

BAYTON PARISH COUNCIL
Daphne Gray (Chairman), Lester Miles (Vice Chairman), Glenice Carver,
Kate Taylor, Christine Clarke

To Members of Bayton Parish Council

You are duly required to attend **Bayton Parish Council Meeting**
to be held on **TUESDAY 15th March 2011** at **7.00pm** in **Bayton Village Hall**

Agenda

1. **Apologies:** To receive apologies and to approve the reason for absence.
2. **Declarations of Interest:**
 - a. **Register of Interests:** Councillors are reminded of the need to complete their register of interests.
 - b. To declare any **Personal** interests in items on the agenda and their nature.
 - c. To declare any **Prejudicial** Interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items).
2. **The meeting will be adjourned for Public Question Time**
COMMUNITY SUPPORT OFFICER VANESSA SNAPE WILL BE ATTENDING (SUBJECT TO NO EMERGENCY OCCURRING)
The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during this period.
4. **Minutes:** To consider adoption of the minutes of the Meeting of the Council held on **18th February 2011**. (attached).
5. **District/County Councillors reports** for information.
6. **Progress reports** for information:
 - **Election** – Clerk to bring nomination papers.
7. **Reports on Meetings attended by Clerk or Councillors**
8. **Finances:**
 - a. To consider payments to be made as on list presented at meeting.
 - b. To report receipts since last meeting.
 - c. **Bank Reconciliation** - Current and Investment Accounts – Feb 11.
9. **Planning:**
 - a. **Plans for comment tonight** –
11/00272/HOU – 1 The Terrace, Clows Top – Replacement boundary fence.
11/00248/TCN – Plowstall Cottage, Bayton – Fell one field Maple (for information only).
 - b. **Decisions received since last meeting** – **None.**
 - c. **Planning Queries raised by Electors:-**
Plowstall Farmhouse, Bayton – update re. Listed Building Consent.

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10. Road report:

- a. Lengthsman – Monthly progress report.
- b. Any problems to report.
 - **Missing drain covers** – update.
 - **Grass verge opposite school** – to discuss.

11. Coronation Corner – to discuss funding improvements to Corner.

12. Mile Stone B4202 Bayton Common – to discuss whether PC fund costs of repairs and reinstatement of this stone.

13. Correspondence for Information:

A list of items circulated by paper and email in folder with minutes.

14. Clerks report on Urgent Decisions since last meeting.

Complaints regarding parked cars reported to CSO, other complaints agenda items.

15. Councillors' reports and items for the next agenda.

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

16. Date of next meeting: - 19th April 2011 (CONSERVATION OFFICER AND PLANNING OFFICER WILL BE ATTENDING)

17. Councillors must agree to exclude members of the Press and Public from the meeting due to the nature of the business about to be transacted. Matters for Confidential discussion are Staffing and awarding of Contracts.

18. Tree maintenance –

Oak Tree, Church Car Park and Beech Tree Coronation Corner – to discuss suggested work to trees, quotes obtained.

19. Clerks Review/Expenses – to discuss review held on 9th March.

Clerks Expenses (10-11 circulated) - to agree amount to be paid.

20. Lengthsman Contract – to discuss renewal from 1st April 2011.

21. Meeting Closed.

Signed-----Date **9th March 2011**
Clerk Sue Burrows