**NOTICE OF A GUARLFORD PARISH COUNCIL MEETING**

Dear Colleague

I hereby give you notice that the next Parish Council Meeting will be held on-line by means of ‘Zoom’ over two 30 minute sessions to run concurrently

ie. 7.30 pm – 8.00 pm and 8.10pm – 8.40pm precisely, on

Monday 14thSeptember 2020

To join this meeting please contact The Clerk for an access code.

Gill Hollick

Clerk to the Council

parishclerkguarlford@gmail.com

**MEETING AGENDA**

1. Apologies
2. Public Question and Answer
3. Code of Conduct and Declarations of Interest *(see attached notes)*
4. The Race Relations and Crime and Disorder Acts *(see attached notes)*
5. Acceptance of Minutes of the Parish Council meeting held on 14th September 2020. This document will be emailed to Councillors prior to the meeting. Please review the Minutes in advance in order to save time during the meeting which will be limited. Copies available to members of the public upon request to the Clerk
6. Covid-19 – a summary of local response and effect on planned meetings and events (*see attached notes)*
7. Report on local crime statistics (*see attached notes*)
8. Report from Cllr Tom Wells, District and County Councillor/Kathy Wells, District Councillor. *(Newsletters have been circulated, copies available from the Clerk*)
9. Report on Village Hall *(see attached notes)*
10. Report on Local Footpath issues including Powick 723 and communication between Richard Allum and Cllr Fellows
11. Report from Tree Warden- Jenny Cameron reports -nothing to report (3/12/20)
12. Malvern Hills Trust Report
13. Local Traffic Management Sub-group (*see attached notes)*
	1. The Rhydd junctions

 13.2 Clevelode Lane,

 13.3 Blakes Lane

13.4 B4424 – Mrs Buckley’s concerns re speed of vehicles – see item 17.1 of Minutes of GPC meeting September 2020

1. Parish Environment and Lengthsman scheme

 14.1 Employment of Lengthsman (*see attached notes)*

 14.2 Grass triangle at end of Rectory Lane.

 14.3 Trees and wall – Guarlford Church

1. Administration
	1. Clerks contract and pay scales
2. Planning *(see attached notes)*
	1. Update on application relating to Riverside Caravan Park 20/00628/FUL
	2. Update on application relating to Rectory Lane agricultural track 20/01255/AGR
	3. Update on application relating to Brynfield, Rectory Lane (20/01267/HP)
	4. Update on application relating to Gammonds, Clevelode lane (20/01214/FUL
	5. SWDP review and update on call for country park sites *(see attached)*
3. Liaison with Other Bodies (*see attached notes)*
	1. Defibrillator
	2. Census March 2021
	3. Planning reform
4. Finance (*see attached notes)*

18.1 Update on account balances

18.2 Approval of budget for 2021

18.3 Approval of payment of Clerks salary for December

18.4 Approval of invoice for £200 to Hocking Electrical for installation of defibrillator and supply and fit of light with sensor to village hall *(Section 137 payment)*

18.5 Approval of re-imbursement of £66.90 to Clerk for office supplies

18.6 Approval of re-imbursement to Clerk for gift of thanks to Internal Auditor.

18.7 Approval of payment of £50 to the CAB

18.8 Approval of payment of £50 to The Grapevine

1. Climate Emergency (*See attached notes)*
2. Review of Action Plan (*See attached*)
3. Items for Next Meeting

 21.1 Retention of documents

 21.2 ‘Charity’ account

1. Date of Next Meetings (*Venue/platform to be informed*)

Monday 8th March 2021

Monday 10th May 2021 ***– Parish Council Annual Meeting and Annual Parish Meeting***

\*\*[SI 2020/392 The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020](https://s.factsline.com/redir.php?trans=5061e607-847d-11ea-8bee-068e03beb944@emailer.factsline.co.uk&loc=http://www.legislation.gov.uk/uksi/2020/392/contents/made) This SI will give most local authorities greater flexibility in the conduct of meetings, including allowing members to attend remotely, and for public and press access to those meetings. **Please note, however, this new legislation does not cover parish meetings so as it stands parish meetings are still required to hold physical meetings.** This SI was issued on 2 April and is effective from 4 April 2020.