

Birtsmorton Parish Council

Accounts for Year 1st April 2021 to 31st March 2022

Receipts

2020-21		2021-22
£		
2112.00	Precept	2112.00
46.13	VAT Refund	149.63
274.00	Grants/Donations	166.00
487.50	Lengthsman	379.83
2919.63	TOTAL	2807.46

Receipts & Payments Summary

2020-21		2021-22
£		
5676.13	Brought forward	6254.85
2919.63	Add total receipts	2807.46
8595.76	Sub total	9062.31
2340.91	Less total payments	2806.55
6254.85	TOTAL	6255.76

Payments

2020-21		2021-22
£		£
153.90	Administrative Costs	146.32
196.80	Insurance	196.80
159.18	CALC	159.26
	Hall Hire	42.00
790.52	Staff Costs	1000.00
	Section 137 Grants	
293.88	Lengthsman	258.75
597.00	Coombe Green Common	300.00
	Contingency	507.45
149.63	VAT on payments	195.97
2340.91	TOTAL	2806.55

Bank Reconciliation

	£
Balance of Current account @ 31.3.22	6291.76
Less un-presented cheques: 180	36.00
	6255.76

Note

1. Restricted funds for computer equipment £273.82 and Coombe Green £2.

Birtsmorton Parish Council

FY 2021/22 Financial Records

Payments

VAT

Date	Details	Cheque No.	Cleared	Income	Expenditure	Budget	Precept	Others	Bramble clearance	lengthsman	Admin	Staff Costs	Grants Section 137	lengthsman	Contingenc	Common	VAT Input
	Balance B/Fwd			6254.85													
28-Apr	MHDC 1/2 precept		Y	1056.00			1056.00										
05-May	WCC Lengthsman		Y	93.75						93.75							
07-May	CALC	168	Y		187.74						159.26						28.48
17-May	BHIB Insurance	169	Y		196.80						196.80						
05-May	WCC Lengthsman		Y	27.63						27.63							
09-Jun	HMRC		Y	149.63				149.63									
07-Sep	Clerk April May June	170	Y		234.48						16.28	218.20					
07-Sep	Lengthsman	171	Y		112.50									112.50			
27-Sep	Westcotec re VAS	172	Y		608.94										507.45		101.49
09-Nov	MHDC 1/2 precept		Y	1056.00			1056.00										
09-Nov	Clerk July Aug Sept	173	Y		276.85						15.85	261.00					
09-Nov	ICO	174	Y		40.00						40.00						
23-Nov	WCC Lengthsman		Y	112.20						112.20							
19-Jan	Ward MHDC Funds		Y	166.00					166.00								
25-Jan	WCC Lengthsman		Y	146.25						146.25							
15-Mar	Contractor	175			360.00											300.00	60.00
15-Mar	Clerk Oct/Nov/Dec	176			278.36						17.36	261.00					
15-Mar	Lengthsman	177			146.25									146.25			
15-Mar	Clerk Jan Feb March	178			286.63						26.83	259.80					
15-Mar	Hall Hire	179			42.00						42.00						
15-Mar	WCALC Training	180			36.00						30.00						6.00
				2807.46	2806.55		2112.00	149.63	166.00	379.83	544.38	1000.00		258.75	507.45	300.00	195.97

£

Balance B/F
Add Income
Less Expenditure
Balance to date

6254.85
2807.46
2806.55
6255.76

Birtsmorton Parish Council

Schedule of Fixed Assets at 31st March 2022

Ref	Description	Identification	Value £	Custodian	Disposal
1	Small parcel of land	The Nutshell	500		
1/2 share	Canon Printer Purchased Jan 2020 £76.18	1/2 share with Castlemorton PC	76		
			576		

Explanation of variances – pro forma

Name of smaller authority: **Birstonmorton Parish Council**

County area (local councils and parish meetings only): **Worcestershire**

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year.
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2020/21 £	2021/22 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input. DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	5,677	6,255				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	2,112	2,112	0	0.00%	NO		
3 Total Other Receipts	808	695	-113	13.99%	NO		
4 Staff Costs	791	1,000	209	26.42%	YES		Salary review
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	1,551	1,806	255	16.44%	YES		Admin(8), Hall 42, Lengthsman(35), Common(297), Contingency 507, Vat 46.
7 Balances Carried Forward	6,255	6,256			YES	VARIANCE EXPLANATION NOT REQUIRED EXPLANATION REQUIRED ON RESERVES TAB AS	
8 Total Cash and Short Term Investments	6,255	6,256				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments	576	576	0	0.00%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

BOX 10 VARIANCE EXPLANATION NOT REQUIRED IF CHANGE CAN BE EXPLAINED BY BOX 6 (CAPITAL PLUS INTEREST PAYMENT)