

To Members of Mamble Parish Council
You are duly required to attend the next meeting of Mamble Parish Council to be held at
7.00pm on Thursday 7th June 2018 at Mamble Village Hall.

Democratic 15 mins/Public Question Time: From 7.00pm residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the meeting at 7.15pm. Members of the public may not take part in the Parish Council meeting itself.

Agenda

1. **Apologies:** To receive apologies and to approve the reason for absence.
2. **Declarations of Interest:**
 - Register of Interests: Councillors are reminded of the need to update their register of interests.
 - To declare any Personal Interests in items on the agenda and their nature.
 - To declare any Prejudicial Interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items)
3. **Minutes:** To consider the adoption of the minutes of the Annual Meeting of the Parish Council held on the 03/05/18.
4. **Progress reports:**
 - 4.1 Blocked Drains: Bury House Ref. 505607 and Bayton Lane 505611.
 - 4.2 Additional blocked drains reported since the last meeting and problems encountered by Cllr. Bunn.
 - 4.3 Additional bin for Parish Litter.
5. **Items for Discussion:**
 - 5.1 Amendments to the Lengthsman's Scheme Contract and Lengthsman's Risk Assessment 2018/2019
 - 5.2 Mamble Annual Risk Assessment 2018/2019
 - 5.3 Worcestershire CALC Information on GDPR and draft Privacy Policy.
 - 5.4 Standing Orders 2018 for revision.
6. **Correspondence Received:**
 - South Worcestershire Development Plan Call for sites.
7. **Malvern Hills District Council Planning Notifications:**
 - 7.1: 18/00440/HP: Applicant: Mr A Williams, 5 Malvern View, Mamble. DY14 9JE.
Proposal: Retrospective alterations and extension to existing patio. **Approval**
 - 7.2: 18/00455/HP: Applicant: Mr & Mrs P Evans, The Orchard, Church Lane, Mamble. DY14 9JY.
Proposal: Front porch extension, replacement of flat roof over office/veranda with pitched roof. **Approval**
8. **Finance:**
 - 8.1 To approve, complete and sign the Annual Return, now known as the Annual Governance and Accountability Return (AGAR) for 2017/2018 in the order as follows;
 - i. To consider, approve and sign the Annual Governance Statement 2017/18
 - ii. To consider, approve and sign the Accounting Statements for 2017/18
 - iii. To complete and sign the AGAR Part 2 Exemption Certificate and contact details form.
 - 8.2 To agree and approve the Notice of Date of Commencement of Period for the Exercise of Public Rights Accounts for the Year Ended 31st March 2018.
 - 8.3: Bank Statements
 - 8.4: To ratify the following payment made during May:

BHIB Ltd Insurance Renewal	£345.30
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 - 8.5: Payments - to consider the following payments for:

8.5.1: Mrs A Watson Clerk Salary (06/05-05/06/18)	£220.00
8.5.2: Mrs A Watson Clerk Expenses (May 2018)	£52.00
8.5.3: Mr C Bunn Lengthsman (May 2018)	£192.00
8.5.4: Mr C Bunn Lengthsman P3 Scheme Work	£241.50
9. **Councillors' and Clerk's reports and items for future agenda.**
10. **Date of next meeting:**

To confirm the date of the next meeting scheduled for **Thursday 5th July 2018.**

Signed: *Anne E. Watson*
Clerk to Mamble Parish Council
01st June 2018

Councillors
Councillor J Pepper – Chairman
Councillor D Jones, Councillor S Finney, Councillor S Rawlins, Councillor C Bunn