

**PENSAX PARISH COUNCIL**  
**Rob Gready (Chairman), George Rudd,**  
**Alistair Keron, Heather Weston**

**To Members of Pensax Parish Council**

**You are summoned to attend PENSAX Parish Council Meeting to be held at 7.00pm on  
MONDAY 20<sup>th</sup> MARCH 2017 at PENSAX VILLAGE HALL**

**Agenda**

- 1. Apologies:** To receive apologies and to approve the reason for absence.
- 2. Co-option of Cllrs** – to discuss applications with a view to appointing new Councillors onto the Council
- 3. Declarations of Interest:**
  - a.** Register of Interests: Councillors are reminded of the need to update their Register of Interests.
  - b.** To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  - c.** To declare any Other Disclosable Interests in items on the agenda and their nature.  
Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items.  
Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
- 3. Dispensations** –
  - a.** To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
  - **Dispensations requested** –
- 4. The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.
- 5. Minutes** To consider adoption of the minutes of Parish Council Meeting held on 16<sup>th</sup> January 2017 (attached).
- 6. District/County Councillors reports** for information.
- 7. Progress reports for Information:**
  - a.** **Superfast Broadband** – update
  - b.** **Community Speed Watch Scheme** – update
  - c.** **Defibrillator** – update and to agree payment of £8.50 (Installation costs).
  - d.** **War Memorial** – update
  - e.** **Purchase of BT Box, Menith Wood** – update
  - f.** **Footpath/litter bin Pensax Village** - update
- 8. Reports on Meetings attended by Clerk or Councillors**
- 9. Finances:**
  - a.** To consider payments to be made as on list presented at meeting.
  - b.** To report receipts since last meeting.
  - c.** **Bank Reconciliation** (circulated) – January/February 2017 to be agreed and signed.
  - d.** **Internal Audit Review** (circulated) – to confirm all matters are being dealt with.
  - e.** **Internal Audit** – to agree appointment of Auditor for 2016-17 accounts.
  - f.** **Clerks Salary** – to note National increase in Salary from 1<sup>st</sup> April 2017 and to sign new Standing Order for Bank.
- 10. Planning:**
  - a.** Plans circulated since last meeting – See item 16.
  - b.** Decisions received since last meeting –  
**17/00008/HOU – Yew Tree Cottage, Snead Common, Abberley WR6 6AF – Proposed side sunroom extension.**

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- c. **Plans to comment on at this meeting** – None.
- d. **Wolverhampton Halfpenny Green** – Consultation regarding flight path over this Parish.
  
- 11. Road report:**
  - a. **Lengthsman** – progress report.
  - b. Any problems to report.
  - c. **Worles Common** – Dangerous trees.
  
- 12. Annual Parish Meeting** – to discuss.
  
- 13. Communication with residents** – to discuss.
  
- 14. Publication Scheme** (circulated) – to discuss and agree scheme in draft form.
  
- 15. Correspondence for Information:**  
Items of interest will be available at the meeting.  
**CALC Area Meeting – 3<sup>rd</sup> April – 7.30pm**  
**MHDC Conference – 24<sup>th</sup> April – 6-8.30pm - Malvern**  
**CALC Spring Training dates circulated**
  
- 16. Clerks report on Urgent Decisions since last meeting**  
Plans discussed at close of 16<sup>th</sup> January 2017 meeting –  
**17/00008/HOU – Yew Tree Cottage, Snead Common, Abberley WR6 6AF – Proposed side sunroom extension.**
  
- 17. Councillor’s reports and items for the next agenda.**  
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Cllrs are respectfully reminded that this is not an opportunity for debate or decision-making.
  
- 18. Date of next meeting: ANNUAL PARISH MEETING - MONDAY 8<sup>th</sup> MAY 2017 - 7PM –**  
**PENSAX VILLAGE HALL**  
**Followed by Annual Parish Council Meeting**
  
- 19. Cllrs to agree to close meeting to the Public due to the confidential nature of the business to be discussed.**
  
- 20. Lengthsman Contract 2017-18** – to discuss.
  
- 21. Meeting Closed.**

Signed *Sue Burrows*  
Clerk Sue Burrows

Date 16<sup>th</sup> March 2017