

To Members of Mamble Parish Council

**You are duly required to attend the next meeting of Mamble Parish Council to be held
At 7.00pm on Thursday 2nd June 2022 at Mamble Village Hall.**

Agenda

1. **Apologies:** To receive apologies and to approve the reason for absence.
2. **Declarations of Interest:**
 - a. **Register of Interests: Councillors are reminded of the need to update their register of interests.**
 - b. **To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.**
 - c. **To declare any Other Disclosable Interests in items on the agenda and their nature.**
 - d. **(Councillors with prejudicial interests must leave the meeting for the relevant items)**
 - 2.1 Dispensation has been granted to Cllr. Bunn at each meeting for a Declaration of Pecuniary Interest, to enable participation in all discussions relating to the 'Lengthsman'.
3. **Suspension of the meeting for the Democratic 15 mins/Public Question Time:** Residents listed on the Parish Electoral Register are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the meeting itself.
4. **Minutes:** To consider the adoption of the minutes of the Annual Meeting of the Parish Council held on the 5th May 2022.
5. **Jubilee Street Party and Big Lunch Celebration Sunday 5th June 12pm-6pm – To confirm final preparations.**
6. **Correspondence received and Items for Discussion:**
 - 6.1 To consider the adoption of the Local Government Association – Model Councillor Code of Conduct 2020 as recommended by Malvern Hills District Council.
 - 6.2 Update on new Bus Service and timetable.
7. **Finance:**
 - 7.1 To approve the Annual Accounts 2021/2022 and note the annual internal audit report from Mr R Simpson.
 - 7.2 To approve, complete and sign the Annual Return, now known as the Annual Governance and Accountability Return (AGAR) for 2021/2022 in the order as follows;
 - 7.2.1 To consider, approve and sign the Annual Governance Statement 2021/22
 - 7.2.2 To consider, approve and sign the Accounting Statements for 2021/22
 - 7.2.3 To complete and sign the AGAR Part 2 Exemption Certificate and contact details form for PKF Littlejohn LLP.
 - 7.3 To agree and approve the Notice of Date of Commencement of Period for the Exercise of Public Rights.
 - 7.4: Bank Statements
 - 7.5: Receipts: 13.05.22 Worcestershire County Council Lengthsman's Payment £202.50
 - 7.6 Payments - To ratify the following payments;
 - 7.6.1 Mr C Bunn (Lengthsman May 2022) £To be advised at meeting
 - 7.6.2 Mrs A Watson (Clerk Salary & Expenses) £To be advised at meeting
 - 7.6.3 Mr JR Simpson (Internal Audit) £50.00
8. **Councillor and Clerk's reports, items for future agenda and future meeting dates.**

Signed: *Anne E Watson*
Clerk to Mamble Parish Council
29th May 2022

Councillors

Mr C Bunn (Chairman), Mr S Finney, Mrs S Rawlins, Mrs J Rogers & Mr P Bytheway.