



*Chaddesley Corbett Parish Council*



RESIDENTS HANDBOOK  
and  
Emergency Plan

June 2010

**The Parish of Chaddesley Corbett includes:**

The Village, Bellington, Bluntington, Brockencote  
Cakebole, Hill Pool, Drayton, Harvington, Lower Chaddesley  
Mustow Green (East), Tanwood, Winterfold, Woodrow

### **Information About your Parish Council:**

11 Councillors represent Chaddesley Corbett Parish Council, all are local residents, who give their time voluntarily to represent the Parish. Councillors are very active and attend consultation meetings with the District and County Councils, determine expenditure and administer various community services. Elections are held every 4 years. A part time Clerk is employed by the Council as their proper officer, who is responsible for the day to day running of the Parish Council. The Parish Council meet on the first Monday in each month at the local Village Hall at 7.25 p.m. There is an open session at the beginning of each meeting to give local residents an opportunity to address the meeting.

Agendas for meetings are published on three Parish Notices boards situated in the Village of Chaddesley Corbett, Drayton, and Harvington Bus Stop, and on the Parish Council website. Residents are invited to attend any meeting.

Minutes of Parish Council meetings are published on our own website [www.chaddesleyparishcouncil.org.uk](http://www.chaddesleyparishcouncil.org.uk); and on the Worcestershire Hub [www.worcestershire.gov.uk](http://www.worcestershire.gov.uk). and Parish Notices boards, situated in Chaddesley Village (outside the school), Drayton, and Harvington Bus Stop. Minutes are also published in full in the local Parish Magazine which is published monthly and distributed to every home upon payment of a small subscription.

A Newsletter is published and posted to each address on the Electoral Roll in January and an Annual Report in July.

The Parish Council work is financed by a Precept on the District Council, which is ultimately charged to each house owner as part of their rates. All Parish Council expenditure is carefully monitored and audited by two auditors and accounts are available for inspection upon request to the Clerk.

Chaddesley Corbett is a Quality Parish Council with a fully qualified Clerk who is also the Responsible Financial Officer.

## CONTACT DETAILS

<b>JONATHAN SWIFT</b>	<p style="text-align: center;">Chairman Member of Staffing Committee Members Ethics and Standards Committee Wyre Forest District Council: Telephone: 01562 777268. <a href="mailto:jonathanswift10@btinternet.com">jonathanswift10@btinternet.com</a>.</p>
<b>KEN BARTLETT</b>	<p style="text-align: center;">Vice Chairman, Burial Ground and Trustee Education Foundation Management Committee Member of Staffing Committee Telephone: 01562 777 453 <a href="mailto:kenbartlett@lineone.net">kenbartlett@lineone.net</a></p>
<b>BOB GREEN</b>	<p style="text-align: center;">Telephone: 01562 731681 <a href="mailto:bobandhelgagreen@yahoo.co.uk">bobandhelgagreen@yahoo.co.uk</a></p>
<b>WILL MACK</b>	<p style="text-align: center;">Telephone: 01562 777789 <a href="mailto:w_mack@btinternet.com">w_mack@btinternet.com</a></p>
<b>GEOFF VERNON</b>	<p style="text-align: center;">Wyre Forest Community Housing- Tenants Consultative Committee Lengthsman Scheme Telephone: 01562 777365</p>
<b>JANET FOX</b>	<p style="text-align: center;">Member of Police Consultative Committee, PACT Telephone 01562 777559. <a href="mailto:janfox.fox@virgin.net">janfox.fox@virgin.net</a></p>
<b>LEO STOCKFORD</b>	<p style="text-align: center;">Allotments and Community Orchard Chairman, Planning Committee Telephone: 01562 777746.</p>
<b>PHYLLIS PARDOE</b>	<p style="text-align: center;">Trustee and Member of the Village Hall Committee, Trustee Education Foundation Management Committee Trustee of Margaret Delabare Charity Telephone: 01562 777969 <a href="mailto:phyllispardoe@btinternet.com">phyllispardoe@btinternet.com</a></p>
<b>DAVE THOMAS</b>	<p style="text-align: center;">Transport and Chairman of Working Group on Parking/Transport Vice Chairman of Planning Committee Member of Staffing Committee Representative Parish Forum Telephone: 01562 777315 <a href="mailto:david.j.thomas@dsl.pipex.com">david.j.thomas@dsl.pipex.com</a></p>
<b>MARTIN WALFORD</b>	<p style="text-align: center;">Representative on Wyre Forest Area CALC Telephone: 01562 777325.</p>
<b>RICHARD PUGH</b>	<p style="text-align: center;">Representative on Wyre Forest Area CALC Representative CPRE Advisor on Rural issues Telephone: 01562 777419 Mobile: 07890 548831</p>
<b>YVONNE SCRIVEN</b>	<p style="text-align: center;">Clerk to the Parish Council Trustee and Treasurer of Village Hall Committee Telephone 01299 851654 Mobile: 07793 621594 <a href="mailto:Yvonne.Scriven@btinternet.com">Yvonne.Scriven@btinternet.com</a></p>

## EMERGENCY CONTACT NUMBERS

Emergencies can happen to anyone, anywhere at any time. Some may be caused by natural events, such as weather conditions. Others, unfortunately may be caused by human action. This is why it is important to be prepared for such events. Chaddesley Corbett Parish Council has an emergency plan which sets out who is responsible for what, and what to do in the event of an emergency or major incident.

### Definition of a Major Emergency

This is an event or situation which threatens serious damage to human welfare, the environment, war or terrorism.

### Responding to a Major Emergency

In responding to a major emergency or incident, Chaddesley Corbett Parish Council will work with:-

The Emergency Services	<b>Dial 999</b>
Worcestershire County Council	<b>The Worcestershire Hub - 01905 763763</b> <a href="mailto:emergencyplanningstaff@Worcestershire.gov.uk">emergencyplanningstaff@Worcestershire.gov.uk</a>
Kidderminster Police Station Community Support Officer	<b>0300 333 3000</b> <i>01562 828290</i> <a href="mailto:kate.easthope@westmercia.pnn.police.uk">kate.easthope@westmercia.pnn.police.uk</a>
Wyre Forest District Council	<b>01562 732928 or out of office hours (emergencies only) on 01562 850053.</b>
Severn Trent	<b>Operational Emergencies (24 hours)</b> <b>0800 783 4444</b> <b>Call this number if you experience loss of supply, a leak or burst pipe, inadequate pressure or sewage flooding. Or by e-mail if not urgent to <a href="http://www.stwater.co.uk">www.stwater.co.uk</a></b>
Environment Agency	<b>08708 506 506 (Monday-Friday)</b> <b>Incident Hotline 0800 807060 to report an environmental incident.</b> <b>Floodline 0845 988 1188 Or by e-mail <a href="mailto:enquiries@environment-agency.gov.uk">enquiries@environment-agency.gov.uk</a></b>

National Grid	<b>High voltage electricity transmission system. Do not approach any hazard – keep away. Phone 0800 40 40 90</b>
National Health Service	National Helpline 0845 4647 <a href="http://www.nhsdirect.nhs.uk">http://www.nhsdirect.nhs.uk</a>
DEFRA	<b>Helpline 08359 33 55 77</b> Or by e-mail <a href="mailto:helpline@defra.gsi.gov.uk">helpline@defra.gsi.gov.uk</a>
GAS	<b>0800 111999</b>
ELECTRICITY	<b>0845 733 1331</b>

### Other Emergencies

<b>FLOODING</b>	Environment Agency District Council County Council Police
<b>HAZARDOUS SUBSTANCES</b>	Environment Agency
<b>FOOT AND MOUTH OUTBREAKS</b>	DEFRA
<b>AVIATION ACCIDENTS</b>	Police
<b>ANTI-SOCIAL BEHAVIOUR</b>	Police
<b>BURGLARY</b>	Police
<b>ANIMALS, FARM, DOMESTIC, WILD</b>	RSPCA Cruelty Line 0300 1234 999 Advice Line 0300 1234 555 Veterinary Advice <b>Clent Hills Surgery, Hagley</b> 01527 872488 <b>Charnock &amp; Gough: Kidderminster</b> 01562 822986
<b>ROAD ACCIDENTS</b>	Police
<b>FARMING</b>	999
<b>FIRE</b>	999

In the event of a local emergency the following procedures should be observed:

1. Dial **999** and ensure that the emergency services are aware of the emergency and follow any advice given.

2. Contact a member of the local **Community Response Team**:

<b>Co-Ordinator</b>	Jonathan Swift	01562 777268
---------------------	----------------	--------------

<b>Deputy Co-Ordinator</b>	Ken Bartlett	01562 777453 078666 91855
----------------------------	--------------	------------------------------

<b>Team Members</b>	Yvonne Scriven	01299 851654 07793 621594
---------------------	----------------	------------------------------

	Phyllis Pardoe	01562 777969
--	----------------	--------------

	Janet Fox	01562 777559
--	-----------	--------------

	Richard Pugh	01562 777419
--	--------------	--------------

3. The Community Response Team Member will ensure that the District and County Councils are informed of the emergency.

## LOCAL AUTHORITY INFORMATION

Worcestershire County Council  
Spetchely Road, Worcester 01905 763763  
Website: [www.Worcestershire.gov.uk](http://www.Worcestershire.gov.uk)  
County Councillor: Stephen Clee

Wyre Forest District Council  
Stourport on Severn, Worcestershire 01562 732728  
Website: [www.wyreforestdc.gov.uk](http://www.wyreforestdc.gov.uk)  
District Councillor: Steve Williams

Chaddesley Corbett Parish Council  
c/o The Clerk 01299 851654  
Website: [www.chaddesleyparishcouncil.org.uk](http://www.chaddesleyparishcouncil.org.uk)  
Chairman: Jonathan Swift

## BUS SERVICES

A bus service operates from Kidderminster to Bromsgrove and Kidderminster via Harvington and Chaddesley Corbett to Droitwich. A copy of the latest bus time table can be obtained upon request to the Clerk, or from our website.

## CHURCHES

St Cassians Church of England  
Vicar: Rev. John A Cox  
The Vicarage Stone, Kidderminster 01562 69438

Methodist Chapel  
Bluntington, Chaddesley Corbett 01527 870488  
Vicar: Rev. John Rhead

St Mary's Roman Catholic  
Harvington  
Fr. Moran 01562 777319

Oaks Community Church  
The Oaks, Harvington

## CLUBS AND ORGANISATIONS

Bell Ringers	Harry Grove	01562 777967
Brownies	Kirsty Kirwan	01562 777152
Chaddesley Amateur Theatrical Society (CATS)	Jackie Brown	01562 777537
Chaddesley Corbett		

Education Foundation	Yolande Biggs	01562 777312
Chaddesley Farmers Club	Bill Meredith	01562 777342
Chaddesley Pre School	Rose George	01562 777573
	Nursery Phone	01562 777356
Chaddesley Woods (Wardens)	Mervyn Needham	01562 777461
Chaddesley Village Hall (Bookings)	Bernard Cook	01562 777308
	Claire Williams	07791 508283
Chaddesley Voices (Choir)	Helen England	01562 777979
Conservative Association	Jonathan Swift	01562 777268
Cricket Club Chairman	Jonathan Swift	01562 777268
Flower Rota St Cassians	Rosabelle Needham	01562 777461
Football Club	Dave Yardley	01562 632956
Footpaths Warden	Helen Jarrett	01562 777398
Friends of St Cassians	Mervyn Needham	01562 777461
Friends of the Village	David Hislop	01562 777493
Gardening Club Secretary	Audrey Cook	01562 777308
Harvington Hall	Office	01562 777846
History Society	Robin Blakeway	01562 777679
Neighbourhood Watch	Parish Council	01299 851654
Parish Magazine Editors	Audrey Cook	01562 777308
	Joy Blakeway	01562 777679
Advertisements	Andrew Page	01562 777584
Distribution	Bernard Cook	01562 777308
Mothers and Toddler	Kate Collyer	07971 192126
Oaks Community Hall	Shelagh Gardiner	01562 777496
Parish Games	Hilary Boden	01562 777388
Parochial Church Council Secretary	Sylvia Beardshaw	01562 777955
Riding for the disabled	Helen Kershaw	01527 872998
Royal British Legion	Maurice Walker	01562 777352
Rugby Football Club Chairman	Mike Wilson	01562 636439
Rugby Club Junior Section	Debbie Newbold	01562 777404
Sports Club	Pavilion	01562 777691



St Cassians Churchwardens	Christine Hickman-Smith Anna Hanson	01527 870342 01562 742358
St Cassians Sunday School	Beth Page	01562 777136
Wednesday Club Secretary	Margaret Whiteman	01562 748363
WI – Brockencote President	Ronnie Pardoe	01562 777337
WI – Chaddesley	Anna Hanson	01562 742358

### **DOCTOR'S SURGERY AND DISPENSARY**

The Surgery, Chaddesley Corbett  
Dr Spalding and Dr Wilkie

01562 777239

### **EDUCATION**

Chaddesley Corbett Endowed Primary School  
The Village, Chaddesley Corbett  
Headmaster: James Hawthorn

01562 777312

Chaddesley Corbett Pre School Nursery  
Supervisor: Rose George

01562 777573

Mothers and Toddlers  
Supervisor: Kate Collyer

07971 192126

Winterfold House School  
(Private School)

01562 777234

### **HOSPITALS**

Kidderminster Community Hospital  
(Minor Accidents)

01562 823424

Worcester Royal Hospital  
(Emergency Services)

01905 763333

Alexandra Hospital, Redditch  
(Emergency Services)

01527 503030

Princess of Wales Community Hospital  
Bromsgrove

01527 488031

## LIBRARIES

Mobile Library Services operate in the Parish. See notice boards and Parish Magazine for times and locations.

Kidderminster Library 01562 824500

## LOCAL BUSINESSES, PUBS AND PLACES TO EAT

Jukes Village Shop, Post Office and Restaurant	Jayne Powell	01562 777257
Rowberry's Nursery Restaurant	Chris Rowberry	01562 777902 07812 503560
Swan Inn	Roy Fuchco	01562 777302
Talbot Inn	Rupert and Hilary Boden	01562 777388
Fox Inn	Chaddesley Corbett	01562 777247
Robin Hood Pub	Drayton	01562 730255
The Dog Pub	Harvington	01562 777253
Lacey's Hair and Beauty	Appointments	01562 777241
Flower Room	Helen England	01562 777808
Hawke Cricket Bats	Enquiries	01562 731115
Broughton Furniture	Enquiries	10562 731991
Woodrow Nurseries	Woodrow	01562 777235
Brockencote House Hotel	Brockencote	01562 777876
All Fired Up	Chaddesley Corbett	07974 688039
C B D Services	Chaddesley Corbett	01562 701255
Harvington Hall	Harvington	01562 777946
Callow Oils/Petrol Station	Chaddesley Corbett	01562 777823
Hagley Private Hire (Taxi)	Hagley	01562 881944
Mark Page (Butchers)	Chaddesley Corbett	01562 777244

Edwin Harris & Sons	Funeral Directors	01562 822625
Hagley Private Hire	Long distance Taxi	01562 881944

### **PARISH FACILITIES**

Allotments	Parish Clerk	01299 851654
Burial Ground	Parish Clerk	01299 851654
Sexton (burials)	Lynn Jeffs	01562 777574
Community Orchard	Parish Clerk	01299 851654
Village Hall, Brockencote	Carol Page	01562 777584 (Chairman)
	Joy Blakeway	01562 777679 (Secretary)
	Claire Williams	07791 508283 (Bookings)
	Yvonne Scriven	01299 81654 (Treasurer)
Oaks Community Hall, Harvington	Shelagh Gardiner	01562 777496
Chaddesley Woods	Mervyn Needham	01562 777461
Lengthsman Scheme	Parish Clerk	01299 851654

## **INFORMATION SHEETS**

A series of useful Information Sheets have been prepared by the Parish Council and are available upon request to the Parish Clerk, or can be downloaded from the web-site:

Light Pollution

Noise Pollution

Air Pollution

Care and Control of Dogs

## **PUBLICATIONS**

The following publications are available upon request to the Parish Clerk:

Parish Plan

Parish Plan – Action Plan

Statement of Intent

Annual Reports

## **PLANNING APPLICATIONS**

Some extensions are now permitted without the need for planning applications. Full details are available on the District Council web site: [www.wyreforestdc.gov.uk](http://www.wyreforestdc.gov.uk). However it is advisable to seek advice before proceeding with any works – a charge is now made for this service. Guidance leaflets are available on:

- Impact of extensions on daylight to neighbouring properties
- Good practice for building domestic extensions
- A guide to House Extensions
- When planning permission may be required for horses and stables
- A guide to Conservation Areas in Wyre Forest
- A Planning Guide to Conservation Areas