

BAYTON PARISH COUNCIL
Chairman Bob Blount, Vice Chairman Christine Clarke, Kate Taylor,
Glenice Carver, Lester Miles, Richard Adams

To Members of Bayton Parish Council

You are duly required to attend **Bayton Parish Council Meeting** to be held on
Tuesday 13th JUNE 2017 in **Bayton Village Hall** at **7.30pm**

Agenda

1. **Apologies:** To receive apologies and to approve the reason for absence.
2. **Declarations of Interest:**
 - a. **Register of Interests:** Cllrs are reminded to complete a new Register of Interests form.
 - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c. To declare any Other Disclosable Interests in items on the agenda and their nature.
Cllrs who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
3. **Dispensations** – to agree that Dispensations received from Cllrs be discussed and agreed by the full Council at start of meetings.
 - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
4. **The meeting will be adjourned for Public Question Time**
The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.
5. **Minutes:** To consider adoption of the minutes of the Annual Parish Council Meeting held on 9th May 2017 (attached).
6. **County/District Cllrs Reports.**
7. **Progress reports** for information.
8. **Reports on Meetings attended by Clerk or Councillors:**
CALC Area Meeting 6th June.
9. **Finances:**
 - a. To consider payments to be made as on list presented at meeting.
 - b. To report receipts since last meeting.
 - c. **Bank Reconciliation** – April 2017, to agree and sign.
 - d. **HSBC Bank Account** – Confirmation of closure.
 - e. **Internal Auditors Report** – to receive report and agree payment of £50.00.
10. **Planning:**
 - a. Plans circulated since last meeting – **None**
 - b. Decisions received since last meeting –
17/00409/CLPU – Tanners Bungalow, Beach Hay, Bayton DY14 9NF – Application for a Lawful Development Certificate for the conversion of a roof void to include a gable roof, roof lights and windows.
17/00355/AGR – Carton Farm, Clows Top, DY14 9NW – Creation of two farm tracks.

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- c. Plans for comment on tonight –
17/00429/HP + 17/00703/LB – 2 Clows Top Road, Bayton DY14 9NB – Demolition of existing garage and workshop and replacement with two storey garage, workshop and home office.
- d. APPEAL – APP/J1860/W/17/3173675 – Shrub Hill Villa, Clows Top, DY14 9HR – Erection of two semi-detached dwellings. To discuss sending in further comments regarding the applicants appeal.

11. Road report:
 - a. Lengthsman – Monthly progress report.
 - b. Any problems to report.
 - c. Clows Top Road, Church Lane, Bayton – blocked drains.
 - d. Houghtons Pole Bridge – update.

12. Standing Orders – To review as circulated.
13. Financial Regulations – To review as circulated.

14. Risk Assessment – To agree for Chairman to sign as circulated.

15. Coronation Corner improvements – Chairman to give update.

16. Parking for Election at Bayton Village Hall – To discuss complaints received.

17. General Power of Competence (GPC) (circulated) – To agree to pass a resolution confirming that on this date Bayton Parish Council meet the following criteria in order to be able to adopt the GPC -
At least two-thirds of its Members have been elected.
The Clerk is qualified having gained the relevant CiLCA.

18. Bayton Mini Library (supported by WCC Library Services) – To agree to purchase two small book shelves to be placed in Bayton Village Hall for storage of books to be loaned to residents. Cost £50.98. This service is to be volunteer led, Bayton Village Hall are not charging for use of room.

19. Correspondence for Information:
A list of items will be available at the meeting.
CALC Training dates 2017-18 as circulated.

20. Clerks report on Urgent Decisions since last meeting
Payments – 26th May 2017 – Came & Company – Insurance renewal as circulated on 11th May.

21. Councillors reports and items for the next agenda.
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.

22. Date of next meeting: - TUESDAY 11th JULY 2017 - 7.30pm

23. Cllrs to agree to close meeting to the Public due to the confidential nature of the business to be discussed.

24. Coronation Corner improvements – to discuss costs.

25. Meeting Closed.

Signed *Sue Burrows*
Clerk Sue Burrows

Date 8th June 2017