

To Members of Mamble Parish Council
You are duly required to attend the next meeting of Mamble Parish Council.
This will be held at 7.00pm on Thursday 27th August 2020.

***Due to the Covid-19 virus, the meeting will take place via webcam using Zoom software.
Residents who wish to take part in the meeting are asked to email the Clerk for Zoom login details.***

Democratic 15 mins/Public Question Time: From 7.00pm residents listed on the Parish Electoral Register are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the meeting at 7.15pm.
Members of the public may not take part in the Parish Council meeting itself.

ZOOM Agenda

- 1. Apologies:** To receive apologies and to approve the reason for absence.
- 2. Minutes:** To consider the adoption of the minutes of the meeting of the Parish Council held on the 05/03/2020.
- 3. Declarations of Interest:**
*Register of Interests: Councillors are reminded of the need to update their register of interests.
To declare any Personal Interests in items on the agenda and their nature.
To declare any Prejudicial Interests in items on the agenda and their nature.
(Councillors with prejudicial interests must leave the meeting for the relevant items)*
- 4. Progress reports:** Highways
- 5. Items for Discussion:**
 - 5.1 Annual Risk Assessment review and Lengthsman's Risk Assessment.
 - 5.2 To note the standing orders and financial regulations and to consider reviewing them.
 - 5.3 Website accessibility requirements and GDPR.
 - 5.4 Holland Coaches and parish transport.
 - 5.5 Speeding on the A456.
- 6. Correspondence Received:** Clerk to report on all since last meeting.
- 7. Finance:**
 - 7.1 To approve the Annual Accounts 2019/2020 and note the annual internal audit report from Mr R Simpson.
 - 7.2 To approve, complete and sign the Annual Return, now known as the Annual Governance and Accountability Return (AGAR) for 2019/2020 in the order as follows;
 - 7.2.1 To consider, approve and sign the Annual Governance Statement 2019/20
 - 7.2.2 To consider, approve and sign the Accounting Statements for 2019/20
 - 7.2.3 To complete and sign the AGAR Part 2 Exemption Certificate and contact form for PKF Littlejohn LLP.
 - 7.3 To agree and approve the Notice of Date of Commencement of Period for the Exercise of Public Rights.
 - 7.4 Bank Statements
 - 7.5 Receipts and Payments up to the 20th August 2020.
 - 7.6 Payments - To ratify the following payment to Holland Coaches for £193.00
- 8. Malvern Hills District Council Planning Notifications:**
Planning Application 19/01630/FUL - Pound House, Mamble, DY14 9JY **Approved.**
- 9. Councillors' and Clerk's reports and items for future agenda.**
- 10. Date of next meeting:**
To confirm the date of the next meeting. A Zoom invitation will be emailed and available from the Clerk.

Signed: *Anne E. Watson*
Clerk to Mamble Parish Council
21st August 2020

Councillors
Mr J Pepper – Chairman
Mr C Bunn, Mr S Finney, Mrs S Rawlins, Mrs J Rogers.