

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It is the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on a receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority: Knighton on Teme Parish Council

County area (local councils and parish meetings only): Malvern Hills

Financial year ending 31 March 2024

Prepared by (Name and Role): Ms R Lambert - Parish Clerk and Responsible Financial Officer

Date: 18/04/2024

	£	£
Balance per bank statements as at 31/3/24:		
Treasurers A/C - TSB	4,996.1	
Deposit A/C - TSB	259.8	
account 3		
account 4		
[add more accounts if necessary] account 5		
account 6		
account 7		
account 8		5,256.0
 Petty cash float (if applicable)		-
 Less: any un-presented cheques as at 31/3/24 (enter these as negative numbers)		
Parish Room 649	(75.00)	
item 2		
item 3		
item 4		
[add more lines if necessary] item 5		
item 6		
item 7		
item 8		(75.00)
 Add: any un-banked cash as at 31/3/24		
		-
 Net balances as at 31/3/24 (Box 8)		5,181.0