

**STATEMENT OF ACCOUNTS FOR BOURNHEATH PARISH COUNCIL  
RECEIPTS AND PAYMENTS 2014/15**

**Section 1**

	Last year 2013/14	This year	Variance	% variance	Explanation required?	Note ref below
1 Balances brought forward	16,497	23,935				
2 Annual Precept	16,034	5,345	- 10,689.00	- 67	Yes	(a)
3 Total other receipts	2,447	2,288	- 159.64	- 7	No	
4 Staff costs	3,862	3,953	90.90	2	No	
5 Loan interest / capital payments	-	-	-	-	No	
6 All other payments	7,181	7,628	446.71	6	Yes	(b)
7 Balances carried forward	23,935	19,986	- 3,948.49			
8 Total cash and short term investments	23,935	19,986	- 3,948.98			
9 Total fixed assets and long term assets	6,427	7,567	1,140.00	18	Yes	(c)
10 Total Borrowings	-	-	-	-	n/a	

**EXPLANATIONS of significant variations ie more than 15% or £250**

**Note (a) Annual Precept**

Precept requested for 2013/14	10,689
1/2 received 01/04/2013	5,345
1/2 received 01/10/2013	5,345
Precept requested for 2014/15	10,689
1/2 received 31/03/2014 so included as 2013/14 income	5,345
Amount actually received during financial year 2013/14	
1/2 received 01/10/2014	5,345
Amount actually received during financial year 2014/15	
<b>Variance of 67% [X-Y=(a)]</b>	<b>10,689 (a)</b>

**Explanation of 67% variance between this year and last year:**

The billing authority payment of the first half of the 2014/15 precept was received early and accounted for in 2013/14 financial year. Therefore only half the precept is accounted for in current 2014/15 financial year; ie of total of 4 precept payments, three are shown in 2013/14 and one is shown in 2014/15.

**Note (b) All other payments**

Net increases this year

Audit	100
Subscriptions	192
Lengthsman	159
Projects	205
VAT	230

Less Net decreases

Clerical expenses	- 28
Administration	- 57
Hall hire	- 147
Chairman's Allowance	- 66
Insurance	- 20
Training	- 50
Grants	- 63
Highways	- 8

**Variance between 2013/14 and 2014/15**

**447 (b)**

**Explanation of variance in excess of £250:**

+ Audit fee due to previous year's fee band at £0;  
+ Subscription fee due to 2 x annual CALC subscription included in 2014/15 + £16 increase in annual fee.  
+ Lengthsman due to change of contractor and fee increase.  
+ Projects includes for new website & noticeboard (see box below)  
+ VAT increased accordingly.  
- Clerical Expenses due to less mileage/postage claimed.  
- Admin due to using stationery purchased 2013/14.  
- Hall hire as year's use paid 2013/14 and not yet billed for 2015.  
- Chairman's allowance due to fewer purchases made.  
- Insurance premium is competitive.  
- Training due to no new members during year and reaching

**Note (c) Assets**

Amount at start of year	6,427
Less Disposal of flag	- 65
Addition of 2 new flags	140
Addition of new notice board	1,065
Addition of decommissioned phone box	1
Amount of end of year	7,568
<b>Variance between 2013/14 and 2014/15</b>	<b>1,141 (c)</b>

**Explanation of variations to projects listing:**

	2013/14	2014/15
Dog-waste bags	£218.42	£142.00
Newsletter	£140.00	£185.00
Planning advice	£1200.00	£0
Bench	£336.00	£0
Notice board	£484.80	£1064.70
Flags	£0.00	£140.00
Miscellaneous	£120.74	£94.90
Website	£0.00	£534.00
Spring bulbs	£0.00	£380.22
30mph stickers	£0.00	£163.79
Totals	£2499.96	£2704.61
Difference between 2013/14 and 2014/15 is		<b>£204.65</b>

**Bournheath Parish Council  
Bank reconciliation for year ending 31/03/2015**

**Opening balance at start of year**

Opening balance at start of year 01/04/2014		Closing balance at end of year	
Opening balance at start of year 01/04/2014	23,934.51	At Unity Trust Bank 31/03/2015	20,644.15
Add receipts for the year	7,632.14		
	31,566.65		
Less payments for the year	11,581.12	Less/add unrepresented cheques	658.62
	19,985.53		19,985.53

List of unrepresented cheques

chg no.	amount
300187	1.00
300194	36.00
300195	38.00
300196	208.80
300197	138.40
300198	5.52
300199	230.90
	658.62

**Reserves 31/03/2015**

Annual precept	10,689
Contingency Reserve is 50% annual precept	5,345
Capital reserve	4,500
Projects: Outdoor exercise equipment	
Village Hall support	

Signed.....  
Responsible Finance Officer

Signed.....  
Chairman, Bournheath Parish Council