

BAYTON PARISH COUNCIL
Lester Miles, Richard Adams,
Jane Kemp, Richard Wakeford, Paul Tonks, David Burns

To Members of Bayton Parish Council

You are duly required to attend **Bayton Parish Council Meeting** to be held in
BAYTON CHURCH on 8th TUESDAY 8th FEBRUARY 2022 at 7.30pm

Agenda

1. **To appoint Chair.**
2. **Apologies:** To note apologies
3. **Declarations of Interest:**
 - a. **Register of Interests:** Cllrs are reminded to complete a new Register of Interests form.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
Cllrs who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
 - d. **Cllrs own Computers/Tablets/Phones** – Cllrs to confirm own devices are password protected, have antivirus software installed and automatic updates set for their systems as per agreed policies.
4. **Dispensations** – to agree that Dispensations received from Cllrs be discussed and agreed by the full Council at start of meetings.
 - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
5. **The meeting will be adjourned for Public Question Time**
The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.
6. **County Cllrs Report**
District Cllrs Reports
7. **Minutes:** To consider adoption of the minutes of the Extraordinary Parish Council Meeting of the Council held on 11th January 2022 (attached).
8. **Progress reports** for information
 - a. **Maintenance Contract work** – update and to agree payment of invoice.
 - b. **Noticeboards** – update.
 - c. **Footpath Gate, Bayton** – update.
 - d. **Soldiers collected by manufacturer due to fault-** update
 - e. **Affordable Housing** – update.
 - f. **TemeWheels potential bus route to Cleobury** – update.
 - g. **Resignation of a Cllr** – update.
9. **Reports on Meetings attended by Clerk or Councillors:**
10. **Finances:**
 - a. To consider payments to be made as circulated.
 - b. To report receipts since last meeting.
 - c. To agree Bank Reconciliation for Current Account – January 2022.
11. **Planning:**
 - a. Plans circulated since last meeting – **None**.

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- b. **Decisions received since last meeting –**
 - 21/02129/FUL - Land At (Os 7072 7270)Clows Top** - Erection of wooden shed for housing racing pigeons.
 - 21/02280/AGR - Lower Collier Hill Farm, Bayton, Kidderminster** - Prior notification for construction of agricultural building.
- c. **Plans for comment on tonight –**
 - Appeal - 21/01416/GPDQ - APP/J1860/W/21/3284438 Glebe House, Bayton Kidderminster** – Notification of Prior Approval for the proposed change of use of an Agricultural Building to a dwelling house.

- 12. **Roads –**
 - a. **Lengthsman** –Monthly progress report.
 - b. Any problems to report.
 - c. **Beach Hay crossroads visibility splays** – update.
 - d. **Ninevah Rd** – signs requested due to concerns regarding safety of pedestrians – update.

- 13. **Coronation Corner Wall –**
 - a. **Working Party** – to discuss appointing another Cllr.
 - b. **Working Party report for meeting**

- 14. **Bayton Seat** – to discuss siting of seat or selling seat.

- 15. **Waste bins** – to discuss replacing bins at the following locations -
 - a. **Coronation Corner, Bayton**
 - b. **Summit Road, Clows Top**

- 16. **Zero Tolerance Policy** – to discuss adopting as circulated.
- 17. **Complaints Policy** – to review.

- 18. **Parish Council/Cllrs email** – to discuss registering for a gov.uk email.

- 19. **Queens Platinum Jubilee** – to discuss.

- 20. **Defibrillator** – to agree for Clerk to purchase replacement pads.

- 21. **Confidential Complaint –**
 - a. **Working Party Meetings** - to report back to PC.

- 22. **Correspondence for Information:** Updates from CALC, NALC, WCC, MHDC, Police
South Worcestershire Development Plan
WCC - Pharmaceutical Needs Assessment focus groups - Community Grants, Interest to be registered by 14th February
WCC - Draft Budget Proposals 2022/23 On-line Engagement Event 26 January at 5.30pm
MHDC - Connected Communities Themed Transport Summit - 17th February 10am start until 12.30pm

- 23. **Clerks report on Urgent Decisions since last meeting –**

- 24. **Councillors reports and items for the next agenda.**
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

- 25. **Date of next meeting: - Tuesday 8th MARCH 2022 – 7.30pm – BAYTON CHURCH**

- 26. **Cllrs to agree to close the meeting to Public and Press due to the confidential nature of the business to be discussed.**

- 27. **Staffing Matters** - To discuss any issues that may be confidential.

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28. **Lengthsman Contract 2022-2023** – to discuss renewal of contract with Mr D Nunn subject to WCC agreeing funding.

29. **Meeting Closed.**

Signed *Sue Burrows* Date 3rd February 2022
Clerk Sue Burrows