

Section 2 – Accounting Statements 2020/21 for

ROCHFORD PARISH COUNCIL

| | Year ending | | Notes and guidance |
|---|--------------------|--------------------|---|
| | 31 March 2020 £ | 31 March 2021 £ | |
| 1. Balances brought forward | 3832 | 4374 | Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year. |
| 2. (+) Precept or Rates and Levies | 3500 | 3500 | Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received. |
| 3. (+) Total other receipts | 1884 | 1453 | Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received. |
| 4. (-) Staff costs | 2080 | 2080 | Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments. |
| 5. (-) Loan interest/capital repayments | NIL | NIL | Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any). |
| 6. (-) All other payments | 2762 | 2598 | Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5). |
| 7. (=) Balances carried forward | 4374 | 4649 | Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6). |
| 8. Total value of cash and short term investments | 4374 | 4649 | The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation. |
| 9. Total fixed assets plus long term investments and assets | 500 | 500 | The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March. |
| 10. Total borrowings | NIL | NIL | The outstanding capital balance as at 31 March of all loans from third parties (including PWLB). |
| 11. (For Local Councils Only) Disclosure note re Trust funds (including charitable) | Yes | No | The Council as a body corporate acts as sole trustee for and is responsible for managing Trust funds or assets. |
| | | ✓ | N.B. The figures in the accounting statements above do not include any Trust transactions. |

I certify that for the year ended 31 March 2021 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority. Signed by Responsible Financial Officer before being presented to the authority for approval



Date

10/05/2021

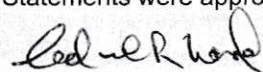
I confirm that these Accounting Statements were approved by this authority on this date:

10/05/2021

as recorded in minute reference:

245

Signed by Chairman of the meeting where the Accounting Statements were approved



BANK Calculation

| | | | |
|-------------------------------|----------|----------|------------------------|
| Balance as at | 01.04.20 | £ | 4,373.88 |
| Incoming | | £ | 4,953.00 |
| Outgoings | | £ | (4,677.70) |
| Available cash at bank | | £ | <u>4,649.18</u> |

Bank Reconciliation

| | | | |
|-----------------------------|---|----------|------------------------|
| Bank Balance as at 31.03.21 | | £ | 5,219.52 |
| Less unpresented payments:- | | | |
| 100462 | £ | 154.00 | |
| 100463 | £ | 416.34 | |
| | | £ | 570.34 |
| Plus unpresented receipts | | | |
| | | £ | <u>4,649.18</u> |

Explanation of variances – pro forma

Name of smaller authority: **Reckford Parish Council**

County area (local councils and **Worcestershire**)

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

| | 2019/20 £ | 2020/21 £ | Variance £ | Variance % | Explanation Required? | Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES | Explanation from smaller authority (must include narrative and supporting figures) |
|---|--------------|--------------|---------------|---------------|--------------------------|---|---|
| 1 Balances Brought Forward | 3,832 | 4,374 | | | | Explanation of % variance from PY opening balance not required - Balance brought forward agrees | |
| 2 Precept or Rates and Levies | 3,500 | 3,500 | 0 | 0.00% | NO | | |
| 3 Total Other Receipts | 1,884 | 1,453 | -431 | 22.88% | YES | | Delay in receiving repayments of £308 for lengthsman's work from WCC due to Covid19 |
| 4 Staff Costs | 2,080 | 2,080 | 0 | 0.00% | NO | | |
| 5 Loan Interest/Capital Repayment | 0 | 0 | 0 | 0.00% | NO | | |
| 6 All Other Payments | 2,762 | 2,598 | -164 | 5.94% | NO | | |
| 7 Balances Carried Forward | 4,374 | 4,649 | | | NO | VARIANCE EXPLANATION NOT REQUIRED | |
| 8 Total Cash and Short Term Investments | 4,374 | 4,649 | | | | VARIANCE EXPLANATION NOT REQUIRED | |
| 9 Total Fixed Assets plus Other Long Term Investments and | 500 | 500 | 0 | 0.00% | NO | | |
| 10 Total Borrowings | 0 | 0 | 0 | 0.00% | NO | | |

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable