

# BAYTON PARISH COUNCIL

Daphne Gray (Chairman), Lester Miles (Vice Chairman), Glenice Carver,  
David Burns, Paul Christie, Kate Taylor, Christine Clarke

## To Members of Bayton Parish Council

You are duly required to attend **Bayton Parish Council Meeting** to be held on  
**Thursday 20<sup>th</sup> November 2008 at 7pm** in **BAYTON Village Hall**

### Agenda

1. **Apologies:** To receive apologies and to approve the reason for absence.
2. **Declarations of Interest:**
  - a. **Register of Interests:** Councillors are reminded of the need to complete their register of interests.
  - b. To declare any **Personal** interests in items on the agenda and their nature.
  - c. To declare any **Prejudicial** Interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items).
3. **The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during this period.
4. **Minutes:** To consider adoption of the minutes of the Meeting of the Council held on 16<sup>th</sup> October 2008. (attached).
5. **District/County Councillors reports** for information.
6. **Progress reports** for information:
  - a. **Parking at School** – update.
  - b. **Housing Needs Survey** – update.
  - c. **Neighbourhood Watch/Smartwater** - update.
  - d. **Gate at Church end of Recreation Ground** – update.
  - e. **Plaque on Recreation Ground** – update.
  - f. **Emergency Planning** – Working party to update.
7. **Reports on Meetings attended by Clerk or Councillors:**
  - a. CALC Clerks meeting re. WCC website for PCs - Nov 08.
  - b. Affordable Housing Meeting – Nov 08.
8. **Finances:**
  - a. To consider payments to be made as on list presented at meeting.
  - b. Payment to MHDC for August election expenses.
  - c. To report receipts since last meeting.
  - d. Bank Reconciliation for Current and Investment Accounts - October 08.
  - e. Precept for 09/10 – to discuss.
9. **Planning:**
  - a. Plans circulated since last meeting.

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- b. Decisions received since last meeting.
  - c. Plans for comment on tonight –  
**APP/J1860/A/08/2086444/WF** – Toothill, Holly Well Lane, Bayton Common – Erection of an extension to the dwelling together with minor internal alterations. An Appeal has been made against the refusal of this application. PC can make comments if they wish.
- 10. Road report:**
- a. Lengthsman – Monthly progress report.
  - b. Any problems to report.
  - c. Update on outstanding queries.
  - d. Barriers at Severne Green – update from Housing Association.
- 11. Freedom of Information** – changes from 1<sup>st</sup> January 09 (circulated). To adopt scheme for this PC.
- 12. Clerks Annual Review** – to set date with Chairman and 1 Cllr.
- 13. Correspondence for Information:**  
A list of items will be available at the meeting.
- 14. Clerks report on Urgent Decisions since last meeting.**
- 15. Councillors reports and items for the next agenda.**  
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
- 16. Date of next meeting: - to be arranged for January 09.**
- That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.**
- 17. Lengthmans contract** – update from Working Party.
- 18. Meeting Closed.**

Signed-----Date 12<sup>th</sup> November 2008  
Clerk Sue Burrows