

**BAYTON PARISH COUNCIL**  
**Chairman Christine Clarke, Lester Miles,**  
**Richard Adams, Freddie Kemp, Susan Sharp**

**To Members of Bayton Parish Council**

You are duly required to attend **Bayton Parish Council Meeting** to be held on  
**Tuesday 12<sup>th</sup> MARCH 2019** in **VICTORY HALL, CLOWS TOP** at **8pm**

**Agenda**

1. **Apologies:** To receive apologies and to approve the reason for absence.
2. **Declarations of Interest:**
  - a. **Register of Interests:** Cllrs are reminded to keep their Register of Interests forms updated.
  - b. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  - c. To declare any Other Disclosable Interests in items on the agenda and their nature.  
Cllrs who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the Code of Conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
3. **Dispensations** – to agree that Dispensations received from Cllrs be discussed and agreed by the full Council at start of meetings.
  - a. To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.
4. **The meeting will be adjourned for Public Question Time**  
The time allocated is at the discretion of the Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir.
5. **Minutes:** To consider adoption of the minutes of the Parish Council Meeting held on 12<sup>th</sup> February 2019 (attached).
6. **County/District Cllrs Reports**
7. **Progress Reports for information** –
  - a. **Waste bins** – to discuss relocation of bins from Recreation Ground
  - b. **Elections 2<sup>nd</sup> May 2019** – to discuss process for candidates
8. **Reports on Meetings attended by Clerk or Councillors**
9. **Finances:**
  - a. To consider payments to be made as on list presented at meeting.
  - b. To report receipts since last meeting.
  - c. **Bank Reconciliation** (circulated) – February 2019 to agree and sign.
  - d. **Clerks Salary increase** – to note National increase from 1<sup>st</sup> April 2019, to sign letter for Standing Order.
10. **Planning:**
  - a. **Plans circulated since last meeting** – None.
  - b. **Decisions received since last meeting** –  
**19/00033/GPDP – The Workshop, Beach Hay, Bayton DY14 9NF** – Notification for Prior Approval for change of use from Storage or Distribution Building (B8) and any land within its curtilage to dwelling house (C3).  
**19/00017/GGPDE – Tanners Bungalow, Beach Hay, Bayton DY14 9NF** – Prior approval for a proposed larger house extension.

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- c. **Plans to comment on tonight –**  
**19/00287/GPDE – 3 The Leasowes, Bayton DY14 8NA - Prior approval for a large home extension.**  
**19/00344/CAN – Rose Cottage, Bayton DY14 9LZ – Undertake works to trees as detailed on application form.**
- d. **Other planning issues –**  
**18/01682/FUL – Land at (Os 7042 7416), Clows Top – Access track (Retrospective) – to note contents of letter sent by WCC to MHDC regarding this application.**
  
- 11. **Road report:**
  - a. **Lengthsman** –Monthly progress report/WCC Training.
  - b. Any problems to report.
  - c. **WCC Highways visit to Parish** (circulated) - update
  - d. **B4202 TO BE CLOSED 19<sup>TH</sup> MARCH FOR 5 DAYS FROM CLOWS TOP TO GREAT WITLEY JUNCTION**
  
- 12. **Policies to be considered for adoption as circulated -**
  - a. **Public Question Time Policy**
  - b. **Communications Policy .**
  - c. **Media Policy**
  - d. **Grievance & Disciplinary Policy**
  
- 13. **Correspondence for Information –**  
CALC Training dates as circulated, Election information, MHDC Planning training
  
- 14. **Clerks report on Urgent Decisions since last meeting.**  
31<sup>st</sup> January 2019 - Complaint from residents regarding rubbish in garden.  
26<sup>th</sup> February - parking issues in Bayton  
Longstanding concerns regarding Hedge at Severne Green
  
- 15. **Councillors reports and items for the next agenda.**  
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
  
- 16. **Date of next meeting: - TUESDAY 9<sup>th</sup> APRIL 2019 – 8.00pm- BAYTON VILLAGE HALL**
  
- 17. **Meeting Closed.**

Signed *Sue Burrows*  
Clerk Sue Burrows

Date 7<sup>th</sup> March 2019