

BAYTON PARISH COUNCIL
Chairman Richard Adams, Vice Chairman Bob Lawrence, Lester Miles
Jane Kemp, Richard Wakeford, Paul Tonks

To Members of Bayton Parish Council

You are duly required to attend **Bayton Parish Council Meeting** to be held by **VIDEO**
on **TUESDAY 27th APRIL 2021 at 7.30pm**

Agenda

1. **Apologies:** To note apologies
2. **Co-option** – to discuss applications received.
3. **Declarations of Interest:**
 - a. **Register of Interests:** Cllrs are reminded to complete a new Register of Interests form.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
Cllrs who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
 - d. **Cllrs own Computers/Tablets/Phones** – Cllrs to confirm own devices are password protected, have antivirus software installed and automatic updates set for their systems as per agreed policies.
4. **Dispensations** – to agree that Dispensations received from Cllrs be discussed and agreed by the full Council at start of meetings.
 - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
5. **The meeting will be adjourned for Public Question Time**
The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.
6. **County Cllrs Report**
District Cllrs Reports
7. **Minutes:** To consider adoption of the minutes of the last video meeting of the Council held on 9th March 2021 (attached).
8. **Progress reports** for information
 - a. **Bench Coronation Corner** – update.
 - b. **Maintenance Contract work** – update.
 - c. **Seat Clows Top/Bayton** -response from WCC and update on prices to be circulated before meeting.
 - d. **Flower Boxes for Parish** – update.
 - e. **Memorial** – update.
 - f. **Bayton Village Hall Management Committee regarding Maintenance of Bayton Church Car Park** – update.
9. **Reports on Meetings attended by Clerk or Councillors:**
Clerk - 17th March - Natural Networks Programme
10. **Finances:**
 - a. To consider payments to be made as on list presented at meeting.
 - b. To report receipts since last meeting.
 - c. To agree Bank Reconciliation for Current Account – March 2021.
 - d. **Internal Audit Review** – to discuss.
 - e. **Reserves Policy** – to discuss.

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11. **Planning:**
 - a. Plans circulated since last meeting – See item 20.
 - b. **Decisions received since last meeting –**
20/00698/CU – Norgroves End Farm, U95602, Bayton DY14 9LX - Conversion to form on dwelling.
20698/LB – Norgroves End Farm, U95602, Bayton DY14 9LX - Change of use to form one dwelling.
20/02057/PIP – Highbrae, Mamble Road, Clows Top, Kidderminster DY14 9HX – Application for Permission in Principle for 9 dormer bungalows with access, parking and landscaping.
20/02024/HP – Stone Cottage, Bayton, Kidderminster DY14 9LW – Bi-fold driveway gates (Retrospective)
 - c. **Plans for comment on tonight – None.**
 - d. **Enforcement updates -**
ENF/19/0325 - Scrap Metal Bayton Common
ENF/20/0352 – Agricultural land being used as garden Bayton Common.
12. **Roads –**
 - a. **Lengthsman** –Monthly progress report.
 - b. Any problems to report.
 - c. **Beach Hay crossroads visibility splays** – update.
 - d. **B4202 Bayton Common** - Branch resting on BT Line.
 - e. **B4202 Bayton Common** – WCC update regarding water on road.
13. **Footpaths Maintenance** (circulated) – To note request for funds from FP Officer and WCC advice.
14. **Notice Boards** – To agree to purchase three Noticeboards, costs to be circulated before meeting.
15. **Bayton and Mamble WI request for donation** (circulated) – To consider making donation
16. **VE Day Celebrations** – to discuss
17. **Face to Face meetings** – To discuss risk assessment.
18. **Annual Parish Meeting 11th May** – to discuss.
19. **Confidential Complaint –**
 - a. **Working Party Meetings** - to report back to PC.
20. **Correspondence for Information:**
COVID 19 updates from CALC, NALC, WCC, MHDC, Police, South Worcestershire Development Plan
21. **Clerks report on Urgent Decisions since last meeting.**
Payments made – 6th April
Mr I Mapp (LM March 2021 Final Payment) = £170.40, Mr C Bunn (Maintenance work March) = £210.00.
11th April - Plans circulated by email –
20/01994/HP - Pucknells Byre, Hollywell Lane, Clows Top, DY14 9NR - Erection of rear extensions.
22. **Councillors reports and items for the next agenda.**
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
23. **Date of next meeting: - ANNUAL PARISH MEETING Tuesday 11th MAY 2021 followed by Annual Parish Council Meeting, time and venue to be confirmed.**
24. **CLLrs to agree to close the meeting to Public and Press due to the confidential nature of the business to be discussed.**
25. **Staffing Matters** - To discuss any issues that may be confidential.
26. **Meeting Closed.**

Signed *Sue Burrows* Date 22nd April 2021
Clerk Sue Burrows