

BAYTON PARISH COUNCIL

**Chairman Bob Blount, Vice Chairman Phil Salisbury, Glenice Carver,
Christine Clarke, Kate Taylor, Lester Miles, Tracey Rochelle**

To Members of Bayton Parish Council

You are duly required to attend **Bayton Parish Council Meeting**
to be held on **TUESDAY 12th NOVEMBER 2013**
in **Bayton Village Hall at 7.30pm**
Agenda

1. **Apologies:** To receive apologies and to approve the reason for absence.
2. **Declarations of Interest:**
 - a. **Register of Interests:** Councillors are reminded of the need to update their Register of Interests.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
Cllrs who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
3. **Dispensations** – to agree that Dispensations received from Cllrs be discussed and agreed by the full Council at start of meetings.
 - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
4. **The meeting will be adjourned for Public Question Time**

The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.
5. **Minutes:** To consider adoption of the minutes of the Parish Council Meeting held on 8th October 2013. (attached).
6. **District/County Councillors reports** for information.
7. **Progress reports** for information.
 - a. **Coronation Corner Wall improvements** – update.
 - b. **Defibrillator for Parish** – update.
8. **Reports on Meetings attended by Clerk or Councillors:**
CALC AGM 10th October, MHDC 2nd Parish Conference 17th October, CALC Executive Meeting 22nd October.
9. **Finances:**
 - a. To consider payments to be made as presented at meeting.
 - b. To report receipts since last meeting.
 - c. Bank Reconciliation for Current and Investment Accounts – October 2013.
 - d. To discuss precept for 2014-15.
 - e. To report on changing bank account to Lloyds.
 - f. To agree signatories for Bank Mandate for HSBC.

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10. Planning:

- a. Plans circulated since last meeting – **None.**
- b. Decisions received since last meeting –
- c. **13/00927/LBC + 13/00926/HOU – Garden Cottage, Bayton – Alterations and extension to studio and shed.**
- d. Plans for comment on tonight –
 - 13/01122/FUL – Mole End, Clows Top - Erection of Eco-Holiday let following demolition of existing buildings.**
 - 13/01256/HOU – Box Cottage, Clows Top – Replacement of existing veranda with new garden room, rebuild existing porch to front of house and new double garage.**
 - 13/01060/FUL – Fortunes Green, Clows Top – Retention of brick building (Retrospective).**

11. Road report:

- a. **Lengthsman** –Monthly progress report.
- b. Any problems to report.
- c. Updates –
 - Nineveh Road, Houghtons Pole Bridge repairs
 - Beach Hay road repairs
 - B4202 road repairs and water Carton Farm.
- d. Meeting with WCC Head of Highway Operations.

12. November Newsletter – distribution and content.

13. Correspondence for Information:

A list of items will be available at the meeting.

Forth coming meetings/dates -

CALC Insurance and Protecting your money – 18th November

14. Clerks report on Urgent Decisions since last meeting.

15. Councillor’s reports and items for the next agenda.

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

16. Date and time of next meeting:

TUESDAY 14th JANUARY 2014

17. Cllrs to agree to close the meeting to the Public due to the confidential nature of the business to be discussed.

18. Clerks Review – to report on issues raised.

19. Meeting Closed.

Signed-----Date 6th November 2013

Clerk Sue Burrows