

BAYTON PARISH COUNCIL
Chairman Lester Miles, Vice Chairman Kate Taylor, Glenice Carver,
Christine Clarke, Bob Blount, Phil Salisbury

To Members of Bayton Parish Council

You are duly required to attend **Bayton Parish Council Meeting** to be held on
Monday 17th October 2011 in Bayton Village Hall at 7.00pm

Agenda

1. **Apologies:** To receive apologies and to approve the reason for absence.
2. **Co option of New Cllr** – To consider application received for person to fill vacancy for a Cllr.
3. **Declarations of Interest:**
 - a. **Register of Interests:** Councillors are reminded of the need to complete their register of interests.
 - b. To declare any **Personal** interests in items on the agenda and their nature.
 - c. To declare any **Prejudicial** Interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items).
4. **The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange on the issue between the public and the Council during this period.
5. **Minutes:** To consider adoption of the minutes of the last meeting of the Council held on 20th September 2011. (attached).
6. **District/County Councillors reports** for information.
7. **Progress reports** for information.
 - a. **Coronation Corner** – to discuss work to be done before winter.
 - b. **Queens Jubilee June 2012** – update.
8. **Reports on Meetings attended by Clerk or Councillors:**

Clerk – CALC AGM 13th October
9. **Finances:**
 - a. To consider payments to be made as on list presented at meeting.
 - b. To report receipts since last meeting.
 - c. Bank Reconciliation for Current and Investment Accounts – September 11.
 - d. Budget Review – to view budget up to September 11.
10. **Planning:**
 - a. Plans circulated since last meeting – **None.**
 - b. Decisions received since last meeting -
11/00912/HOU - The Piggery, Upper Bayton Barns, Clows Top – Realignment of glazed screen to front elevation, changing stairs, alterations to first floor layout to create room within the attic space. Velux rooflight to rear elevation.
 - c. Plans for comment on tonight – **None.**

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11. Road report:

- a. Lengthsman** –Monthly progress report.
- b.** Any problems to report.
- c. Mobile Speed Signs** – update.
- d. Winter Gritting** – Outcome of PC request for WCC gritbin in Clows Top for footway.

12. Parish Council Newsletter for November – to discuss content etc.

13. Consultation/Information Documents –

- **South Worcestershire Development Plan** – Public can comments before 18th November 2011.
- **Proposal by WFDC to use land off A456 at back of Yard, Clows Top as site for Gypsy, Traveller/Showman site** - Update.

14. Correspondence for Information:

A list of items will be available at the meeting.

15. Clerks report on Urgent Decisions since last meeting.

16. Councillor's reports and items for the next agenda.

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

17. Date of next meeting: - 15th November 2011

18. The Parish Council must agree to exclude the public and press from the meeting due to the confidential nature of the business to be discussed.

19. LM Contract – to discuss appointment of new LM.

20. Meeting Closed.

Signed-----Date **12th October 2011**
Clerk Sue Burrows