

BAYTON PARISH COUNCIL

Chairman Bob Lawrence, Lester Miles, Richard Adams,
Jane Kemp, Richard Wakeford, Paul Tonks

To Members of Bayton Parish Council

You are duly required to attend **Bayton Parish Council Meeting** to be held in
BAYTON CHURCH on TUESDAY 12th OCTOBER 2021 at 7.30pm

Agenda

1. **Apologies:** To note apologies
2. **Co-option** – to discuss applications received.
3. **Declarations of Interest:**
 - a. **Register of Interests:** Cllrs are reminded to complete a new Register of Interests form.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
Cllrs who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
 - d. **Cllrs own Computers/Tablets/Phones** – Cllrs to confirm own devices are password protected, have antivirus software installed and automatic updates set for their systems as per agreed policies.
4. **Dispensations** – to agree that Dispensations received from Cllrs be discussed and agreed by the full Council at start of meetings.
 - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
5. **The meeting will be adjourned for Public Question Time**
The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.
6. **County Cllrs Report**
District Cllrs Reports
7. **Minutes:** To consider adoption of the minutes of the Parish Council Meeting of the Council held on 14th September 2021 (attached).
8. **Progress reports** for information
 - a. **Maintenance Contract work** – update.
 - b. **Seat Clows Top/Bayton** - update.
 - c. **Noticeboards** – update.
 - d. **Flower Boxes** – update.
 - e. **Litter Bin Beach Hay/Bayton Common** – issues with MHDC not emptying regularly.
9. **Reports on Meetings attended by Clerk or Councillors:**
Clerk – CALC training 21st September
10. **Finances:**
 - a. To consider payments to be made as circulated.
 - b. To report receipts since last meeting.
 - c. To agree Bank Reconciliation for Current Account – September 2021.
 - d. **Budget to 30th September** – to review.
11. **Planning:**
 - a. Plans circulated since last meeting – **None**.

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- b. **Decisions received since last meeting –**
 - 21/00736/LB - Audoll Cottage, Bayton, Kidderminster, DY14 9LL - Replacement of Windows and the replacement of a Redundant Exterior Door with a window.**
 - 21/01342/HP - Ivy House Clows Top Kidderminster DY14 9HW - Erection of Ground floor extension to form a utility room and first floor extension.**
 - 21/01416/GPDQ - Glebe House Bayton Kidderminster DY14 9LS - Notification for Prior Approval for the proposed change of use of an Agricultural Building to a dwellinghouse**
 - 21/01230/AGR – Glebe Farm, Bayton, Kidderminster DY14 9LX – Proposed new livestock building.**
 - c. **Plans for comment on tonight –**
 - 21/01724/FUL The Work Shop, Beach Hay, Bayton, Kidderminster, DY14 9NF - Demolition of existing work shop that has current planning permission for conversion to a single 2 bed dwelling and replacement with a 2 bed single dwelling.**
 - d. **ENF/21/0238 – Bayton Common – concerns regarding building work.**

 - 12. **Roads –**
 - a. **Lengthsman –**Monthly progress report.
 - b. Any problems to report.
 - c. **Beach Hay crossroads visibility splays –** to discuss.
 - d. **B4202 –** Request for concealed access signs from WCC – update.
 - e. **Ninevah Rd –** signs requested due to concerns regarding safety of pedestrians – update.
 - f. **Winter Grit Order 2021-2022 –** update.
 - 13. **Memorial (circulated) –** update on installation.
 - a. Short service planned for 5th November including Risk Assessment – update.
 - 14. **Risk Assessment (circulated) –** to review.
 - 15. **Bulbs/flowers for Recreation Ground –** update and to agree payment of £ of £116.77 (inc VAT).
 - 16. **Footpath Gate, Bayton –** to agree costs.
 - 17. **Coronation Corner Wall –** to discuss extending towards post box, Chairman to present costs.

 - 18. **Confidential Complaint –**
 - a. **Working Party Meetings -** to report back to PC.
 - 19. **Correspondence for Information:** Updates from CALC, NALC, WCC, MHDC, Police
South Worcestershire Development Plan updates
MHDC - Invitation to a Planning Peer Review – 6th October 3.45pm at Malvern
MHDC - Housing Needs Survey Workshop for Parish Councils – 16th October 6-7pm by zoom
MHDC - Have your say on Future of Tenbury Town Centre and other Centres - consultation
MHDC - Connected Communities Consultation
Revised Statement of Principles Under the Gambling Act 2005 – Consultation – comments by 25th October

 - 20. **Clerks report on Urgent Decisions since last meeting – None.**
 - 21. **Councillors reports and items for the next agenda.**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
 - 22. **Date of next meeting: - Tuesday 9th NOVEMBER 2021 – 7.30pm – BAYTON CHURCH**
 - 23. **CLrs to agree to close the meeting to Public and Press due to the confidential nature of the business to be discussed.**

 - 24. **Staffing Matters -** To discuss any issues that may be confidential.
 - 25. **Meeting Closed.**
- Signed *Sue Burrows* Date 7th October 2021
Clerk Sue Burrows