

**BAYTON PARISH COUNCIL**  
**Chairman Christine Clarke, Lester Miles,**  
**Richard Adams, Freddie Kemp, Susan Sharp**

**To Members of Bayton Parish Council**

You are duly required to attend **Bayton Parish Council Meeting** to be held on  
**Tuesday 8<sup>th</sup> JANUARY 2019** in **CLOWS TOP VICTORY HALL** at **8pm**

**Agenda**

1. **Apologies:** To receive apologies and to approve the reason for absence.
2. **Co-option of a Cllr** – to discuss any applications received to fill the vacancy.
3. **Vice Chairman** – to discuss.
4. **Declarations of Interest:**
  - a. **Register of Interests:** Cllrs are reminded to keep their Register of Interests forms updated.
  - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  - c. To declare any Other Disclosable Interests in items on the agenda and their nature.  
Cllrs who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
5. **Dispensations** – to agree that Dispensations received from Cllrs be discussed and agreed by the full Council at start of meetings.
  - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
6. **The meeting will be adjourned for Public Question Time**  
The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.
7. **Minutes:** To consider adoption of the minutes of the Parish Council Meeting held on 13<sup>th</sup> November 2018 (attached).
8. **County/District Cllrs Reports**
9. **Progress Reports for information**
  - a. **Parking in Bayton** – to discuss.
  - b. **Waste bins for Parish** – update.
  - c. **Bayton Village Hall-** Change of Custodian Trustee – update
  - d. **Bayton Village Hall booking conditions/fee** – update.
  - e. **Resignation of a Councillor** – update
  - f. **Leasowes, Bayton** – MHDC response to residents’ concerns regarding felled trees.
  - g. **SWDP Consultation** - update
10. **Reports on Meetings attended by Clerk or Councillors**  
CALC AGM 14<sup>th</sup> November
11. **Finances:**
  - a. To consider payments to be made as on list presented at meeting.
  - b. To report receipts since last meeting.
  - c. **Bank Reconciliation** (circulated) – November/December 2018 to agree and sign.
  - d. **Internal Audit Review** (circulated) – to discuss and agree all matters are being adhered to.
  - e. **Budget Review/Precept for 2019-20** – to discuss and set precept for 2019-2020.
  - f. **Data Protection Registration** – to agree to pay fee of £35.00 by DD (saving £5.00 pa).

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- 12. Planning:**
- a. **Plans circulated since last meeting – See item 22.**
  - b. **Decisions received since last meeting –**
    - 18/01189/HP – Parsonage Barn, Bayton DY14 9LQ – Demolition of existing outbuilding and erection of three bay traditional timber carport and store to be used as a utility.**
    - 18/01188/HP – Tanners Bungalow, Beach Hay DY14 9NF – Conversion of existing bungalow to two storey and two storey side extension. Alterations to fenestration.**
    - 18/01269/HP – Bali Hai, Hollywell Lane, Clows Top DY14 9NR – Raising ridge of bungalow to provide accommodation at first floor with dormer windows and porch to front elevations together with two storey rear gable extension with juliette balcony, single storey rear extension and raised terrace.**
    - Appeal Decision - APP/J1860/W/18/3207709 – 18/00314/OUT – Land adjoining Shrub Villa, Clows Top DY14 9HR – Erection of one detached dwelling house.**
  - c. **Plans to comment on tonight –**
    - 18/01682/FUL – Land at (Os 7042 7416), Clows Top – Access track (retrospective)**
- 13. Road report:**
- a. **Lengthsman** –Monthly progress report/WCC Training.
  - b. Any problems to report.
  - c. **Blocked drain Church Lane** – update.
- 14. Publication Scheme** (circulated) – to agree as drafted, Clerk to update as needed and report to meetings.
- 15. Recording Policy** (circulated) – to discuss and agree.
- 16. Complaints Procedure** (circulated) – to discuss and agree.
- 17. Nineveh Ridge Care Farm** (circulated) – to consider grant application under the General Power of Competence as adopted by the PC on 13<sup>th</sup> June 2017.
- 18. Bayton Village Hall** – to appoint PC representative onto Hall Committee.
- 19. Training for Councillors** – to discuss.
- 20. Clerks Review** – to set date.
- 21. Correspondence for Information** - CALC Training dates as circulated.  
WCC Budget Consultation Meeting – 23<sup>rd</sup> January – 6pm  
WCC Minerals Local Plan 4th Stage Consultation – comments by 8<sup>th</sup> February  
MHDC Planning Enforcement Summit at Pershore – 31<sup>st</sup> January – 6.15pm  
MHDC Great British Spring Clean – 22<sup>nd</sup> March to 23<sup>rd</sup> April
- 22. Clerks report on Urgent Decisions since last meeting.**  
**Plans circulated by email – 20<sup>th</sup> November 2018**  
**18/01580/HP - Mill Cottage, Bayton DY14 9LF – Extension & Alterations to an existing dwelling including a two storey rear extension.**  
**Plans circulated by email 11<sup>th</sup> December 2018**  
**18/01598/FUL – Teddon Manor Farm, Clows Top DY14 9NQ – Change of use from agricultural to equestrian use and a proposed manege.**
- 23. Councillors reports and items for the next agenda.**  
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
- 24. Date of next meeting: - TUESDAY 12<sup>TH</sup> FEBRUARY 2019 – 8.00pm- BAYTON VILLAGE HALL**
- 22. Meeting Closed.**

Signed *Sue Burrows*

Date 3<sup>rd</sup> January 2019

Clerk Sue Burrows