

Castlemorton Parish Council

Receipts and Payments 1st April 24 to 31st March 2025

Receipts

Description	2023-24	2024-2025
	£	
MHDC - Precept	4,961.00	5,259.00
HMRC - VAT refund	2,503.96	107.42
Donation to CEAG	460.00	240.00
Morton Majestic (insurance)	37.05	34.44
MHDC CIL		1,236.38
CC Division Funds		270.00
Lengthsman	1,446.50	1,353.00
Donation to expenses		60.00
Fund Raising War Memorial		3,246.00
CPHT		191.22
Credit on Insurance		752.20
Total Receipts	9,408.51	12,749.66

Payments

Description	2023-24	2024-25
	£	£
Salaries	2,511.00	2,998.00
Admin Expenses	113.86	105.31
What's On Printing	213.00	175.00
CALC	378.25	386.32
Insurance	1,287.23	1,446.81
Independant Commissioners	40.00	40.00
Audit	105.00	0.00
Bank Charges		4.25
Training/NALC Events	65.36	95.00
Section 137 Grants	600.00	350.00
Parish Hall		441.22
Lengthsman	1,446.50	1,353.00
CEG	142.45	298.52
Contingency/Maintenance		
VAT input	107.42	194.63
Defibrillator		
Election	50.00	0.00
Total Payments	7,060.07	7,888.06

Receipts & Payments Summary

	2023-24	2024-25
Opening Balance	3,505.63	5,854.07
Total Receipts	9,408.51	12,749.66
Total Payments	7,060.07	7,888.06
Closing balance:	5,854.07	10,715.67

Bank Reconciliation

Current Account as at 31/3/25	£
	10,715.67
Sub Total	
Monies available	10,715.67

NOTE

Restricted funds	5344.41
Actual monies available	5,371.59

Castlemorton Parish Financial Records 2024-25

				Receipts				Payments								
Date	Details	Cheque No.	Cle	Income	Expenditure	Precept	Parish Hall	Others	Admin	Staff Costs	Grants Section 137	Hall	Lengthsman	Restricted	VAT Input	HMRC Claimed
	Opening Balance			5854.07									2754.94			
30-Apr	MHDC 1/2 year Precept		Y	2629.50		2629.50										
23-Apr	WCC Lengthsman 23/24		Y	313.50				313.50								
30-Apr	Cllr Training (CCSV)		Y	60.00				60.00								
23-May	Worcestershire CALC		992 Y		455.63				386.32						69.31	
23-May	W CALC Course		993 Y		72.00				60.00						12.00	
23-May	Data Protection Register		994 Y		40.00				40.00							
23-May	Clear Insurance		995 Y		1446.81				1446.81							
23-May	Equipment Hire (CEG)		996 Y		114.00									95.00	19.00	
23-May	Signs (CEG) 41.74)		Y											34.78	6.96	
23-May	Bulbs (CEG) 37.98)		Y											81.65	16.33	
23-May	WildflowerSeed104.50)		997 Y		244.22									87.09	17.41	
23-May	Lengthsman 23-24		998 Y		313.50								313.50			
28-May	(CCSV) Donation CEG		Y	20.00				20.00								
11-Jul	HMRC		Y	107.42				107.42								
14-Jul	WCC Lengthsman		Y	77.00				77.00								
06-Jul	Clerk 1st Quarter		IP		807.00				50.00							
02-Sep	CEG Donations (Lengthsman)		Y	200.00				200.00								
05-Sep	Lengthsman July		999 Y		77.00								77.00			
11-Sep	Morton Majestic		Y	34.44				34.44								
16-Sep	War Memorial		Y	500.00				500.00								
23-Sep	War Memorial		Y	40.00				40.00								
23-Sep	War Memorial		Y	1000.00				1000.00								
23-Sep	CPHT Insurance		Y	752.20			752.20									
24-Sep	War Memorial		Y	150.00				150.00								
30-Sep	War Memorial		Y	100.00				100.00								
09-Oct	MHDC 1/2 year Precept		Y	2629.50		2629.50										
09-Oct	War Memorial		Y	25.00				25.00								
15-Oct	WCC Lengthsman		Y	225.50				225.50								
15-Oct	War Memorial		Y	50.00				50.00								
17-Oct	MHDC CIL		Y	1236.38				1236.38								
17-Oct	Lengthsman		1000 Y		225.50								225.50			
17-Oct	PHT Car Park Repairs		1001 Y		85.46							71.22			14.24	
17-Oct	PHT Hall Hire		1002 Y		250.00							250.00				
17-Oct	Clerk 2nd quarter		1003 Y		835.84				74.36						4.48	

4.

4.

Explanation of variances – pro forma

Name of smaller authority: **Castlemorton Parish Council**
County area (local council): **Worcestershire**

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);

	2023/24 £	2024/25 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	3,506	5,854					
2 Precept or Rates and Levies	4,961	5,259	298	6.01%	NO	Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
3 Total Other Receipts	4,447	7,491	3,044	68.45%	YES	#REF!	Vat (2397), CEG (220), MM (3), Lengthsman (94), MHDC 1237, War Memorial Fundraising 3246, Ward Funds 270, PHT 944, Donation 60
4 Staff Costs	2,511	2,998	487	19.39%	YES	#REF!	Staff Pay Review
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO	#REF!	
6 All Other Payments	4,549	4,890	341	7.50%	NO	#REF!	
7 Balances Carried Forward	5,854	10,716				VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	5,854	10,716				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term In	656,591	656,080	-511	0.08%	NO	#REF!	
10 Total Borrowings	0	0	0	0.00%	NO	#REF!	

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

BOX 10 VARIANCE EXPLANATION NOT REQUIRED IF CHANGE CAN BE EXPLAINED BY BOX 5 (CAPITAL PLUS INTEREST PAYMENT)

Castlemorton Parish Council

Schedule of Fixed Assets at 31st March 2025

Ref	Description	Identification	Value £	Custodian	Acquired	Disposal	Use
1	Parish Hall	Parish Hall: Reading Room donated by Cazalet (Bannut Tree House) in 1922. Rebuilt in 1930's and subsequent updates. Following hall extension 2020-22 the hall was revalued for insurance purposes & recorded on assets register.	648,000	Parish Council Sole Trustee of Parish Hall Trust	Donated to Parish in 1922 (Whatley acting solicitors) July 2022 updated		Available for Public Hire
2	Land Adjoining Parish Hall	(Land purchased with financial gift from parishioner) Land Registry 3 June 2014. Title No WVR152522 Map Ref: SO7837NE Acreage:	6,830	Parish Council	Completed 29 Sept 2014		Available for Public Hire with Parish Hall
3	Computer (DELL)	Inspiron 17 5000Series (Intel®) - 5758 Purchase value £435 *		Parish Council Clerk	01/06/2017		Clerk use
	Defibrillator	63490AED iPad Semi Auto Device Only Serial No. G1U28R438. Warranty to 28/10/2032	1,250	Parish Council	01/11/2022		Fund raising. Public Use
4	Canon Printer	Pixma TS5590 Purchase Jan 20 1/2 Share with Bittmorton PC £76.18 *		Parish Council Clerk	Jan-20		Clerk use
5	Road Signs	Flood X 2 600mm Triangular & Frames £32		The Chase	Apr-16		Lengthsman Funds
6	Road Signs	Flood X 2 750mm Triangular & Frames £49		Fairfield	Aug-21		Lengthsman Funds
7	Bat Detector		£89	The Chase	Mar-22		Purchased with donations
	Total		656,080				

* Removed from schedule