

**BAYTON PARISH COUNCIL**  
**Chairman Christine Clarke, Vice Chairman Richard Adams,**  
**Steve Woodison, Lester Miles, Bob Lawrence**

**To Members of Bayton Parish Council**

You are duly required to attend **Bayton Parish Council Meeting** to be held on  
**Tuesday 10<sup>th</sup> MARCH 2020** in **BAYTON VILLAGE HALL** at **7.30pm**

**Agenda**

1. **Apologies:** To note apologies
2. **Co-option of a Cllr** – To consider applications received.
3. **Declarations of Interest:**
  - a. **Register of Interests:** Cllrs are reminded to keep their Register of Interests forms updated.
  - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  - c. To declare any Other Disclosable Interests in items on the agenda and their nature.  
Cllrs who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
4. **Dispensations** – to agree that Dispensations received from Cllrs be discussed and agreed by the full Council at start of meetings.
  - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
5. **The meeting will be adjourned for Public Question Time**  
The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.
6. **Minutes:** To consider adoption of the minutes of the Parish Council Meeting held on 11th February 2020 (attached).
7. **County Cllr Report**  
**District Cllrs Reports**
8. **Progress Reports for information** –
  - a. **Footpaths** – update.
  - b. **Severne Green Hedge** – update.
  - c. **Waste bins** – update
  - d. **Maintenance Contractor for Parish** – update
  - e. **Noticeboards for Parish** – update
  - f. **VE Commemoration events 8<sup>th</sup> May 2020** - update
9. **Reports on Meetings attended by Clerk or Councillors**
10. **Finances:**
  - a. To consider payments to be made as on list presented at meeting.
  - b. To report receipts since last meeting.
  - c. **Bank Reconciliation** (circulated) – January/February 2020 to agree and sign.
11. **Planning:**
  - a. **Plans circulated since last meeting** – None.
  - b. **Decisions received since last meeting** – None
  - c. **Plans to comment on tonight** – None

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- d. **Outstanding Enforcement issues**
- **Caravan on land Bayton Common** – update
  - **Sheds on land Bayton Common** - update
12. **Road report:**
- a. **Lengthsman** –Monthly progress report  
**Lengthsman Payments** – January/February 2020
  - b. Any problems to report.
  - c. Outstanding issues -  
**B4202 Beach Hay crossroads safety** – update.  
**B4202 water on Highway at Bayton Common and Carton Farm corner** – update  
**Church Lane, Bayton** – Potholes/Stones on verge
13. **Revised Code of Conduct** -To agree to adopt as circulated
14. **Bench seat with table for Coronation Corner** – to discuss purchasing, details circulated
15. **Seat only for Clows Top**- to discuss purchasing, details circulated
16. **Training Defibrillator for Parish** – To agree to purchase, details to be provided at meeting
17. **Verge Planting** – To discuss.
18. **Village Gates B4202 and A456 Clows Top** (circulated) – To discuss purchasing following meeting with WCC
19. **Tackling Loneliness** – To discuss
20. **Bayton Village Hall and Recreation Ground correspondence to PC** -
- a. **Wayleave payments from Western Power** – to discuss letter regarding the payments
  - b. **Fire Safety Guidance on booking Hall** – to discuss
  - c. **Coronavirus information for community buildings** – to note contents of email
21. **Correspondence for Information** –  
CALC Updates/Training Dates, Community First/Police Commissioner updates  
WCC Spring Conference – 18<sup>th</sup> March – Market Place 5.30pm, Conference 6.30pm  
MHDC Partner Workshop in March – Planning for the Future, a Carbon Neutral Malvern Hills District  
South Worcestershire Development Plan – Briefing for Town and Parish Councils – 31<sup>st</sup> March – 3.15pm and 6.15pm  
South Worcestershire Development Plan – Renewable and Low Carbon Energy Call for Sites – deadline 27<sup>th</sup> March  
Worcestershire Pollinator Strategy Consultation – comments by 31<sup>st</sup> March
22. **Clerks report on Urgent Decisions since last meeting.**
23. **Councillors reports and items for the next agenda.**  
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
24. **Date of next meeting: - 14<sup>th</sup> APRIL 2020 -7.30pm at BAYTON VILLAGE HALL**
25. **Meeting Closed.**
- Signed *Sue Burrows* Date 5<sup>th</sup> March 2020  
Clerk Sue Burrows