

PENSAX PARISH COUNCIL
Rob Gready (Chairman), Jim Stanhope (Vice Chairman), George Rudd,
Toby Wise, Jo Warr, Jack Randall

To Members of Pensax Parish Council

You are summoned to attend **PENSAX Parish Council Meeting** to be held at
7.00pm on Tuesday 27th JANUARY 2015 at PENSAX Village Hall

Agenda

1. **Apologies:** To receive apologies and to approve the reason for absence.
2. **Declarations of Interest:**
 - a. Register of Interests: Councillors are reminded of the need to update their Register of Interests.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items.
Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
3. **Dispensations –**
 - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
 - **Dispensations requested –** All Cllrs requested a Dispensation on items 9(d) regarding Precept and Cllr Rudd for all items at 12 Pensax Village Hall.
4. **The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.
5. **Minutes** To consider adoption of the minutes of Parish Council Meetings held on 14th October 2014 and 18th November 2014 (attached).
6. **District/County Councillors reports** for information.
7. **Progress reports for Information:**
8. **Reports on Meetings attended by Clerk or Councillors:**
9. **Finances:**
 - a. To consider payments to be made as on list presented at meeting.
 - b. To report receipts since last meeting.
 - c. Bank Reconciliation Current Account – April to September 2014 to be viewed and signed
 - d. To discuss precept for 2015-16.
 - e. To agree signatories for Bank Mandate and to sign.
10. **Planning:**
 - a. Plans circulated since last meeting – **See item 18.**

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- b. Decisions received since last meeting –
14/01421/HOU – Spring Meadow, Pensax, Abberley WR6 6AG – Single Storey extension (Retrospective).
- c. Plans to comment on at this meeting – **None.**
- d. **Complaint regarding created track way in Pensax** – to discuss action to be taken.

11. Road report:

- a. **Lengthsman** – progress report.
- b. Any problems to report.
- c. **Over grown hedgerow within parish** – to discuss action to be taken.

12. Pensax Village Hall

- a. To update Cllrs on meeting held with new Trustees.
- b. Letters to resigning Trustees.
- c. New Lease document for Pensax Village Hall.
- d. To discuss May 2015 elections and use of hall.

13. Draft Financial Regulations – to adopt draft copy (circulated).

14. Standing Orders – to discuss adopting (circulated).

15. Data Protection – to agree document (circulated).

16. WCC Website – to discuss contents of site.

17. Correspondence for Information:

Items of interest will be available at the meeting.

18. Clerks report on Urgent Decisions since last meeting

Planning –

14/01586/FUL Ridding Coppice, Worles Common, Stockton – Change of use of land to site 2 yurts for residential use associated with the long term management of Ridding Coppice (circulated).

14/01674/FUL – Hazelhurst Farm, Stockton WR6 6XG – Conversion of part of existing barn to residential accommodation and two self-catering holiday units (circulated).

19. Councillor's reports and items for the next agenda.

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.

20. Date of next meeting: 21st APRIL 2015 (to be confirmed)

21. Cllrs to agree to close meeting to the Public due to the confidential nature of the business to be discussed.

22. Lengthsmans Contract and related matters.

23. Clerk's contract and related matters.

24. To discuss quotes for Pensax Village Hall fencing.

25. Meeting Closed.

Signed-----Date 21st January 2015

Clerk Sue Burrows