenda.**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

**18. Date of next meeting: - To be confirmed**

**19. Meeting Closed.**

Signed *Sue Burrows*  
Clerk Sue Burrows

Date 22nd July 2020